

**Towamencin Township  
Board of Supervisors  
Reorganization Meeting  
January 3, 2023  
7:00 PM**

**Present:**

H. Charles Wilson, III  
Richard Marino  
Laura Smith  
Joyce F. Snyder  
Kristin Warner

**Staff:**

David G. Kraynik, Township Manager  
Robert J. Iannozzi, Jr., Esq., Township Solicitor  
Niral Modi, IT Staff  
Timothy Troxel, Chief of Police

**Present Remotely:**

Colleen Ehrle, Director of Administration

The meeting was called to order at 7:01 pm and the assemblage recited the Pledge of Allegiance.

**Election of Officers**

Mr. Wilson called for a nomination for temporary Chairman to conduct the election of Township Officers. Laura Smith nominated Township Solicitor Robert J. Iannozzi, Jr., the motion was seconded by Kristin Warner.

**Chairman**

Solicitor Robert J. Iannozzi, Jr., Esq. called for nominations for Chairman for 2023. Ms. Smith nominated H. Charles Wilson, III for Chairman. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of H. Charles Wilson, III as Chairman for 2023.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Wilson was elected Chairman for 2023.

**Vice Chairman**

Mr. Iannozzi called for nominations for Vice Chairman for 2023. Ms. Smith nominated Richard Marino as Vice Chairman. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of Richard Marino as Vice Chairman for 2023.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

By a vote of five to zero, Supervisor Marino was elected Vice Chairman for 2023.

#### Treasurer

Mr. Iannozzi called for nominations for Treasurer for 2023. Ms. Smith nominated Kristin Warner as Treasurer. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of Kristin Warner as Treasurer for 2023.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

By a vote of five to zero, Supervisor Warner was elected Treasurer for 2023.

#### Secretary

Mr. Iannozzi called for nominations for Secretary for 2023. Ms. Snyder nominated Laura C. Smith as Secretary. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of Laura C. Smith as Secretary for 2023.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

By a vote of five to zero, Supervisor Smith was elected Secretary for 2023.

#### Assistant Secretary & Assistant Treasurer

Mr. Iannozzi called for nominations for Assistant Secretary & Assistant Treasurer for 2023.

Ms. Smith nominated Joyce F. Snyder as Assistant Secretary and Assistant Treasurer. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of Joyce F. Snyder as Assistant Secretary and Assistant Treasurer for 2023.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder

Voting No: N/A  
Abstaining: N/A  
Absent: N/A

By a vote of five to zero, Supervisor Snyder was elected Assistant Secretary and Assistant Treasurer for 2023.

With the conclusion of the election of Board Officers, Mr. Iannozzi turned the chair over to Mr. Wilson for the remainder of the meeting.

Certification of Delegate to “PSATS” Annual Convention

Supervisor Marino nominated Laura C. Smith for Certification as Delegate to the Pennsylvania State Association of Township Supervisors (“PSATS”) Annual Convention for 2023. The motion was seconded by Supervisor Warner.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

By a vote of five to zero, Supervisor Smith was elected as delegate to the PSATS Annual Convention.

Public Comments

None

Appointments

On a motion by Supervisor Smith, seconded by Supervisor Marino, the Board made the following contractual appointments with compensation:

Township Manager	David G. Kraynik
Township Solicitor	Dischell, Bartle & Dooley
Township Engineer	CKS Engineers
Sewage Enforcement Officer	Gilmore Associates
Pension Administrator	David G. Kraynik
Appointed Auditors	Maillie, LLP
Zoning Officer	Keystone Municipal Services, Inc.
Building Code Official	Keystone Municipal Services, Inc.
Traffic Engineer	McMahon Associates
Sewer Engineer	Gilmore Associates
Emergency Management Coordinator	Daniel M. Littley, Jr.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

The Board made the following appointments without compensation:

The Board appointed Kenneth Finger to the Vacancy Board, term to expire December 31, 2023.

The Board appoints H. Charles Wilson, III and Kristin Warner to the Police and Non-Uniform Pension Committees (Trustees), terms to expire December 31, 2023.

The Board appointed Joyce F. Snyder to the Northern Montgomery County Recycling Commission (NMCRC), term to expire December 31, 2023.

The Board appointed Andrew Gerth as the Deputy Fire Marshall, term to expire December 31, 2023.

The Board appointed Steven Pratt, Mark Nicoletti and Matthew Chartrand to the Economic Development Committee, terms to expire December 31, 2025.

The Board appointed Rory Kelley to the Environmental Advisory Council, terms to expire December 31, 2025.

