

**Towamencin Township  
Board of Supervisors  
Work Session Meeting  
August 10, 2011  
7:30 pm**

**Present:**

Daniel M. Littley, Chairman  
James P. Sinz, Secretary  
H. Charles Wilson, III, Treasurer  
Patricia Younce

**Absent:**

John V. Gottschall, Vice Chairman

**Staff:**

Robert A. Ford, Township Manager  
John T. Dooley, Esquire, Township Solicitor  
Monica Wall, P.E., Township Engineer  
Joseph Leis, Director of Community Development  
P. Tim Dickinson, Chief of Police

Chairman Littley called the meeting to order at 7:39 pm and led the assemblage in the Pledge of Allegiance.

5 Chairman Littley stated the Board held an executive session prior to the meeting to discuss personnel issues and potential legal issues.

Chairman Littley announced that the Flick –n- Float will be held on Sunday, August 14, 2011 at the Township Pool. The scheduled movie is Toy Story 3 and is scheduled to begin at dusk.

10 Joe Silverman expressed his concerns about the street lights on Sumneytown Pike at Bustard Road that they were on during the day.

**Approval of Minutes – July 27, 2011**

15 On motion of Mr. Sinz, seconded by Mrs. Younce, the Board approved the minutes of July 27, 2011 as written.

**Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce

**Voting No:** N/A

20 **Abstaining:** N/A

**Absent:** John V. Gottschall

**Resolution 11-23: Calvary Baptist Church, Waiver of Land Development**

Chairman Littley noted Calvary Baptist Church on Valley Forge Road has submitted a request to the Board of Supervisors to not require the submission of a Land Development application for proposed modular classrooms. The Board of Supervisors had granted a waiver in 2007 for a previous unit. That modular unit was placed on the property last summer. The applicant is now requesting a second waiver for an additional modular unit to be installed near the first unit.

Mr. Sinz noted that the last time Calvary Baptist was before the Board, the Church indicated that this would be the last temporary trailer.

Cliff Stout, engineer for the applicant, confirmed it was.

On motion of Mr. Sinz, seconded by Mrs. Younce, the Board adopted Resolution 11-23 granting a waiver of land development for Calvary Baptist Church.

- Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce
- Voting No:** N/A
- Abstaining:** N/A
- Absent:** John V. Gottschall

**Zoning Hearing Board Application 11-02: New Cingular Wireless, 1210 Snyder Road**

Chairman Littley stated the applicant is seeking relief to replace three existing antennas with new antennas and place equipment cabinets within an existing equipment shelter.

It was the consensus of the Board not to send the Township Solicitor to the Zoning Hearing Board to oppose this application.

**Fischer’s Park Contract Award**

Chairman Littley stated in 2009 The Fischer’s Park Master Plan was completed. In anticipation of submitting a DCNR C2P2 Grant application, the Board of Supervisors directed staff in March 2011 to solicit proposals for the preparation of construction plans and bid documents. Proposals were received from five firms, four of which made presentations to a Review & Selection Committee. The Committee has recommended that the firm of Simone-Collins be engaged for this project at the not-to-exceed cost of \$78,750.

On motion of Mr. Wilson, seconded by Mrs. Younce, the Board approved the proposed of Simone-Collins for this project not to exceed \$78,750.

- Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce
- Voting No:** N/A
- Abstaining:** N/A
- Absent:** John V. Gottschall

**Resolution 11-24: Records Disposal**

5 Chairman Littley noted municipal officers are authorized by the Pennsylvania Municipal Records Act to dispose of records in accordance with schedules and guidelines that have been approved by the Commonwealth's Local Government Records Committee. Records may be destroyed or transferred in conformance with the provisions of Sections 1386 and 1388 of the Municipal Records Act.

10 On motion of Mr. Sinz, seconded by Mrs. Younce, the Board adopted Resolution 11-24 granting disposal of certain Township records.

**Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce

**Voting No:** N/A

15 **Abstaining:** N/A

**Absent:** John V. Gottschall

**Authorization to Survey – Reinert Road / Allentown Road Intersection**

20 Chairman Littley stated the Township has recently received several calls concerning the visibility at the intersection of Reinert and Allentown Roads indicating that when leaving Reinert it is very difficult to see traffic coming from the left (from Forty Foot Road) due to vegetation. During the investigation the Code Department discovered that a “Declaration of Taking” had been filed by the Township in 1977 for an easement for the *“purposes of securing free and unobscured view down and across the premises”* located at the western side of the intersection of Reinert and Allentown Roads. It is not clear from the documents on file where the easement is physically located in relation to the existing curbing and paving. In order to determine what additional action or improvements can be implemented within the easement, Staff is recommending that the Township Engineer complete a survey at the proposed cost of \$2,196.

30 On motion of Mr. Wilson, seconded by Mrs. Younce, the Board approved the proposal of T&M Associates to conduct a survey of Reinert Road and Allentown Road in the amount of \$2,196.

**Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce

35 **Voting No:** N/A

**Abstaining:** N/A

**Absent:** John V. Gottschall

**Resolution 11-25: Authorization to Auction off Township Property**

40 Mr. Ford explained that this request is for the sale of two police vehicles.

On motion of Mr. Sinz, seconded by Mrs. Younce, the Board adopted Resolution 11-25 authorizing the sale of the two police vehicles.

45 **Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce

**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** John V. Gottschall

5 **Fire Marshal Truck**

Chairman Littley advised that an opportunity was learned of to acquire a replacement vehicle for the Township Fire Marshal / Emergency Management Coordinator. He noted that it had been listed in the Township’s Capital Equipment Budget for the past two years, but was not funded due to the estimated \$38,000 cost.

The vehicle, which is from the Mont Clare Fire Department, for a cost of \$19,200 is a 2007 Ford F-150 Extended Cab with a locking bed cover and has approximately 19,000 miles. Fire Marshal Pezzano advised that the truck is equipped with an 800 MHZ mobile radio, a Hi-band mobile radio, MDC and warning lights. The truck will replace a 2003 Crown Victoria Police Interceptor that had accumulated 105,000 miles. Chairman Littley stated that at some point putting more money into repairs on an older “hand me down” vehicle doesn’t make sense.

On a motion by Mr. Wilson, seconded by Mr. Sinz, the Board authorized the purchase of the replacement vehicle from Mount Clare Fire Company.

**Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, Patricia Younce  
**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** John V. Gottschall

There being no further business, the meeting adjourned at 8:02 pm.

Respectfully submitted,

Robert A. Ford  
Township Manager

RAF/sl