

**Towamencin Township
Board of Supervisors
Reorganization Meeting
January 2, 2024**

Present:

H. Charles Wilson, III
Laura Smith
Joyce F. Snyder
Kristin Warner
Kofi Osei

Staff:

David Kraynik, Township Manager
Robert Iannozzi, Esq., Township Solicitor
Niral Modi, IT Staff
Timothy Troxel, Chief of Police
Colleen Ehrle, Director of Administration

Oaths of Office

Mr. Wilson announced the oaths of office for the newly elected Township Supervisor and Auditors would begin. Mr. Wilson turned the oaths and swearing in ceremony over to Judge Edward Levine.

Judge Levine swore in James Collins as Township Auditor.

Judge Levine swore in Tina Rumsey as Township Auditor.

Judge Levine swore in Kofi Osei as Township Supervisor.

Supervisor Wilson called the meeting to order at 7:05 PM and led the assemblage in the Pledge of Allegiance.

Supervisor Wilson made the following announcements:

- The Board will meet on Wednesday January 10th to conduct regular business.
- The Township Elected Auditors will hold their reorganization meeting tomorrow, Wednesday, January 3rd at 5 pm.

Public Comments

Resident Rory Kelley asked the Board to move forward filling the vacant EAC positions; noting there is a lot the Committee would like to do. He requested David McCreary be appointed to replace Amy Mawby, citing Mr. McCreary's impact at EAC meetings and knowledge relating to EAC matters.

Resident James Collins took a moment to thank the residents who came out for the meeting, as well as those who participated in all aspects of the election. He pointed out that regardless of who they voted for, being involved in local government is one of the most important things we can do politically. Understanding what happens in State and Federal elections is great, but proclaimed Local government is most important.

Resident Bruce Bailey spoke about the bond issue and the North Penn School District upcoming referendum. He noted his opposition to the referendum and took issue with some of the items proposed by the District. He spoke briefly to the 2024 Budget, and his interpretation that all parties were granted their requests except for the Police Department not acquiring a new officer. He will continue asking for spending cuts.

Resident Richard Marino offered comments regarding the 2023 Towamencin Board of Supervisors election and a pending Federal appeal questioning the validity of the County election certification process. Mr. Marino outlined that on November 15, 2023, the Montgomery County Election Board completed ballot counting, was scheduled to certify the election on November 21, 2023, and then for reasons that have yet to be explained, the County decided to delay election certification violating its own statute. On November 27, 2023, Judge Susan Baxter, of the Northwest District of Pennsylvania, ruled that 12 of 67 Pennsylvania counties would allow the counting of undated mail-in ballots, though under Pennsylvania Law are deemed invalid. Based on this ruling, the County Election Board permitted these ballots, which in turn tied the election. Therefore, on November 30, 2023, per election law, lots were drawn to determine the winner of the tie Supervisor election. Mr. Marino closed by saying this is not about himself and Kofi, rather it's about a Judge's interference in the election.

Resident Cheryl Portwood wanted to thank the Township and sponsors for the wonderful Christmas festival held in December. Her family enjoyed it immensely, it's wonderful to see everyone enjoy it, and that the festival offers a real sense of community.

Resident Dave Mosesso was seeking a follow-up from a prior meeting regarding his noise ordinance complaint. He wanted to know if anything had been decided. David Kraynik, Township Manager offered there has been no recommendation received from the police. The Township Manager added he will meet with the police to determine what if anything will be done. Mr. Mosesso requested that he be advised on the outcome, and the Township Manager agreed.

Bonnie Davis, non-resident, shared she held various financial positions in Springfield Township and Montgomery County. She offered comments on the sewer sale, noting she has been working with some Township folks over the past year, providing her knowledge on the Springfield Township sewer sale, as well as the research she had done for that sewer sale. Ms. Davis advised, based on her experience, it could significantly raise rates, and would not benefit the residents or Township. She offered to provide material from her research to anyone who may be interested.

Resident Christian Fusco wanted to take a moment to congratulate Kofi and thank all the supporters, stating this shows what can be accomplished when you work towards a common goal.

Resident Joe Silverman discussed the cell towers and Wi-Fi on Troxel Road behind the high school, and the required 1500 feet minimum separation of space. He is against the referendum and offered that this could be remediated by removing the cell towers and telling the cell companies to get out.

James Collins wanted to thank Bonnie Davis for speaking about her experience in sewer sales and offer that maybe with the new Board, the sewer sale could be revisited, and maybe the sale would cease and desist.

