

**Towamencin Township
Board of Supervisors
Monthly Meeting
January 27, 2010
7:30 p.m.**

Present:

Daniel M. Littley, Jr., Chairman
Dr. Thomas Hollenbeck, Vice Chairman
H. Charles Wilson, III
James P. Sinz
John V. Gottschall

Staff:

Robert A. Ford, Township Manager
John T. Dooley, Esquire, Township Solicitor
Joseph Leis, Director of Community Planning
P. Tim Dickinson, Chief of Police

Absent:

Russ Benner, Township Engineer

Chairman Littley called the meeting to order at 7:30 p.m. and led the assemblage in the Pledge of Allegiance.

5 Chairman Littley stated the Board held an executive session prior to the meeting to discuss personnel, legal and real estate issues.

Public Comments

10 Mr. Silverman asked why the street lights were on at 3 p.m. along Bustard Road in front of the Trefoil Buildings when it was bright and sunny out. Mr. Ford stated he would check with the Public Works Director to see if they were testing the lights.

15 Charles Rowe, 710 Keeler Road, stated he got a letter from the Township concerning his sump pump discharge on to the street that was causing the road to freeze up.

20 Mr. Ford advised the Board that forty-five notices had been sent out to the residents that had sump pumps discharging water on the street. This was after the Township received numerous complaints about the ice on the road, and the hazards it presented. Mr. Ford noted that over fifty percent of the residents notified had responded that they would work to alleviate the problem.

The Board directed that the Township Engineer and Public Works Director inspect the sites and recommend if any road improvements, such as minor milling, could help.

Approval of Minutes – January 13, 2010

On motion of Mr. Wilson, seconded by Mr. Sinz, the Board approved the minutes of January 13, 2010 as written.

5

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall

Voting No: N/A

Abstaining: N/A

10 **Absent:** N/A

Ordinance 10-01: Hollis Hills

15 Chairman Littley stated the Hollis Hills Sanitary Sewer District was created in 1987 for a housing development within Worcester Township. It was amended in 1996 to include Cedars Country Store also located in Worcester. This request is to add one property to the same Sanitary Sewer District.

20 Mr. Wilson commented that he did not want to hold this Ordinance up from approval, but asked if Staff could look into the possibility of increasing the \$290 per house “adder” that was set in the 1987 Ordinance but which may no longer cover the annual costs of the pump station in 2010.

25 Mr. Gottschall asked if we contacted Worcester Township to advised them of the need to notify Towamencin when sewer hook ups are made and that he would like to see intermunicipal agreements for sewer service.

On motion of Dr. Hollenbeck, seconded by Mr. Gottschall, the Board adopted Ordinance 10-01 adding a property to the Hollis Hills Sewer District.

30 **Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall

Voting No: N/A

Abstaining: N/A

35 **Absent:** N/A

Request for Extension: W. Group Real Estate Development - Conditional Use Application - 2009-01

40 Chairman Littley noted a hearing was held on June 24, 2009, and the applicant was granted a conditional use to permit a driveway through a steep slope. The applicant is requesting an extension of six months to complete the review process, per Section 153-1004(B)(3) of the Zoning Code.

45 On motion of Mr. Gottschall, seconded by Mr. Sinz, the Board authorized the extension of six months for the Conditional Use Application of W. Group Real Estate Development.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

Abstaining: N/A

5 **Absent:** N/A

Warrant List

10 On motion of Mr. Sinz, seconded by Dr. Hollenbeck, the Board approved payment of bills in the amount of \$304,415.70.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

15 **Abstaining:** N/A

Absent: N/A

Resolution 10-08: Infrastructure Authority Warrant List

20 Chairman Littley stated the Infrastructure Authority reviewed this list at their meeting on Tuesday, January 26, 2010 and is recommending payment upon the Board's approval.

On motion of Mr. Gottschall, seconded by Mr. Sinz, the Board adopted Resolution 10-08 authorizing the payment of bills for the Infrastructure Authority.

25

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

Abstaining: N/A

30 **Absent:** N/A

Lease Agreement – Towamencin Pool Snack Stand

35 Chairman Littley noted this is a one year lease agreement for the 2010 season to operate the snack stand at the Township's Pool on Weikel Road. This is the same vendor who has operated the facility for the past several years.

On motion of Mr. Wilson, seconded by Mr. Sinz, the Board authorized the administration to enter into a lease agreement for the Towamencin Pool Snack Stand.

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Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

Abstaining: N/A

45 **Absent:** N/A

Waiver of Field Rental Fee – Volunteer Fire Company

Chairman Littley stated the Township has received a request from Towamencin Volunteer Fire Company for the use of the B-3 Field at Bustard Park from April 25 through September 26 on
5 Sundays from 4:00 pm to dusk for softball league play.

The requested day and time does not conflict with any other scheduled events at the park.

On motion of Mr. Sinz, seconded by Dr. Hollenbeck, the Board waived the rental fees for the
10 Towamencin Volunteer Fire Company for the use of the ball field at Bustard Park.

The rental charge per the adopted fee schedule would be \$920.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
15 John V. Gottschall

Voting No: N/A

Abstaining: N/A

Absent: N/A

Waiver of Field Rental Fee – North Penn School District (Walton Farm Elementary)

Chairman Littley stated the Township has received a request from Walton Farm Elementary School for the use of various Fischer’s Park facilities on Friday May 7th from 8:30 am to 2:30 pm
25 for the 6th Grade Science / Health Day. The estimated number of participants is 80.

