

**Towamencin Township  
Board of Supervisors  
Monthly Meeting  
March 24, 2021  
7:30 PM**

**Present:**

H. Charles Wilson III, Chairman  
Daniel M. Littley, Jr., Vice Chairman  
Daniel Bell, Treasurer  
Richard Marino, Secretary  
Laura Smith, Asst. Treasurer/Asst. Secretary

**Staff:**

Robert A. Ford, Township Manager  
Brooke Neve, Finance Director/Assistant Township Manager  
Jack Dooley, Esq., Township Solicitor  
Tom Zarko, Township Engineer  
Clayton Reed, IT Director  
Timothy Troxel, Chief of Police

**Present Remotely:**

Colleen Ehrle, Assistant to Township Manager

**Absent:**

Chairman Wilson called the meeting to order at 7:31 PM and led the assemblage in the Pledge of Allegiance.

**Opening Comments**

Chairman Wilson made the following announcements:

- Due to the COVID-19 Emergency, the meeting is being held via Zoom video communications. The public was invited to participate remotely and e-mail questions to [info@towamencin.org](mailto:info@towamencin.org) by 4:30 pm, prior to the meeting.
- The Board met in executive session prior to this evening's meeting to discuss legal matters.

**Commendation - Detective Jamie Pierluisse**

The Township occasionally has the opportunity to recognize residents, staff members and volunteers that have distinguished themselves by performing some notable act or service in furtherance of community betterment. Chief Troxel presented Police Detective Jamie Pierluisse with a commendation recognizing her performance conducting a two-year investigation, which resulted in a guilty verdict against a suspect, who was accused of improper communications with

a student at the North Montgomery County Technical Career Center. Through her dedication and exemplary investigative skills, a predator was removed, improving the safety of the North Penn area schools and the Towamencin community.

**Public Comments**

None

**Approval of Minutes: February 24, 2021**

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved the February 24, 2021 minutes.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

**Approval of Minutes: March 10, 2021**

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved the March 10, 2021 minutes.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

**Zoning, Subdivision and Land Development**

**Resolution 21-11: Extension of Temporary Outdoor Dining – COVID-19 Emergency**

Beginning last June 5<sup>th</sup>, the Pennsylvania Health Department announced that restaurants and retail food service businesses located in counties designated as being in the yellow phase of coronavirus mitigation would be permitted to add dine-in service in outdoor seating areas so long as they strictly adhere to the Commonwealth's directed guidance, including maximum occupancy limits, and as permitted by local municipalities. The Board of Supervisors adopted a resolution to allow such facilities on a temporary basis where otherwise not permitted by zoning, until September 30, 2020. In light of continued COVID restrictions, and to help our local restaurateurs and businesses, the Board extended this temporary allowance until November 1, 2020. Should the Board wish to again extend this temporary allowance, staff recommends that it expire when COVID restrictions are lifted by the Pennsylvania Department of Health and restored to 100 percent capacity or September 30, 2021, whichever comes first.

Supervisor Bell noted he was looking forward to visiting some of these restaurants with spring coming up.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board approved Resolution 21-11, Extension of Temporary Outdoor Dining – COVID Emergency.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Old Business**

#### **Keeler Road Bridge Structural Evaluation**

The condition of the Keeler Road Bridge was discussed at the Board's March 10th meeting. Based on a structural engineer evaluation, it is anticipated that the bridge will need to be replaced and that a load restriction should be placed on the bridge until a replacement can be completed. The Board asked for additional information to determine if the bridge could safely remain open as it is an essential roadway for traffic and emergency response.

Township Engineer Tom Zarko noted the condition of the bridge was revealed while preparing the Township's Stormwater Management Plan Update. Mr. Zarko reviewed the evaluation findings noting the bridge's two issues – a drainage capacity issue and a structural issue. The long-term recommendation is to replace the bridge, which was estimated at \$2.5 million. Interim considerations were developed to address the Board concerns, which include:

- monitoring the bridge on a monthly basis by the Public Works Director with outlined criteria provided by the structural engineer;
- quarterly bridge inspections by the structural engineer;
- temporary repairs/bracing within the bridge structure to stabilize the bridge and prevent further deterioration, with estimated construction costs of \$225,000 and \$15,000 in engineering/bid preparation costs.

