



## Vendor Services Agreement Parks and Recreation

This agreement is for \_\_\_\_\_ to do a display at Towamencin Day on Saturday, May 11, 2024 from 12pm to 4pm. The event will be at Fischer's Park, 2225 Bustard Rd. Lansdale, PA. You can set up from 10am to 11:30am. You may check in at registration, unload, and then move your car to the parking lot.

1. Services You will provide a table, chairs, canopy, signs, hand truck, and any items for your display unless otherwise discussed. Towamencin Township will provide a 12ft wide space for displays. Feel free to buy two spaces if you need extra room.

2. Payment and Terms You will pay \$30.00 for an informational or vendor display. Refunds will only be granted if the event is cancelled by the township due to extreme weather. No power will be offered to vendors and informational booths. Cancellation due to weather/parking will be determined on Friday, May 10<sup>th</sup> at 12noon.

3. Staging Towamencin Township will provide a clean and safe area for the set up and execution of your display. You will be responsible for all setting up, running, promotional materials, music, signage, hand trucks, and breaking down of equipment at your particular display.

You agree to protect any and all of your valuables in or about the property by removing them to safe storage before the staging date.

4. Release and waiver You further agree to release, indemnify and hold harmless Towamencin Township, its employees, agents, contractors and suppliers against any and all losses, accidents, damages, injuries, expenses and claims resulting in whole or part, directly or indirectly, from the staging process.

5. Photography and publicity release You agree to allow Towamencin Township to photograph staged areas of the event before, during, and after the work is completed and to use all such photographs for reference and marketing purposes.

6. General provisions Towamencin Township has the right to reject any booth or display that we feel contains lewd, salacious, racist, politically abrasive, or sexist propaganda or materials.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

- I am setting up (1) Informational Booth/Vendor Booth (\$30)
- I am setting up (2) Informational Booths/Vendor Booths (\$60)

**If you are from a direct sales group, please check with Katie Cleary (events@towamencin.org) before paying for your booth to avoid duplication.**

General Description of Display:

Special Requests:



**Point of Contact**

Signature\_\_\_\_\_

Printed Name\_\_\_\_\_

Title\_\_\_\_\_

Day of Event Phone Number\_\_\_\_\_

Email\_\_\_\_\_

Date\_\_\_\_\_

**Towamencin Township**

Signature\_\_\_\_\_

Printed Name: David G. Kraynik

Title: Township Manager

Date\_\_\_\_\_