

**Towamencin Township  
Board of Supervisors  
Monthly Meeting  
November 22, 2011  
7:30 pm**

**Present:**

Daniel M. Littley, Chairman  
John V. Gottschall, Vice Chairman  
James P. Sinz, Secretary  
Patricia Younce  
H. Charles Wilson, III, Treasurer (7:50 pm)

**Staff:**

Robert A. Ford, Township Manager  
John T. Dooley, Esquire, Township Solicitor  
P. Tim Dickinson, Chief of Police  
Maureen Doyle, Finance Director

Chairman Littley called the meeting to order at 7:30 pm and led the assemblage in the Pledge of Allegiance.

Chairman Littley noted that November is military appreciation month.

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Chairman Littley announced the Board held an executive session on November 15 after the Budget Meeting to discuss personnel issues and held an execution session prior to this evening's meeting to discuss personnel issues and potential legal matters.

10 Chairman Littley noted the Board would adjourn to a Budget Workshop immediately following this evening's business meeting.

Chairman Littley wished everyone a Happy Thanksgiving.

15 **Approval of Minutes – November 9, 2011**

On motion of Mrs. Younce, seconded by Mr. Sinz, the Board approved the minutes of November 9, 2011 as written.

20 **Voting Yes:** Daniel M. Littley, John V. Gottschall, James P. Sinz, Patricia Younce  
**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** H. Charles Wilson

**Warrant List**

On motion of Mr. Gottschall, seconded by Mr. Sinz, the Board approved payment of bills as presented in the amount of \$533,202.61.

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**Voting Yes:** Daniel M. Littley, John V. Gottschall, James P. Sinz, Patricia Younce  
**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** H. Charles Wilson

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**Bid Award: Traffic Signal Maintenance**

Chairman Littley noted that bids were sought and received for the maintenance of the traffic signals, school zone flashers and closed loop system within the Township. After careful review of the bids by the Township’s Traffic Engineer, the administration is recommending that the contract be awarded to Armour & Sons Electric as the lowest responsible bidder.

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On motion of Mr. Sinz, seconded by Mrs. Younce, the Board awarded the traffic signal maintenance bid to Armour and Sons Electric.

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**Voting Yes:** Daniel M. Littley, John V. Gottschall, James P. Sinz, Patricia Younce  
**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** H. Charles Wilson

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**MS4 Permitting Update**

Chairman Littley stated that under The Clean Streams Law, the Department of Environmental Protection announced in September the renewal of the Pollutant Discharge Elimination System General Permit (PAG-13), the National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), for another 5 years.

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To renew PAG-13, Federal regulations require that a Notice of Intent (NOI) be submitted to the Department no later than September 14, 2012, a minimum of 180 days prior to the expiration date of the current PAG-13, March 15, 2013.

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Mr. Steve Dadio of the Township Engineer’s office provided an update on the program and briefed what actions are required by the Township to remain in compliance with these regulations.

Supervisor Chuck Wilson joined the meeting at 7:50 pm due to traffic delays caused by the severe weather.

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The Board expressed frustration with the potential cost of such a program and questioned how DEP and EPA will establish a baseline.

**Authorization to Bid: Highway Materials**

Mr. Ford noted that the highway materials bid is for asphalt, stone, grit, etc. These materials are used by the Public Works Department to fix and repair the Township roadways throughout the year.

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On motion of Mr. Sinz, seconded by Mr. Wilson, the Board authorized the administration to release bids for highway materials.

**Voting Yes:** Daniel M. Littley, John V. Gottschall, James P. Sinz, H. Charles Wilson,  
10 Patricia Younce

**Voting No:** N/A

**Abstaining:** N/A

**Absent:** N/A

15 There being no further business, the Board adjourned to a Budget Workshop Session at 8:07 pm.

Respectfully submitted,

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Robert A. Ford  
Township Manager

RAF/sl

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