Mr. Zarko recommend that the engineering work be completed this year with temporary repair construction to start in early 2022. Chairman Wilson questioned the timeline with repair work tentatively planned almost a year out. Mr. Zarko noted the structural engineer felt with monitoring, this plan would not pose a problem and may be more fiscally palatable.

Supervisor Bell asked for the estimated lifespan of the temporary repairs. Mr. Zarko responded that if proper materials were used, such as galvanized steel, it could be 20 years, but also emphasized the temporary repairs only address the structural issues, not the capacity concerns. Supervisor Littley asked about signage needs. Mr. Zarko noted he would receive more signage details from the structural engineer.

Chairman Wilson asked about the one-lane configuration discussed at the previous meeting. Mr. Zarko noted the structural engineer felt the bridge could remain two-lanes with the referenced monitoring in place, unless progressive deterioration is revealed during inspections. Supervisor Marino noted the temporary repair plan provides the Township more time to consider additional options for long-term remedies.

Supervisor Bell asked what would be the overall timespan to implement the temporary repairs if they could start now. Mr. Zarko estimated possibly this fall and calculated an approximate 7-month window from start to finish. Chairman Wilson noted there should be available funding this fall to proceed with the temporary repairs and recommended the engineering work be authorized.

On a motion by Supervisor Bell, seconded by Supervisor Smith, the Board authorized CKS Engineers to proceed with the engineering plans associated with the recommended temporary repairs for the Keeler Road Bridge.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

### **Proposal for Preliminary Engineering Plan - Kriebel Road Realignment**

A proposal was presented at the Board's March 10th meeting for design engineering services to eliminate a curve on Kriebel Road, near the new pedestrian bridge at Fischer's Park. The consensus of the Board was that the proposal was beyond what is needed at this stage. Township engineers have reexamined the issue after receiving clarification from the Open Space and Parks Advisory Committee. The engineers have proposed the preparation of a concept plan and ballpark cost estimate addressing the potential curve removal that would be used for preliminary planning and budgeting discussion purposes. This would provide the Township with a general idea of the anticipated scope of work and associated costs for the project. This modified approach is substantially less, a \$4,000 cost, compared with what would be needed to prepare the design plans that were discussed at the last meeting.

Township Engineer Tom Zarko summarized the modified approach and explained the concept plan and cost estimates should help the Board plan for this project during budget season.

On a motion by Supervisor Smith, seconded by Supervisor Littley, the Board approved the McMahon Associates, Inc. proposal in the amount of \$4,000.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

### **New Business**

### **Multicultural Fair at Fischer's Park Request- September 25th**

In an effort to engage and enhance community relationships, the Movement for Black and Brown Lives in Montgomery County would like to host a county-wide multicultural event at Fischer's Park on Saturday, September 25<sup>th</sup>, from 11 am to 5 pm. The organization has also asked if the Board would consider cohosting the event. Anticipating a successful event drawing many people, with a crowd size comparable to Towamencin Day or larger, logistics such as overflow parking, additional bathroom facilities, overtime cost of public works staff, and ambulance / first aid assistance will need to be included in the planning.

Shreya Bhutani and Carmina Taylor, representatives from the Movement for Black and Brown Lives in Montgomery County, presented their event concept. The focus of the event was to promote inclusivity and highlight the various cultures that make up Montgomery County. Each park pavilion would symbolize one of the seven continents that would feature games, music, sports and traditions native to that region. The group felt the layout of the park was optimum for such an event, as well as, the park's physical location - situated in the center of the County. This central location was viewed as a converging point for both halves of the County. Ms. Taylor expressed her intent to engage the local community to participate in the festivities.

