

**Towamencin Township  
Board of Supervisors  
Monthly Meeting  
November 18, 2009  
7:30 p.m.**

**Present:**

Daniel M. Littley, Chairman  
Dr. Thomas Hollenbeck, Vice Chairman  
H. Charles Wilson, III  
James P. Sinz  
John V. Gottschall

**Staff:**

Robert A. Ford, Township Manager  
John T. Dooley, Esquire, Township Solicitor  
Joseph Leis, Director of Community Planning  
Maureen Doyle, Finance Director

Chairman Littley called the meeting to order at 7:34 p.m. and led the assemblage in the Pledge of Allegiance.

**Opening Comments**

5

Chairman Littley announced the Board held an executive session prior to the meeting to discuss personnel and possible litigation issues.

10 Chairman Littley noted the annual Turkey Trot will be held this Saturday, November 21, 2009 at Fischer's Park. Registration begins at 9 am with the race starting at 10 am. Top male and female runners will win a free Turkey. Medals will be given to the top three runners in each age category. All pre-registered runners will receive a free long sleeve t-shirt. Shirts for runners who register on the day of the race will be based on availability.

15 **Public Comment**

Joseph Silverman, 1315 Reiff Road, expressed concern regarding the brightness of the lights in the parking lot at Walgreens.

20 **Approval of Minutes – November 11, 2009**

On motion of Mr. Wilson, seconded by Mr. Sinz, the Board approved the minutes of November 11, 2009 as written.

**Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,  
John V. Gottschall

**Voting No:** N/A

**Abstaining:** N/A

5 **Absent:** N/A

**Warrant List**

10 On motion of Dr. Hollenbeck, seconded by Mr. Wilson, the Board approved the payment of bills in the amount of \$182,278.38.

**Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,  
John V. Gottschall

**Voting No:** N/A

15 **Abstaining:** N/A

**Absent:** N/A

**Authorization to Seek Proposals for the Sale of Township Properties**

20 Chairman Littley stated the administration is recommending that professional real estate appraisals be obtained for two Township properties located on Bustard Road, specifically the parcel with the old Public Works garage and the lot located at the corner of Bustard Road and Franklin Street. The Board may then consider whether to sell the properties in accordance with the procedures outlined in §1503 of the Pennsylvania 2<sup>nd</sup> Class Township Code.

25 Mr. Ford noted that he spoke with two appraisal companies and got cost estimates of \$3,000 to \$4,000 and it would take about one month to complete.

30 On motion of Mr. Sinz, seconded by Mr. Gottschall, the Board authorized the administration to obtain appraisals for the properties.

**Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,  
John V. Gottschall

**Voting No:** N/A

35 **Abstaining:** N/A

**Absent:** N/A

**Bid Award: Highway Materials**

40 Chairman Littley stated this material is used by the Township's Public Works Department to make minor repairs of Township roadways, parking lots, etc. The specifications identify approximate amounts of materials that the Township anticipates it will need over the one-year period and the bids are submitted on PennDOT forms on a cost per unit basis. The Public Workers Director has reviewed all bids submitted and recommends that the contract be awarded  
45 to H&K Materials and Naceville Materials based on the cost per unit prices submitted in their bid. There is a total expense of \$45,000 proposed for this line item in the 2010 Budget.

