

# Towamencin Township 2024 Fee Schedule

Adopted December 13, 2023  
Effective January 1, 2024  
by Resolution 23-35

ESTABLISHING THE FEE SCHEDULE FOR LAND DEVELOPMENT, SUBDIVISION AND CONSTRUCTION, AND OTHER MISCELLANEOUS GENERAL FEES IN THE TOWNSHIP OF TOWAMENCIN, MONTGOMERY COUNTY, PENNSYLVANIA. WHEREAS, the administration has conducted a thorough review of the Township Fee Schedule and concluded that the same shall be revised and updated; NOW, THEREFORE, BE IT RESOLVED, pursuant to Chapter 76, Article I of the Ordinance of Towamencin Township, that the following fee schedule is hereby adopted.

## CONSTRUCTION AND OCCUPANCY PERMIT FEES

The State fee for funding of the requirements of the PA Uniform Construction Code has been incorporated into the building permit cost. Your invoice will show an itemization of the fee.

### **BUILDING PERMIT\***

<b>RESIDENTIAL</b>	
Single Family	\$525 + \$.30 per sf of floor area
Multi-Unit (townhouses/condo/etc)	\$375 per unit + \$40 per 100sf over 800 sf per unit
Manufactured Homes	\$225 + \$.20 per sf
Interior building alterations/repair	\$275 for first 1,000 sf plus \$100 for each additional 100 sf
Accessory buildings/expansions (including Gazebos)	\$175 if less than 400 sf \$225 + \$100 for each 100 sf if greater than 400 sf
<b>PREFAB BUILDINGS</b>	
Under 400 sf, no permanent foundation	Zoning permit only
Under 400 sf, with permanent foundation	\$125 (fee includes Zoning review and slab inspection)
Over 400 sf	Please see accessory building fees
Decks	\$205
Swimming Pools	In ground - \$500 (Requires additional grading permit) Above ground - \$255
Hot Tub	\$125 Flat Fee (plus zoning for new pad)
Solar Panels	Roof mounted or ground mounted - \$125 (Requires additional electric & zoning permit)
Antenna	\$125
Misc residential cost (includes egress)	\$125 for first \$1,000 of cost, \$20 for each additional \$1,000 cost or fraction there of.
<b>NON-RESIDENTIAL</b>	
Building Construction	2,500 sf or less: \$825 2,501 sf or greater: \$1,025 base fee - \$325 per 1,000 sf up to 10,000 sf - \$275 per 1,000 sf for 10,001 sf to 50,000 sf - \$225 per 1,000 sf if greater than 50,000 sf
Temporary Construction Trailer	\$300 (Includes electric and occupancy)
Cell towers and antenna	\$175
Misc commercial cost	\$175 for first \$1,000 of cost. \$60 for each additional \$1,000 of cost

**\*Most building permits also require a Zoning Permit - please see Zoning section (pg 9) for fees.**

### **UCC APPEAL HEARING**

Residential	\$750 per lot plus escrow
Non-Residential	\$1,500 per lot plus escrow
Escrow of \$1,000 per applications	

## **CONTRACTOR REGISTRATIONS**

Master Electrician	New: \$65.00, Renewal: \$45.00
Journeyman Electrician	New: \$45.00, Renewal: \$40.00
Master Plumber	New: \$65.00, Renewal: \$45.00
Journeyman Plumber	New: \$40.00, Renewal: \$30.00
HVAC	New: \$40.00, Renewal: \$30.00
Journeyman HVAC	\$20

\*All electrical contractors must be duly register with credentials, testing, or certifications equal to that of a Master Electrician\*

## **CERTIFICATE OF OCCUPANCY**

<b>RESIDENTIAL</b>	
Change in Ownership-apt/condo	\$120
Change in Owership-mobile home	\$75
Change in Ownership-all other	\$130
Residential - no sewer or sidewalk/curbs	\$60
New construction	\$90 per unit
2 or more re-inspections	\$50
Fire sprinkler system	\$75
<b>NON-RESIDENTIAL</b>	
Change in ownership, use, occupancy or tenant	\$150 + \$35 per unit for hotels and apartments
Fire sprinkler riser	\$75
New Construction	\$200 for first 5,000 sf + \$10 each additional 1,000 sf

