

**Towamencin Township  
Board of Supervisors  
Work Session Meeting  
March 10, 2010  
7:30 p.m.**

**Present:**

Dr. Thomas Hollenbeck, Vice Chairman  
H. Charles Wilson, III  
James P. Sinz  
John V. Gottschall

**Absent:**

Daniel M. Littlely, Jr., Chairman

**Staff:**

Robert A. Ford, Township Manager  
John T. Dooley, Esquire, Township Solicitor  
Russell Benner, P.E., Township Engineer  
Joseph Leis, Director of Community Planning  
P. Tim Dickinson, Chief of Police

Vice Chairman Hollenbeck called the meeting to order at 7:32 p.m. and led the assemblage in the Pledge of Allegiance.

**Opening Comments**

5 Vice Chairman Hollenbeck noted the Board held an executive session prior to this evening's meeting to discuss personnel and legal issues.

10 Vice Chairman Hollenbeck stated the Township mailed out the 2010 Tax and Sewer bills. The 2% discount period will be ending April 30, 2010. He noted the sewer rental for 2010 will be included with the real estate tax bill and that you should receive your bill before mid March. The sewer and tax bills are sent in the same envelope and labeled: TAX and SEWER BILLS ENCLOSED. If residents have not received their Tax and Sewer bill by mid March, they are asked to notify the Township Administration.

15 **Police Unit Citation**

20 Vice Chairman Hollenbeck stated six of our Police Officers will be receiving a Unit Citation for their work on a case sponsored by the Montgomery County Drug Task Force. The officers to receive the Unit Citation are:

Sergeant Gary Wacker #5915    Sergeant Paul Wiechec #5921  
Detective Walter Hulik #5907    Officer Matthew Mahaffey #5929  
Detective Michael Paul #5919    Officer Gregory Wert #5920

5 Chief Dickinson was called up to introduce the six officers being recognized and summarized the action of the unit that resulted in the award.

**Approval of Minutes**

10 February 17, 2010

On motion of Mr. Sinz, seconded by Mr. Wilson, the Board approved the minutes of February 17, 2010 as written.

15 **Yes:** Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall  
**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** Daniel M. Littley

20 February 24, 2010

On motion of Mr. Wilson, seconded by Mr. Gottschall, the Board approved the minutes of February 24, 2010 as written.

25 **Voting Yes:** Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall  
**Voting No:** N/A  
**Abstaining:** N/A  
**Absent:** Daniel M. Littley

30 **Zoning Hearing Board Application: 2010-02 – New Cingular Wireless**

Vice Chairman Hollenbeck stated the applicant is seeking relief to build a silo with a height of 120' and to allow a cellular antenna to be erected on the silo.

35 After a brief discussion, it was the consensus of the Board not to send the Township Solicitor to oppose the application.

**Authorization to Prepare a Resolution: Police Manual, Policy, Rules and Procedures**

40 Vice Chairman Hollenbeck stated the Pennsylvania Law Enforcement Commission Accreditation Standard requires that an agency have a written statement that identifies the chief executive officer of the agency (i.e., Chief of Police) as having the authority and responsibility to issue, modify, or approve agency written directives. The purpose of this evening's discussion and subsequent resolution is to formally adopt a Policy Statement that confirms delegation of  
45 authority to the Chief of Police to formulate and carry out policies for the Police Department.

Chief Dickinson commented that the Police Department was proceeding through a formal accreditation process and that this was a step in that process.

5 On motion of Mr. Wilson, seconded by Mr. Sinz, the Board authorized the administration to prepare a resolution for consideration at a future meeting.

**Voting Yes:** Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall

**Voting No:** N/A

**Abstaining:** N/A

10 **Absent:** Daniel M. Littlely

**Additional Business**

15 Mr. Ford had noted that the Township had been contacted by a resident with a concern about a drainage issue at Drinnon Park.

20 Vice Chairman Hollenbeck commented that he recommends that this be looked at by the Township Environmental Advisory Council and to ask for comments from the Penn State Forrester about possible plantings whether trees or grasses. Vice Chairman Hollenbeck also suggested that the Township consider grants for this.

Vice Chairman Hollenbeck noted that there was some severe weather forecasted for the rest of the week.

25 There being no additional business, the meeting was adjourned at 7:47 p.m.

Respectfully submitted,

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Robert A. Ford  
Township Manager

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