Resident Johnny McCreery, longtime friend of Supervisor Osei, shared he was happy to congratulate him, adding while he personally has not always made the right decisions, Kofi has.

Election of Officers

Mr. Wilson turned the chair over to Township Solicitor Robert Iannozzi to act as temporary Chairman for the election of Board Officers for 2024.

Chairman

Solicitor Iannozzi called for nominations for Chairman for 2024. Ms. Smith nominated H. Charles Wilson, III for Chairman. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of H. Charles Wilson, III as Chairman for 2024.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

By a vote of five to zero, Supervisor Wilson was elected Chairman for 2024.

Solicitor Iannozzi turned the meeting over to Chairman Wilson for the remainder of the meeting.

Vice Chairman

Chairman Wilson called for nominations for Vice Chairman for 2024. Mr. Wilson nominated Laura Smith as Vice Chairman. There were no other nominations. Chairman Wilson called for a vote on the nomination of Laura Smith as Vice Chairman for 2024.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

By a vote of five to zero, Supervisor Smith was elected Vice Chairman for 2024.

Secretary

Chairman Wilson called for nominations for Secretary for 2024. Ms. Smith nominated Joyce Snyder as Secretary. There were no other nominations. Chairman Wilson called for a vote on the nomination of Joyce Snyder as Secretary for 2024.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

By a vote of five to zero, Supervisor Snyder was elected Secretary for 2024.

Treasurer

Chairman Wilson called for nominations for Treasurer for 2024. Ms. Smith nominated Kristin Warner as Treasurer. There were no other nominations. Chairman Wilson called for a vote on the nomination of Kristin Warner as Treasurer for 2024.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

By a vote of five to zero, Supervisor Warner was elected Treasurer for 2024.

Assistant Secretary & Assistant Treasurer

Chairman Wilson called for nominations for Assistant Secretary and Assistant Treasurer for 2024.

Ms. Warner nominated Kofi Osei as Assistant Secretary and Assistant Treasurer. There were no other nominations. Chairman Wilson called for a vote on the nomination of Kofi Osei as Assistant Secretary and Assistant Treasurer for 2024.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

By a vote of five to zero, Supervisor Osei was elected Assistant Secretary and Assistant Treasurer for 2024.

Certification of Delegate to “PSATS” Annual Convention

Ms. Snyder nominated Laura C. Smith to serve as Towamencin’s delegate to the Pennsylvania State Association of Township Supervisors (“PSATS”) Annual Convention for 2024.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

By a vote of five to zero, Supervisor Smith was elected as delegate to the PSATS Annual Convention.

Appointments

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board made the following contractual appointments with compensation:

Township Manager	David G. Kraynik
Township Solicitor	Hamburg, Rubin, Mullin, Maxwell & Lupin
Township Engineer	CKS Engineers
Sewage Enforcement Officer	Gilmore & Associates, Inc.
Pension Administrator	David G. Kraynik
Appointed Auditors	Maillie, LLP
Zoning Officer	Keystone Municipal Services LLC
Building Code Official	Keystone Municipal Services LLC.
Fire Marshal	Keystone Municipal Services LLC.
Traffic Engineer	Bowman Consulting Group, <i>formerly McMahon Associates</i>
Sewer Engineer	Gilmore & Associates, Inc.
Emergency Management Coordinator	Daniel M. Littley, Jr.
Special Projects Coordinator	Dennis Carney

The Board made the following appointments without compensation:

The Board appoints H. Charles Wilson, III and Kristin Warner to the Police and Non-Uniform Pension Committees (Trustees), terms to expire December 31, 2024.

The Board appoints H. Charles Wilson, III and Kristin Warner to the Finance Committee, terms to expire December 31, 2024.

The Board appointed Joyce F. Snyder to the Northern Montgomery County Recycling Commission (NMCRC), term to expire December 31, 2024.

The Board appointed Andrew Gerth as the Deputy Fire Marshall, term to expire December 31, 2024.

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board made the above appointments.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-01: Reappointment of Emergency Management Coordinator

The Township shall make an appointment for the position of Emergency Management Coordinator for 2024. Therefore, the Board will consider this appointment by resolution.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board appointed Daniel M. Littley, Jr. as the Emergency Management Coordinator.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-02: Reappointment of Towamencin Municipal Authority Member

The Township shall make an appointment for the position of Towamencin Municipal Authority Member for 2024. Therefore, the Board will consider this appointment by resolution.