Ms. Taylor noted this would be an opportunity to bring the community together and accentuate the County's wealth of diversity. It could also be an opportunity for the local community to meet their leaders and leaders from neighboring municipalities.

The Board noted parking and weather are the main considerations when planning large events at the park. The Board was receptive to the event concept and recommended Ms. Taylor reach out to Cortney Marengo, the Township's Events Facilitator, to discuss the details involved in planning large events at Fischer's Park. Ms. Taylor was invited to return to present an update to the Board at their May 26<sup>th</sup> meeting.

### **Warrant List**

The March warrant list was presented for approval. On a motion by Supervisor Bell, seconded by Supervisor Littley, the Board approved the warrant list in the amount of \$1,259,506.52.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Public Works Committee Report**

The Public Works Committee meets on a monthly basis to scope projects and identify deficiencies related to Township infrastructure, properties, and equipment. The Committee met on March 23rd. Supervisor Marino provided the Committee's report.

2021 Road Paving & ADA Curb Replacements – The road paving bidding documents had been distributed for review/comment. These documents are currently being finalized. The inspections required in conjunction with the ADA Ramp Replacements Contract were delayed as a result of weather conditions, but have resumed. It is anticipated that the documents for this contract will be completed for a bid release in April. It was recommended that the bidding documents for the Road Paving Contract be released as soon as possible, but include provisions for a start of work in August 2021, allowing Public Works time to complete the required preparation work in advance of the paving contract.

Improper Sump Pump Discharge Outlets – The Committee discussed options to address sump pump outlets through curbing, along roads that are to be included within the upcoming 2021 Road Paving Program. Notices were sent to all affected property owners. Public Works Director David Hillmantel has been working with the affected owners to address questions/concerns regarding the options for elimination of the curb connections. For addresses which need to be connected to Township installed underdrains, the Committee recommend that information be sent to the affected property owners to advise as to requirements concerning such connections.

Stormwater Management Plan Update – The Township Engineer provided a summary of the Township’s Stormwater Management Plan Update. 16 locations throughout the Township were evaluated and prioritized recommendations for improvements/repairs were identified at seven (7) of the locations. The highest priority location is the Keeler Road Bridge, between Quarry Road and Michael Way. Capacity and structural concerns were identified at this location. The Committee discussed potential alternatives for both long and short-term repairs at this location, which will be reviewed with the Board of Supervisors.

Welsh Road/Orvilla Road Intersection - The Committee discussed the concept design, prepared by the Township’s Traffic Engineer, regarding potential improvements to the Welsh Road/Orvilla Road Intersection. The project would affect both Towamencin and Hatfield Townships and would have to be a joint project. Potential funding sources including grants were also discussed. The Committee recommended that the coordination with Hatfield Township be initiated as soon as possible to start moving this project forward.

Weikel Road Drainage Concerns – The Committee discussed the Weikel Road drainage improvements that were included within the updated Strategic Stormwater Management Plan, as well as, potential options for the installation of sidewalks as part of the improvements. The Committee recommended that informal meetings be conducted with affected property owners after the presentation of the Strategic Stormwater Management Plan Update has been made to the Board of Supervisors, to obtain input concerning implementation of all facets of the project.

Kriebel Road Realignment - The Township’s Traffic Engineer had provided an updated proposal regarding the realignment of Kriebel Road in the vicinity of the recently installed Fisher’s Park Pedestrian Bridge Path. The revised proposal includes a “conceptual” evaluation of the potential roadway realignment, rather than a more detailed engineering evaluation. The Committee recommended proceeding with the presentation of the updated proposal to the Board of Supervisors. The Committee also recommended that decisions concerning the installation of supplemental parking and plans for potential renovations to the Arneth House be postponed until the road realignment discussions have occurred.