## **PLUMBING PERMIT**

Building sewer or water service (lateral)	\$125
Building sewer (trap)	\$125
Each fixture, trap, appliance	\$125 for first three fixtures, \$10 per each additional fixture
Sump-pump drain to storm water facility	\$125
Sewer lateral repair/plumbing disconnect	\$125
Hot water heater	New - \$125 / Replacement - \$125
Misc. plumbing	\$125 for first \$1,000 of cost \$25 for each additional \$1,000 (\$1,001 to \$50,000) \$5 for each additional \$1,000 over \$50,000

## **ELECTRICAL/MECHANICAL**

<b>RESIDENTIAL</b>	
New Construction & Misc. Electrical	\$170 for first \$1,000 cost of construction \$25 per \$1,000 for \$1,001 to \$10,000 cost of construction \$20 per \$1,000 for \$10,001 to \$50,000 cost of construction \$10 per \$1,000 for \$50,001 to \$500,000 cost of construction \$5 per \$1,000 greater than \$500,000 cost of construction
HVAC repair or replacement	\$125
Generator	\$200 fee (Note: If connected to natural gas - mechanical and electrical permit issued) \$150 fee (Note: If connected to propane - only electrical permit issued)
Panel / Service Replacement	\$130 for first \$1,000 cost of construction \$25 per \$1,000 for \$1,001 to \$10,000 cost of construction \$20 per \$1,000 for \$10,001 to \$50,000 cost of construction (Requires: Drawings of wire size, grounding & location of panel )
Reconnection Inspection Fee	\$125
<b>COMMERCIAL</b>	
New Construction & Misc. Electrical	\$200 for first \$1,000 cost of construction \$35 per \$1,000 for \$1,001 to \$10,000 cost of construction \$25 per \$1,000 for \$10,001 to \$50,000 cost of construction \$10 per \$1,000 for \$50,001 to \$500,000 cost of construction \$5 per \$1,000 greater than \$500,000 cost of construction
Generator	\$200
HVAC repair or replacement	\$125
Reconnection Inspection Fee	\$140

When the nature of the work is for routine repairs, maintenance or replacement, the Township Secretary may issue an annual permit for pre-designated sites upon the payment of a fee of \$250 per annum, payable January 1st of each year and with the following stipulations:

- 1) Annual permits for the routine repair, maintenance, or replacement of electrical work and equipment may be issued to owners/occupants of a building regularly employing one or more electricians on the premise.
- 2) Prior to the issuance of an annual permit, a complete list of all pre-designated sites shall be submitted to the Township Secretary.
- 3) Each holder of an annual permit shall maintain a record of all work in the nature of replacement or repairs.

## **FIRE PROTECTION**

### **INSPECTIONS**

<b>Business/Commercial/Industrial</b>	
up to 5,000 sf	\$95
5,001-10,000 sf	\$140
10,001-25,000 sf	\$210
25,001-50,000 sf	\$280
50,001-100,000 sf	\$350
100,001-200,000 sf	\$420
over 200,000 sf	\$420 plus \$2.50 per each thousand sf over 200,000
<b>Church/School/Daycare</b>	
Up to 5,000 sf	\$75
5,001-10,000 sf	\$95
10,001-25,000 sf	\$140
25,001-50,000 sf	\$210
50,001-100,000 sf	\$280
100,001-200,000 sf	\$350
over 200,000 sf	\$350 plus \$2.50 per each thousand sf over 200,000
<b>Hotel/Motel/Rooming House/Bed&amp;Breakfast</b>	
per unit	\$15/unit plus commercial sf rate for common space
<b>Institutional Facility</b>	
Independent Living/Assisted Living/Personal Care Units	\$15/unit plus commercial sf rate for common space
<b>Rental Units</b>	
Single family/multi family/townhouse, condo	1 - 4 units: \$75 per unit 5+ units: \$25 per unit + commercial sf rate for common space

### **Fire Protection Plan Review Schedule:**

All fire protection review fees with inspections include:

- One preliminary inspection of the partially installed system.
- One final inspection of the installed system.
- Additional inspection fees are hourly including travel time (min. fee is \$150)
- A minimum of 72 hours notice for inspections is required.

