

**Towamencin Township
Board of Supervisors
Work Session Meeting
March 9, 2011
7:00 pm**

Present:

Daniel M. Littley, Jr., Chairman
John V. Gottschall, Vice Chairman
H. Charles Wilson, III
James P. Sinz
Patricia Younce

Staff:

Robert A. Ford, Township Manager
John T. Dooley, Esquire, Township Solicitor
Russell Benner, P.E., Township Engineer
Joseph Leis, Director of Community Planning
P. Tim Dickinson, Chief of Police

Chairman Littley called the meeting to order at 7:30 pm and led the assemblage in the Pledge of Allegiance.

5 Chairman Littley asked Mr. Clair ‘Butch’ Clemens to come forward. The Board, Staff and community recognized Mr. Clemens for his sixty years of service to Towamencin Township as a Fire Chief, Board member and business leader.

10 The Board announced that the new open space on Forty Foot Road is named Clair “Butch” Clemens Park.

The Board took a recess from 7:45 pm to 8:00 pm.

15 Chairman Littley announced the Board held an executive session prior to the meeting to discuss real estate, personnel and potential legal issues.

20 Chairman Littley noted the Township mailed the 2011 Tax and Sewer bills. The 2% discount period will conclude at the end of April. He stated the sewer rental for 2011 will be included with your real estate tax bill that you should have received. The sewer and tax bills are sent in the same envelope and labeled: TAX and SEWER BILLS ENCLOSED. If you have not received the Tax and Sewer bill, please notify the Township Administration.

Approval of Minutes – February 23, 2011

25 On motion of Mr. Wilson, seconded by Mr. Sinz, the Board approved the minutes of February 23, 2011 as written.

Voting Yes: Daniel M. Littley, James P. Sinz, H. Charles Wilson, John V. Gottschall, Patricia Younce

Voting No: N/A

5 **Abstaining:** N/A

Absent: N/A

C2P2 Grant Application – Fischer’s Park

10 Chairman Littley stated the Board held an initial discussion on this issue at their January 26th meeting and directed staff to compile a draft application concept and return to the Board.

15 The C2P2 grant program administered by DCNR provides grants to local governments and non-profit organizations by combining several State and Federal funding sources into one grant program. In 2011, the Department Grant Program will focus on making grant awards that create or enhance recreation and conservation infrastructure supporting sustainable communities, economic development, healthy lifestyles and creating jobs. Specific priorities for grant projects are: park and recreational facilities that demonstrate green principles and connect children to healthy recreation and the outdoors; trails; and river access projects. Generally,
20 C2P2 grants require a 50% match of cash or in-kind contributions. The primary open application period will officially begin January 3, 2011, and end at 4 p.m. on April 20, 2011.

On motion of Mrs. Younce, seconded by Mr. Wilson, the Board authorized the administration to complete the application and to prepare a resolution for a later meeting.

25 **Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, John V. Gottschall, Patricia Younce

Voting No: N/A

Abstaining: N/A

30 **Absent:** N/A

Pool Concession Stand Agreement

35 Chairman Littley stated this contract provides for the operation of the Snack Concession Stand at the Township Pool on Weikel Road. The contract, which is for the 2011 season, is with “Poolside Café” the same vendor who has provided service for the past several years. The vendor agrees to pay the Township \$6,000 and a percentage of total gross receipts greater than \$40,000 for the season.

40 Mr. Gottschall asked if we could seek other proposals in the future. Mr. Ford advised that the Township could do this.

On motion of Mr. Sinz, seconded by Mrs. Younce, the Board authorized the agreement between the Poolside Café and Towamencin Township.

45

Voting Yes: Daniel M. Littley, James P. Sinz, H. Charles Wilson, John V. Gottschall, Patricia Younce

Voting No: N/A

Abstaining: N/A

5 **Absent:** N/A

Schuylkill River Heritage Area Grant Application

10 Chairman Littley noted the Schuylkill River National Heritage Area is offering Watershed Restoration grants to non-profit organizations, county & municipal governments to undertake implementation projects that will improve the quality and quantity of water in the Schuylkill River and its tributaries. Grant applicants working in the Perkiomen Creek Watershed may request between \$5,000 and \$100,000. All projects require a minimum of 25% match. Cash and in kind services are eligible match sources, however, projects showing high levels of cash
15 match will be given priority in the ranking and grant award process.

A grant through this program could help boost available funds to restore and enhance the riparian corridor along Towamencin Creek as provided for in the Fischer's Park Master Plan Update.

20 On motion of Mr. Sinz, seconded by Mrs. Younce, the Board authorized the submission of the grant application for the riparian corridor along Towamencin Creek.

25 **Voting Yes:** Daniel M. Littley, James P. Sinz, H. Charles Wilson, John V. Gottschall, Patricia Younce

Voting No: N/A

Abstaining: N/A

Absent: N/A

30 **Acceptance of Proposal – Fischer's Park Construction Documents**

Chairman Littley stated the Township has recently completed a master plan update for Fischer's Park that delineated a number of needed improvements. Recently, the Township was left a bequest that can only be utilized for Fischer's Park and intends to apply for a DCNR C2P2
35 grant on April 20, 2011. Additionally, the Township intends to submit a grant application to the Schuylkill Heritage Corridor Area for approximately \$60,000 for riparian stream restoration and for mitigation of run-off. The preparation of construction drawings now will make the project "shovel-ready" (ready to be bid) when the anticipated DCNR grant award is made in Nov-Dec 2011. While funds used for the preparation of the construction documents will NOT be
40 counted as a match to DCNR monies, the net effect of having a project designed and documented will be a great benefit to the project as compared to having no design complete.

45 Simone-Collins has submitted a detail proposal to prepare the construction documents as well as provide bidding and inspection services at an estimated cost of \$103,085.

Peter Simone commented that the proposal has now been made public and has put them in a difficult position. They have taken serious consideration in preparing the best cost.

Mr. Gottschall asked if Staff asked for additional proposals through a RFP.

5 On motion of Mr. Gottschall, seconded by Mr. Wilson, the Board directed Staff to get additional proposals.

Voting Yes: Daniel M. Littley, James P. Sinz, H. Charles Wilson, John V. Gottschall, Patricia Younce

Voting No: N/A

10 **Abstaining:** N/A

Absent: N/A

Multiple Sclerosis Society Request – Water Stop at Towamencin Pool

15 Chairman Littley noted the Greater Delaware Valley Chapter of the Multiple Sclerosis Society has requested that the Township allow the Society to use a designated area within the parking lot of the Towamencin Pool Facility on Weikel Road as a “water stop” between 7:00 am and 11:00 am for the North Penn Walk scheduled for Sunday, May 1, 2011.

20 On motion of Mrs. Younce, seconded by Mr. Sinz, the Board authorized the use of the Towamencin Pool parking lot for a water stop on May 1, 2011 for the Multiple Sclerosis Society.

Voting Yes: Daniel M. Littley, James P. Sinz, H. Charles Wilson, John V. Gottschall, Patricia Younce

25 **Voting No:** N/A

Abstaining: N/A

Absent: N/A

30 There being no further business, the meeting adjourned at 8:29 pm.

Respectfully submitted,

35 Robert A. Ford
Township Manager

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