1060 Valley Forge Road Drainage Issues - Township staff recently met with the property owner to discuss his drainage complaints. Representatives from PennDOT also attended the meeting. As

the meeting concluded, it was decided that the Township Engineer should perform an inspection of the property during an upcoming rain event to determine the sources of stormwater drainage flowing onto the property. PennDOT will also be providing information concerning storm sewer systems within Valley Forge Road that will be evaluated in an effort to determine potential alternatives that may be available to address the drainage concerns.

Park Water Fountains - Residents requests were reviewed relating to the activation of water fountains at various Township Parks. The Committee recommended that the water fountains should remain closed until current COVID restrictions are lifted.

Park Bathrooms - Mr. Hillmantel noted Public Works would be opening bathrooms at all currently winterized Township Parks in the next week.

Central Drive Area Drainage Improvement Project - The Committee discussed the schedule of the impending project. Township Engineer noted that the engineering/design phase of the project was budgeted for 2021. It is expected that bidding documents for the project will be completed later this year and would be released for bid in early 2022. Mr. Hillmantel noted that in advance of the bid project, the Public Works Department would be changing city inlet tops to PennDOT's m-type inlet tops throughout the Central Drive area during the next several months.

### **Sewer System Monetization Status Report**

As part of the Township's ongoing exploration of a possible sale of its sewer system, the Board has asked PFM Financial Advisors to provide regular updates on how the process has been proceeding. Chairman Wilson read the report. Recent events included:

- The Township and team are continuing its due diligence and continues to add relevant documents to the Township's virtual data room.
- On February 24th, the Township retained Dilworth Paxson LLP as special legal counsel to assist in the sewer transaction exploration process.
- On March 12th, the Township received multiple responses to its Request for Qualifications ("RFQ"). The Township received responses from all the firms who had provided their indications of interest, as required in the RFQ.
- On March 17th, the Township met with its team to review the various RFQ responses. The Township decided to pre-qualify all of the interested firms, allowing them to continue on in the Township's sewer transaction exploration process.
- On March 18th, PFM reached out to the various bidders to begin scheduling the Township's pre-bid meetings and asset tours. Pre-bid meetings and tours are scheduled for early/mid-May.

Next steps include: continuing populating the virtual data room, and beginning compiling all the necessary information for the Township's pre-bid meeting.

### **Ordinance 21-05: Sewer Code Amendment: Pre-Treatment Ordinance**

The Towamencin Municipal Authority recommended changes to the Township's Pretreatment Ordinance. The amendment will clarify the present method for mass-based control of Total Dissolved Solids ("TDS") from industrial sources, address excess TDS discharges from industrial users at higher instantaneous peak flow rates, and ensure the equitable allocation of TDS mass to

all existing and potential future industrial users. The amendment would also protect the TMA Waste Water Treatment Plant from experiencing pass-through and/or interference in its treatment operations resulting from high-level TDS discharges from industrial users. The amendment was reviewed by the Township's Wastewater Engineer and Solicitor, and was found to be in order.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board approved Ordinance 21-05, Sewer Code Amendment: Pre-Treatment Ordinance.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **309 Connector - Section HT2- Cowpath Road Detour Plans**

Southbound Cowpath Road in Hatfield Township will be closed for approximately three months for construction related to the new intersection that will be created with the 309 Connector road. PennDOT plans to implement separate detour routes for trucks and cars during the closure. The truck detour would be designated on Broad Street and County Line Road. The proposed route for the passenger car detour would utilize Allentown and Derstine Road. PennDOT needs the Township's response to post a detour route on Derstine Road since it is owned by the Township.

Traffic Engineer Chad Dixon reviewed the proposed detour that would last approximately three months. The Board discussed the proposed detour configurations and the potential impacts with added traffic to the already stressed out intersection of Derstine and Allentown Roads.