The requested day and time does not conflict with any other scheduled events at the park.

On motion of Mr. Wilson, seconded by Mr. Sinz, the Board waived the rental fee for the North
30 Penn School District for the use of the Fischer’s Park on May 7th.

The rental charge per the adopted fee schedule would be \$100.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
35 John V. Gottschall

Voting No: N/A

Abstaining: N/A

Absent: N/A

Waiver of Field Rental Fee – North Penn School District (General Nash Elementary)

Chairman Littley stated the Township has received a request from Nash Elementary School for the use of a pavilion at Fischer’s Park facilities on Wednesday June 2nd from 11:00 am to 2:00.
45 The estimated number of participants is 75.

The requested day and time does not conflict with any other scheduled events at the park.

The rental charge per the adopted fee schedule would be \$90.

- 5 On motion of Mr. Gottschall, seconded by Mr. Sinz, the Board waived the rental fee for the North Penn School District for the use of the Fischer's Park on June 2nd.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

10 **Voting No:** N/A

Abstaining: N/A

Absent: N/A

Waiver of Field Rental Fee – North Penn School District (Corpus Christi)

- 15 The Board directed the administration to table this item until the next meeting. The Staff was directed to come up with suggestions as to how to determine which non-profit organizations should have their fees waived and which, if any, should not be waived.

Finance Committee Report

Mr. Wilson noted the Finance Committee had its first meeting of the year on Thursday, January 21st to review budget performance, cash flow, as well as long-term financial strategies.

- 25 He noted the following issues were discussed among the Finance Committee members:

Five Year Budget Model – The Committee briefly discussed the five year budget and decided to review it again when the various revenues have been updated with the planned development figures.

- 30 Unfunded Projects - The committee reviewed the list of projects that were deferred during the 2010 Budget discussions. They agreed to prioritize the list for the next Finance Committee meeting and include a list of roads that could be repaved should funding become available later in the year.

- 35 Request to attend training – the Public Works Director requested approval to attend a three day training course on Athletic Field Construction and Maintenance. The total cost to attend will be \$725 including accommodations and would be charged to the Public Works conference/training account (budget \$1,500).

- 40 Projected Development - The Committee reviewed the list of projected development impact fees, noting that no significant revenues were budgeted for 2010.

- 45 Supervisors' training expense policy – The Committee discussed the policy for training expenses and reimbursements for Supervisors. They agreed that the policy is to pay course registration fees only. Any additional costs would be borne by the Supervisor.

Mrs. Arneth's donation – The Committee discussed Mrs. Arneth's donation of \$12,000 and decided to put it in an account and not utilize it at this time.

Recommendations

5 Based on discussions at the January 21st meeting, the Finance Committee is recommending the following for consideration by the Board of Supervisors:

- 1. Approve request of Public Works Director to attend three-day training course at Rutgers University on Athletic Field Construction and Maintenance.
- 2. Approve a policy to increase the percentage of traffic impact fees allocated to the debt fund from 70% to 85%.

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15 On motion of Mr. Sinz, seconded by Mr. Gottschall, the Board approved the recommendations for the Finance Committee.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall

Voting No: N/A

20 **Abstaining:** N/A

Absent: N/A

TYA Request: Placement of Sheds

25 Chairman Littley stated TYA is seeking approval from the Board to place two (2) storage sheds, (each - 12' x 18'); one at Bustard Park back by the existing shed, (near the cul-de- sac) and the other at a place to be coordinated and agreed upon at Green Lane. TYA has purchased some field maintenance equipment and need these sheds to store them. The sheds will be of a barn type, require only a gravel stone base, (TYA installed) on which to sit and can be moved in the future if needed.

30
35 Mr. Ford noted that just this morning TYA had notified the Township that an opportunity had just come up as Lowes Hardware has offered to donate an 8' X 6' vinyl storage shed to replace an existing storage box for bases and umpire's equipment at the Bustard Park softball field.

On motion of Dr. Hollenbeck, seconded by Mr. Wilson, the Board approved the placement of two sheds and the vinyl storage shed with the condition that the building permit be submitted that documents conditions and specifications. The Board also noted the permit fee could be waived.

40 **Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall

Voting No: N/A

Abstaining: N/A

Absent: N/A

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Additional Business

5 Chairman Littley asked if there was a consensus of the Board to have no further discussion concerning the proposal informally presented by W.B. Homes at an earlier Board meeting. Given there was no desire for further conversation, Chairman Littley proposed a motion that the Township would not consider the proposed rezoning by W.B. Homes of the CFC site.

10 Mr. Gottschall commented that he was concerned that residents were not notified that the topic was to be discussed at the meeting tonight.

15 Mr. Gottschall noted he is opposed to proceeding with the issue as it was not on the agenda. He noted he was not in favor of the change proposal, but felt the Board should not take action until the rezone request was an agenda item.

On motion of Mr. Wilson, seconded by Mr. Sinz, the Board voted not to consider the rezoning request of W.B. Homes.

20 **Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson
Voting No: John V. Gottschall
Abstaining: N/A
Absent: N/A

25 There being no further business, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

30 Robert A. Ford
Township Manager

35 RAF/sl

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