### **SPRINKLER SYSTEMS**

<b>Non-Residential</b>	
Number of Sprinklers	
1-10	\$325
11-20	\$625
21-100	\$1,125
101-200	\$1,375
201-300	\$1,625
301-500	\$1,875
Over 500	\$1,875 plus \$2.50 for each sprinkler over 500.

<b>Residential</b>	
Number of Sprinklers	
1-10	\$250
11-25	\$375
26-50	\$450
51-100	\$500
over 100	\$500 plus \$2.50 for each sprinkler over 100

**STANDPIPE, FIRE PUMPS, UNDERGROUND WATER MAIN SYSTEMS**

Standpipe	\$775
Fire Pumps	\$495
Underground water main	\$700

**FIRE DETECTION AND ALARM SYSTEMS**

Number of Alarm Devices	
1-5	\$300
6-10	\$600
11-25	\$725
26-50	\$875
51-75	\$1,175
76-100	\$1,325
101-125	\$1,525
Over 125	\$1,525 plus \$2.50 per additional device over 125

**RESTAURANT WET CHEMICAL SYSTEM**

Number of Nozzles:	
1-5	\$375
6-15	\$625
16-30	\$825
31-50	\$1,025
Over 50	\$1,025 plus \$2.50 for each nozzle over 50

**RESTAURANT MECHANICAL HOOD AND DUCT SYSTEM**

Mechanical Hood	\$875 for system \$450 for each additional system reviewed at the same time and at the same building
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**SMOKE CONTROL/MANAGEMENT/EXHAUST SYSTEM**

Smoke control/management	\$2,025 minimum per system plus hourly rate after 12 hours.
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**GAS SUPPRESSION SYSTEMS OR DRY CHEMICAL SYSTEMS**

1-50	\$625
51-100	\$725
101-200	\$775
201-300	\$825
301-400	\$975
401-500	\$1,050
501-750	\$1,100
751-1000	\$1,150
Over 1,000	\$1,150 plus \$0.95 for each pound of Agent over 1,000

**HAZARDOUS OR FLAMMABLE-TYPE TANK PERMIT**

Permits are required for both above ground and below ground storage tanks to include, but not limited to fuel oil and gasoline tanks.

All Residential tanks (install)	\$100
Non-Residential tanks - install	\$175
Tank removal (res or non-res)	\$225
Gasoline dispensing system	\$75 per pump

**FIREWORKS**

Public or Private display	\$170
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**BLASTING**

Each 5 day blasting period	\$170
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**FIRE REPORTS AND RELATED INFORMATION**

Copies of Fire Reports	\$100 to Towamencin Fire Company
CD-ROM containing copies of fire photos	\$150

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**GENERAL PERMITS - ALL USE GROUPS**

Demolition	\$225 for first 1,000 sf + \$35 for each additional 1,000 sf
Roofing/Siding	\$100 for first \$5,000 of cost + \$5 each additional \$1,000
Grading/Stormwater Permit	
greater than 1,500 sf of disturbance	\$100 + escrow
Grading Escrow	
Residential/Non-res	\$1,000
Holding Tank	
Permit	\$275 + \$5 per EDU
Escrow	\$1,000
Sidewalks & Curbs	
Permit	\$95