The Board appointed Nancy Becker and Joseph Rumsey to the Open Space and Parks Advisory Committee, terms expiring December 31, 2025.

The Board appointed Patricia Younce and Matthew Chartrand to the Planning Commission, terms expiring December 31, 2026.

The Board appointed Gisela Koch to the Special Events Advisory Committee, term expiring December 31, 2025.

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board made the above appointments.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

The Board also made the following appointments to volunteer on various committees and boards:

Technology Assessment and Innovation Committee, term to expire December 31, 2025 - Paul Kukuk

Towamencin Municipal Authority, term to expire December 31, 2027 – Richard Marino

Towamencin Infrastructure Authority, term to expire December 31, 2027 – Daniel Bell

Traffic Impact Fee Advisory Committee, terms expiring December 31, 2023 - David Oglevee, Brian Kuhn and Christopher Canavan.

UCC Board of Appeals, term to expire December 31, 2025 – David Kriebel

Veterans Memorial Committee, terms to expire December 31, 2025 – Gordon L. Bell, Joseph Meehan, Michael Lewis, Laureen Sendel-Grant, Barry Forgeng

Zoning Hearing Board, term to expire December 31, 2025 – David Brewer

On a motion by Supervisor Warner, seconded by Supervisor Snyder, the Board made the above appointments.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

Supervisor Wilson made the following announcements:

- The Board will meet on Wednesday, January 11<sup>th</sup>, to conduct regular business.
- The Township Elected Auditors will hold their Reorganization Meeting on Wednesday, January 4th, at 5:00 pm.

#### **Resolution 23-01: Appointment to Zoning Hearing Board**

The Pennsylvania Municipalities Planning Code requires that members of the Towamencin Township Zoning Hearing Board be appointed by written resolution of the Board of Supervisors. The Township has one (1) member up for reappointment in 2023. Therefore, the Board will consider this appointment by resolution.

On a motion by Supervisor Smith, seconded by Supervisor Marino, the Board appointed David Brewer to the Zoning Hearing Board for a 3-year term.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

#### **Resolution 23-02: Designating a Depository**

The Pennsylvania 2<sup>nd</sup> Class Township Code directs that the Township must designate a depository for Township Funds. Approval of this resolution will appoint Univest National Bank & Trust Co., TD Bank, Meridian Bank, the Pennsylvania Local Government Investment Trust (PLGIT), and WSFS Bank as the official depositories of Township Funds for the year 2023. In addition, the resolution permits the following individuals to sign all drafts and/or checks drawn from Township accounts as signed officers of Towamencin Township: David G. Kraynik, Laura Smith, H. Charles Wilson, III, Richard Marino, Kristin Warner and Joyce Snyder.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board adopted Resolution 23-02, designating the Township 2023 depositories and account signers.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

#### **Resolution 23-03: 2023 Meeting Schedule**

This resolution indicates the dates that the Board of Supervisors will meet during 2023. The meetings will start at 7:00 p.m. in the Municipal Complex Meeting Hall at 1090 Troxel Road, unless otherwise noted.

On a motion by Supervisor Snyder, seconded by Supervisor Smith, the Board adopted Resolution 23-03, establishing the Board's 2023 Meeting Schedule.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

#### **Resolution 23-04: 2023 Holiday Schedule**

This resolution indicates the paid holidays for full-time employees through 2023, in accordance with the list of holidays prescribed annually by resolution of the Board of Supervisors at the Reorganization Meeting each January.

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board adopted Resolution 23-04, establishing the 2023 Holiday Schedule.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Resolution 23-05: Appointment of Auditors – Maillie LLP**

The Pennsylvania Second Class Township Code provides that the Board of Supervisors, at its annual organization meeting in January, may appoint a firm of certified or competent public accountants to make an examination of all the accounts of the Township for the fiscal year. Approval of this resolution will appoint Maillie, LLP as the Township's independent certified public account to audit the fiscal affairs of the Township for the year ending December 31, 2022.

On a motion by Supervisor Snyder, seconded by Supervisor Smith, the Board adopted Resolution 23-05, appointing Maillie LLP as the Township's independent auditors for the 2022 financial statement audit.

Voting Yes: H. Charles Wilson, III, Laura Smith, Richard Marino, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

Chairman Wilson wished everyone a happy new year, adding the Board looks forward to another busy year in 2023.

The meeting adjourned at 7:16 pm.

Respectfully submitted,



Colleen Ehrle

Director of Administration