On a motion by Supervisor Snyder, seconded by Supervisor Warner, the Board appointed Jeffrey Schoppe to the Towamencin Municipal Authority.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-03: Reappointment of Zoning Hearing Board

The Pennsylvania Municipalities Planning Code requires that members of the Towamencin Township Zoning Hearing Board be appointed by written resolution of the Board of Supervisors. The Township has one (1) member up for reappointment in 2024. Therefore, the Board will consider this appointment by resolution.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board appointed Timothy Shafer to the Zoning Hearing Board.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-04: 2024 Reappointment to Citizens Committees

Several volunteer committee members had expiring terms ending on December 31, 2023. Township staff reached out to those with expiring terms to confirm their interest in being reappointed. The following is a list of committee members who confirmed their interest to continue serving another term. Staff may reach out again from those awaiting responses; if interested, they may be appointed

at a future date. Chairman Wilson added there are several committee vacancies. The Board will conduct interviews with volunteer applicants, with appointments expected at future meetings.

The Board made the following appointments to volunteer on various committees and boards:

Agricultural Security Advisory Committee, terms expiring December 31, 2024 - Allen Brady, Holly Bechtel

Emergency Operations Committee, term expiring December 31, 2026 – Michele Carbajal-Alvarez

Environmental Advisory Council, term expiring December 31, 2026 – Donna Hegge, Brett MacKay

Open Space & Parks Advisory Committee, term expiring December 31, 2026 – Joseph Meehan, Michon Blake, and Dan Vaitis

Planning Commission, term to expire December 31, 2027 – Joseph Vavra, Michael Main

Special Events Advisory Committee, term to expire December 31, 2026 – Meredith Corlett

Strategic Planning Committee, term to expire December 31, 2024 – Shannon Main, and Kris Kazmar

Traffic Impact Fee Advisory Committee, terms expiring December 31, 2024 - David Oglevee, and Chris Canavan

Veterans Memorial Committee, term to expire December 31, 2026 - Daniel Littlely and R. Carter LeBrocq

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board made the above appointments.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-05: Designating a Depository

The Pennsylvania 2nd Class Township Code directs that the Township must designate a depository for Township Funds. Approval of this resolution will appoint Uninvest National Bank & Trust Co., and the Pennsylvania Local Government Investment Trust (PLGIT), as the official depositories of Township Funds for the year 2024. In addition, the resolution permits the following individuals to sign all drafts and/or checks drawn from Township accounts as signed officers of Towamencin Township: David G. Kraynik, Laura Smith, H. Charles Wilson, III, Kristin Warner, Joyce Snyder and Kofi Osei.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board adopted Resolution 24-05, designating the Township 2024 depositories and account signers.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-06: 2024 Meeting Schedule

This resolution indicates the meeting dates for the Board of Supervisors during 2024. The meetings will start at 7:00 p.m. in the Municipal Complex Meeting Hall at 1090 Troxel Road, unless otherwise noted.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board adopted Resolution 24-06, establishing the Board's 2024 Meeting Schedule.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-07: 2024 Holiday Schedule

This resolution outlines the paid holidays for full-time employees through 2024, in accordance with the list of holidays prescribed annually set by resolution at the Reorganization Meeting each January.

On a motion by Supervisor Snyder, seconded by Supervisor Smith, the Board adopted Resolution 24-07, establishing the 2024 Holiday Schedule.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 24-08: Appointment of Auditors – Maillie LLP

The Pennsylvania Second Class Township Code provides that the Board of Supervisors, at its annual organization meeting in January, may appoint a firm of certified or competent public accountants to make an examination of all the accounts of the Township for the fiscal year. Approval of this resolution will appoint Maillie, LLP as the Township's independent certified public accountants to audit the fiscal affairs of the Township for the year ending December 31, 2023.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board adopted Resolution 24-08, appointing Maillie LLP as the Township's independent auditors for the 2024 financial statement audit.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei

Voting No: N/A
Abstaining: N/A
Absent: N/A

Warrant List: December 2024 (2 of 2)

The December (2 of 2) warrant list was presented for approval. Chairman Wilson reviewed the top Township expenditures as reflected in the warrant list.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board approved the warrant list in the amount of \$1,519,743.33.

Voting Yes: H. Charles Wilson, III, Laura Smith, Kristin Warner, Joyce F. Snyder, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Chairman Wilson congratulated all the newly elected officials.

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board adjourned at 7:47 pm.

Respectfully submitted,



Colleen Ehrle
Director of Administration