

**Towamencin Township
Board of Supervisors
Work Session Meeting
November 11, 2009
7:30 p.m.**

Present:

Daniel M. Littley, Chairman
Dr. Thomas Hollenbeck, Vice Chairman
H. Charles Wilson, III
James P. Sinz
John V. Gottschall

Staff:

Robert A. Ford, Township Manager
John T. Dooley, Esquire, Township Solicitor
Joseph Leis, Director of Community Planning
P. Tim Dickinson, Chief of Police

Chairman Littley called the meeting to order at 7:33 p.m. and led the assemblage in the Pledge of Allegiance.

Chairman Littley called for a moment of silence in recognition of Veteran's Day.

5

Acknowledgement

Chief Dickinson honored Lieutenant Kratz for his graduation from the 238th Session of the F.B.I. National Academy.

10

Resolution 09-45: Recognition of Professional Achievement

The Board recognized the professional achievement for Police Lieutenant Jeffrey Kratz for completing the FBI National Academy Program through adoption of Resolution 09-45.

15

On motion of Mr. Sinz, seconded by Mr. Gottschall, the Board adopted Resolution 09-45.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

20

Voting No: N/A

Abstaining: N/A

Absent: N/A

25

Citizen Award and Commendation

5 Chief Dickinson presented an award and commendation to Tammy Lippincott, co-manager of Wendy’s Restaurant on Forty Foot Road for providing assistance to a family in need that was traveling through the Township.

Opening Comments

10 Chairman Littley announced the Board held an executive session on November 2 and prior to the meeting this evening on November 11 to discuss issues related to personnel and litigation.

Approval of Minutes – October 28, 2009

15 On motion of Mr. Sinz, seconded by Dr. Hollenbeck, the Board approved the minutes as amended per Mr. Gottschall’s and Mr. Wilson’s comments.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson, John V. Gottschall

20 **Voting No:** N/A

Abstaining: N/A

Absent: N/A

PSDC/Penn Reels (SKF) – Close Out of Escrow

25 Chairman Littley stated that Philadelphia Suburban Development Corp (PSDC) completed certain improvements associated with the SKF Land Development on Forty Foot Road. PSDC has requested the close out of the construction escrow agreement and the establishment of the 18-month Maintenance Period in accordance with §507 of the Pennsylvania Municipalities
30 Planning Code.

The Township Engineer has reviewed the request and recommends final release and closeout of escrow for SKF. He advises, however, that before we release it, that the 18-month security be in place (which also needs to include monies for certain items that are not going to be completed
35 until next year, i.e. gabion wall, etc.).

Mr. Gottschall asked for clarification that the motion was for both close out of escrow and the establishment of an eighteen (18) month maintenance bond.

40 Mr. Dooley confirmed it was.

On motion of Mr. Sinz, seconded by Mr. Gottschall, the Board authorized the close out of escrow for PSDC/Penn Reels with the establishment of an eighteen (18) month maintenance bond.

45

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

Abstaining: N/A

5 **Absent:** N/A

Traffic Signal Maintenance Agreement – Valley Forge Road at the North Penn High School

10 Chairman Littley noted this agreement provides for the shared maintenance cost of the new traffic signal at the North Penn High School driveway and McAuliffe Drive with Upper Gwynedd Township. Towamencin Township would ensure the maintenance and repair of this signal with Upper Gwynedd Township paying for 50% of the costs.

15 Chairman Littley stated the Board tabled this agreement in September until Staff could explore the cost difference in having a three way agreement with the Townships and the North Penn High School. Mr. Ford reported that the School District’s share would be \$216 to \$333 per year.

20 Mr. Gottschall commented that the traffic signal predominately benefits the North Penn High School and it would seem appropriate for the school District to help pay. The consensus of the Board was that the cost was minimal and was not charged to other schools.

25 On motion of Mr. Wilson, seconded by Dr. Hollenbeck, the Board authorized the execution of the traffic signal agreement between Upper Gwynedd Township and Towamencin Township as written.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

30 **Abstaining:** N/A

Absent: N/A

Resolution 09-46: PECO Energy Open Space Grant

35 Chairman Littley noted PECO has developed the “Green Region Grant Program” that is facilitated by the Natural Lands Trust. Grants can be used in combination with other funding sources to cover a portion of the expenses associated with open space programs. Towamencin Township has prepared a grant application seeking \$10,000 to be used towards the cost of funding the Fischer’s Park Master Plan Update.

40 On motion of Mr. Gottschall, seconded by Mr. Sinz, the Board adopted Resolution 09-46 authorizing the filing of a grant application to PECO.

45 **Voting Yes:** Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall

Voting No: N/A

Abstaining: N/A
Absent: N/A

Appointment of Township Auditors – Bee, Bergvall & Company

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Chairman Littley noted that §917 of The Pennsylvania Second Class Township Code provides that the Board of Supervisors may appoint a firm of certified or competent public accountants to make an examination of all the accounts of the Township for the fiscal year. At least thirty days prior to such appointment, the Board shall advertise their intent to appoint a firm of certified or
10 competent public accountants to replace the elected auditors.

On motion of Mr. Sinz, seconded by Mr. Gottschall, the Board directed the administration to advertise the Board’s intent to re-appoint the firm of Bee, Bergvall & Company as the
15 Township’s Auditors.

Voting Yes: Daniel M. Littley, Dr. Thomas Hollenbeck, James P. Sinz, H. Charles Wilson,
John V. Gottschall
Voting No: N/A
Abstaining: N/A
20 **Absent:** N/A

Additional Business

Dr. Hollenbeck noted that Joe Meehan, Chairman of the Open Space and Parks Advisory
25 Committee attended a ceremony on Sunday on behalf of the Township at the Philadelphia Horticultural Society to receive an award for Grist Mill Park.

Chairman Littley would like the administration to put a slide on the Towamencin TV Channel that residents are not allowed to put leaves in the street and gutters.
30

Dr. Hollenbeck asked for an update on the Fischer’s Park parking lot project and how it might impact the Turkey Trot on November 21st. Mr. Ford advised that the project could be completed in three or four weeks, but that an alternative parking plan had been developed with the Public Works Director.
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Three being no further business, the meeting adjourned at 8:03 p.m.

Respectfully submitted,

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Robert A. Ford
Township Manager

45 RAF/sl