Chairman Wilson asked what was the projection of added traffic for this detour. Mr. Dixon noted no projection was provided. Mr. Wilson questioned PennDOT's thinking for not utilizing Forty Foot Road, a state road, for the detour. Mr. Dixon speculated that the additional distance would likely deter commuters from following such a detour. Mr. Dixon noted PennDOT was proposing a temporary left turn-phase from Allentown Road onto Derstine Road to accommodate additional traffic. Chairman Wilson asked about potential improvements in the rights-of-way. Mr. Dixon responded it was unlikely for a temporary detour.

Supervisor Bell asked how is enforcement applied to a temporary detour. Chief Troxel responded that temporary detours are essentially "recommended" detours and that commuters will likely seek out other paths of least resistance.

Supervisor Marino commented that there is no way this intersection can handle the additional traffic as is, especially during the am and pm rush, and the only way to agree to a detour would be to incorporate a left-turn arrow modified signal, otherwise traffic will be backed up to Funks, possibly Clemens Road. Supervisor Smith noted she did not want to inflict more congestion onto the Derstine Road residents and suggested the traffic be directed to Forty Foot Road, a state road.

The Board tabled the issue and will work with the Traffic Engineer to compile their list of improvement requests for PennDOT's review before agreeing to any proposed detours. Mr. Dixon



noted the Board's concerns and requests. The Board requested permanent improvements, including adding a left-turn lane and left-turn arrow signal from Allentown Road on to Derstine Road and to schedule this detour while school is out.

### **Request for Direction – Township Open Space & Parks Advisory Committee**

The Open Space and Parks Advisory Committee has asked for direction from the Board concerning two matters:

**Bocce Ball Court Grooming Equipment Storage** - The Committee discussed providing the bocce group with some hand tools so they could dress up the bocce courts before each of their "get-togethers", which have been twice a week (Tuesday and Thursday mornings). The equipment would include some rakes, brooms, maybe a "smoothing drag" and a small roller, with a cost of no more than \$500. Also discussed was a closed locker or shed for secure storage of the equipment. Regarding the storage of the equipment, Public Works advised it might be able to provide a small section of the storage pavilion.

Township Manager Robert Ford noted there would be a meeting tomorrow between the Public Works Director, committee members and the Bocce group to review the storage concerns further.

**Friends of Fischer's Park Program** - At February's Committee meeting Rich Marino presented the idea of creating a volunteer group, such as "Friends of Fischer's Park" to help with some of the routine maintenance work in the park, which could range from picking up trash, helping maintain planted areas, to painting the pavilions. The Committee is seeking the Board's approval to establish such the group and authorize them to work in Fischer's Park as the first step.

Supervisor Marino noted "Friends of Fischer's Park" was a conceptual and evolutionary idea, where a volunteer group would work along with the Open Space and Parks Advisory Committee and the Public Works Committee to propose projects and seek direction on different volunteer efforts at the park. Mr. Marino noted he has seen great work from similar groups, who are quite dedicated in their mission.

Chairman Wilson asked if there were any potential liability issues. Solicitor Dooley responded he did not believe so. The group would need Board approval before advancing any future park projects. Township Manager Robert Ford noted he could check on any liability issues and if waivers should be considered for group members. Supervisor Smith emphasized a balance and hierarchy should be established between the volunteer group, as well as, the committees involved. The Open Space and Parks Advisory Committee should be the group's main contact.

The Board was supportive of the idea and agreeable to having the concept explored further by Open Space and Parks Advisory Committee.

### **Bookmobile Stop – Fischer's Park**

At the recommendation of the Open Space and Parks Advisory Committee, the Township contacted the Montgomery County Library System requesting that Fischer's Park be designated as a bookmobile stop. The bookmobiles make scheduled stops in municipalities to provide library

programming to residents that are not within the service area of “bricks and mortar” public libraries. The County indicated it would be agreeable to adding Fischer’s Park per the following:

- Bookmobile would be at Fischer's every other Saturday morning, May through August.
- Township would help with promotion via website, newsletter, e-news.
- Township would consider providing an electrical hook-up to provide a more pleasant customer experience (*no smell, fumes and noise from a generator*).
- This would be in addition to the existing stops already in the Township at Calvary Baptist Church and Freddy Hill Farms.