## UTILITY SERVICE FEES

<b>LATE FEES</b>	1.5% for each 30 days late
<b>DUPLICATE BILL</b>	\$2.00
<b>WATER SHUT-OFF RECON. FEE</b>	\$25
<b>SEWER COLLECTION ADMIN FEE</b>	\$50
<b>ON-SITE SEPTIC INSPECTION</b>	\$30 annually
<b>SEWER CERTIFICATION</b>	\$25 per certification
<b>ON-SITE SEPTIC SYSTEM INSTALL</b>	\$70
<b>ESCROW</b>	\$1,000
<b>SEWER EDU'S - RESIDENTIAL</b>	\$1,154 per EDU to Towamencin Township, \$2,129 to TMA, \$2500 escrow, plumbing permit fee
<b>SEWER EDU'S - NON-RESIDENTIAL</b>	\$1,014 per EDU to Towamencin Township, \$1,870 to TMA, \$2500 escrow, plumbing permit fee
<b>SEWER MAIN EXTENSION</b>	\$70
<b>ESCROW</b>	\$1,000
<b>ALARM FEE</b>	
Automatic protective device	\$40 (connected to designated trunk line)
	\$25 (connected to an answer service or central station)
<b>ALARM VIOLATION FEE</b>	
False activations-per offense: 1st & 2nd offense - warnings	\$30 - 3rd activation 4th through 12th activation-fee increase by \$25 for each subsequent offense \$300 - 13+ activations

## RIGHT OF WAY/HIGHWAY OCCUPANCY PERMIT

<b>UNDERGROUND FACILITIES</b> (Ex: pipe lines, buried cable with pedestals, conduit, manholes, headwall, inlet, grate. This fee is calculated on the total lineal feet of the facility or facilities being permitted within the right-of-way, regardless of whether the surface is opened.)	
Physically connect facility	\$50 for first 50 feet, \$20 each additional 100 feet
<b>ROAD OPENING</b>	\$120
<b>ABOVE-GROUND FACILITIES</b> (Ex: poles, guys and/or anchors if installed independently of poles)	
Physically connect facility	\$70 for first 10 facilities, \$10 each appurtenances over 10
<b>CROSSINGS</b> (Ex: overhead tipples, conveyors, pedestrian walkways, under-grade subways, mines)	
Fee	\$120
<b>SEISMOGRAPH</b> (Ex: vibriosis method (ex: prospecting for oil/gas))	
Fee	\$95 for the first mile, \$20 each additional mile
<b>OTHER</b>	
PA One call referral	\$5

## ADMINISTRATIVE AND MISCELLANEOUS FEES

<b>COPYING OF MATERIALS</b>	
Photocopies	\$0.25 per page + admin fee when applicable
Large format copies	\$10 + amount of the 3rd party copy bill. A deposit of \$25 is required for plan sets of 10 sheets or more.
<b>RETURNED CHECK FEE</b>	\$25
<b>ADMINISTRATIVE SERVICES RATE</b>	\$40 per hour
<b>PUBLIC WORKS SERVICES RATE</b>	\$40 per hour
<b>MANUALS AND MAPS</b>	
Zoning Code	\$30
Land Use and Design Manual	\$30
Subdivision and Land Development	\$30
All maps	\$10
<b>MEETING HALL RENTAL</b>	
Large Room:	\$75 per occupancy
Small classroom:	\$25 per occupancy
<b>HOME BASED BUSINESS PERMIT</b>	\$120
<b>PHASE I REVIEW</b>	\$100
<b>DONATION BIN</b>	\$70 per year
<b>PERMIT RE-INSPECTION FEES</b>	
A re-inspection fee may be charged for inspections after second follow-up to cover salary, overhead and expenses. A re-inspection fee of \$50 will be charged for all inspections after the second follow-up.	
If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more employees to inspect the permitted work on a more than spot basis, the permittee shall be charged for all salary, overhead and expense incurred by each assigned inspector and the township.	
<b>PERMIT REFUND</b>	
Requests for refund of permit fees must be submitted in writing.	
Administrative fee:	\$25 if no review or inspection has been completed
(Per permit type)	\$100 if review completed, no inspection completed
No refunds will be granted once inspections have been completed. Applicant has 180 days to revise and resubmit denied plans. After 180 days, a new application must be submitted.	
<b>SPECIAL INSPECTIONS AND/OR PLAN REVIEW</b>	
Towamencin Township may from time to time contract with a third party for inspections and/or plan reviews for any permits. Costs will be the actual incurred cost plus a 15% administration fee.	
<b>WORK WITHOUT PERMITS</b>	
Citations may be issued for any work begun without proper permits.	