Chairman Wilson also noted Township staff would stake-out a sensible location for the bookmobile on Fridays prior to their stops.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board authorized allowing a Bookmobile stop at Fischer’s Park with staff to formalize an arrangement with the Library’s Executive Director.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

#### **Resolution 21-12: DCED Greenways, Trails and Recreation Program Grant Application – Grist Mill Park**

At the recommendation of the Township’s Open Space & Parks Advisory Committee, the Board authorized the preparation of two grant applications. The first to the Department of Conservation and Natural Resources (DCNR) and the second to the Department of Community and Economic Development (DCED) seeking \$250,000 each for implementation / construction funds for Grist Mill Park. Possible improvements at Grist Mill Park would include: a pavilion, playground, two basketball courts, four pickleball courts and a perimeter trail. The DCNR application is due April 14<sup>th</sup> and the DCED application is due May 31<sup>st</sup>, both requiring formal resolutions from the Board authorizing their submission.

#### **Resolution 21-13: DCNR Grant Applicant – Grist Mill Park**

This resolution is for the DCNR grant application detailed in the preceding summary.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved Resolution 21-12, DCED Greenways, Trails and Recreation Program Grant Application – Grist Mill Park and Resolution 21-13, DCNR Grant Applicant – Grist Mill Park.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A  
Absent: N/A

**Police Department – Acceptance Donation Request**

The Police Department recently received a \$100 donation from William & Verna Seiler. The Board must consider acceptance of this gift in accordance with the Township’s “Donation Policy.”

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board authorized Police Department’s acceptance of the noted donation.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Award of Bid: Sewer Televising & Repair Contract**

This contract is for the televising and repair of the sanitary sewer system, including main, laterals, wyes and manholes, using trenchless technologies as part of the Township’s ongoing Inflow & Infiltration Abatement Program. The current Sanitary Sewer Internal Televising Inspection & Repair Contract will expire on April 1, 2021. A total of five (5) requests for proposals were out; three (3) proposals were received. Based upon review of their documentation, as well as, current working history with the Township, staff recommends that the contract be awarded to the low bidder - Sewer Specialty Services Co., Inc in the amount of \$63,335.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board awarded the contract to Sewer Specialty Services Co., Inc.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Extension of Emergency Declaration**

On March 16, 2020, the Board of Supervisors declared a “Disaster Emergency” within Towamencin Township, due to the Covid-19 Pandemic restrictions placed on Montgomery County and the Commonwealth of Pennsylvania by Governor Tom Wolf. The Board reaffirmed and extended its Declaration of Disaster three times since due to the on-going pandemic restrictions. The current declaration expires on April 1. The Township’s Emergency Management Coordinator recommends that the Board extend the Emergency Declaration to June 1, 2021, unless the Board takes action to extinguish the declaration prior to that date.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board authorized extending the Emergency Declaration to June 1, 2021, unless the Board takes action to extinguish the declaration prior to that date.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

**Request Use of Butch Clemens Park Baseball Field – North Penn JV Baseball Team**

North Penn School District has requested the use of the Butch Clemens Field for the North Penn High School Junior Varsity Baseball Team. The high school's JV field is under repair and will not be available until spring 2022. If approved, they would like to use the Butch Clemens Park field Monday through Friday, from 2:30 pm until 5:00 pm, through May 21<sup>st</sup>. The school district understands that it will be responsible to pay all fees associated with this request. TYA confirms that the district's use does not conflict with its use of the field and supports this request.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board approved the North Penn JV Baseball Team to use the Butch Clemens Park Baseball Field.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith

Voting No: N/A

Abstaining: N/A

Absent: N/A

There being no additional business, the meeting adjourned at 9:18 pm.

Respectfully submitted,



Colleen Ehrle

Assistant to Township Manager