# ZONING AND SUBDIVISION AND LAND DEVELOPMENT FEES

## LAND DEVELOPMENT FEES

<b>Sketch Plan</b>	
Residential/Non-Residential	Escrow only
<b>Minor Land Development or Subdivision</b>	
Residential	\$300 plus escrow
Non Residential	\$500 plus escrow
<b>Land Development or Subdivision</b>	<b>RESIDENTIAL</b>
Preliminary Plan	\$125 per lot or dwelling unit + escrow
Final Plan	\$500 plus escrow
	<b>NON RESIDENTIAL</b>
Land Development - Prelim Plan	\$1,000 Preliminary Plan plus escrow
Land Development - Final Plan	\$250 Final Plan + \$20 per 1,000 sf of gross building area plus escrow
Subdivision - Prelim Plan	\$500 + \$150/lot plus escrow
Subdivision - Final Plan	\$800 plus escrow

## ZONING FEES

<b>Zoning Permit</b> (Any change in use or exterior land improvement requires a zoning permit - Includes buildings, expansions, decks, fences, walls, signs, driveways, solar panels, sheds)	
Residential:	\$95
Non-Residential:	\$120
Temporary Signs:	\$70
Waiver of damages:	\$500 escrow
Sign placement engineer review	\$500 escrow
<b>Zoning/Land Use Review Letter</b>	
Residential:	\$105
Non-Residential:	\$160, \$10 per unit additional for multi-units
<b>Zoning Hearing Board</b>	
Residential	\$750 per lot plus escrow
Non Residential	\$1,500 per lot plus escrow
<b>Conditional Use Application</b>	
Village Overlay District	\$2,000 plus escrow
All others	\$800 plus escrow
<b>Text/Map Amendment or Validity Challenge or Map or Curative Amendment</b>	
Up to two (2) hearings	\$2,000 plus escrow
additional hearings	\$500 plus escrow

**LAND DEVELOPMENT AND ZONING ESCROWS**

<b>Subdivisions</b>	
Sketch Plans	\$3,000
Preliminary & Final	
2-5 lots	\$5,000
6-10 lots	\$7,500
11-50 lots	\$10,000
51+ lots	\$15,000
<b>Land Development - Residential</b>	
Waiver of Land Development	\$2,000
Sketch Plans	\$3,000
Preliminary & Final	
2-5 lots	\$5,000
6-10 lots	\$7,500
11-50 lots	\$10,000
51+ lots	\$15,000
<b>Land Development-Non-Residential</b>	
Waiver of Land Development	\$2,000
Sketch Plans	\$3,000
Preliminary	\$10,000
Final Plan	\$10,000
<b>Conditional Use Application</b>	
Village Overlay District	\$10,000
All others	\$2,000
<b>Zoning Hearing Board</b>	
All applications	\$1,500
<b>Validity Challenge or Map or Curative Amendment</b>	
All applications	\$4,000
<b>Professional Services Escrow</b>	
Misc project reviews/meetings	\$500

**DEVELOPMENT IMPACT FEES**

Open Space - Residential	\$1,000 per dwelling unit
Open Space - Non-Residential	\$1,000 per 2,000 sf of floor area
Traffic Impact	\$2,197.56 per peak hour trip
Public Art (Village Overlay District)	\$250 per res unit, \$0.30 per sf of non-res floor area

## POLICE FEES

<b>Accident Reports</b>	\$15
<b>Incident Reports or Documents</b>	\$0.25 per page if redacted
<b>Investigative Rpt (subpoena only)</b>	\$20
<b>Incident/Accident Photos</b>	\$100 per CD, \$15 per print
<b>Criminal Processing</b>	\$300
<b>Prisoner Lodging</b>	\$150
<b>Special Police Service</b>	\$145 Lieutenant, \$129 Sergeant, \$105 Officer
<b>Employment Application Fee</b>	\$35
<b>Fingerprints (Resident)</b>	Free
<b>Fingerprints (Non-Resident)</b>	\$35 up to 5 fingerprint cards, \$1 per each additional card
<b>Kennel Fee for stray dogs</b>	\$30
<b>Parking ticket</b>	\$15
<b>Parking illegally in handicap zone</b>	\$50
<b>Videos</b>	\$120 each
<b>Soliciting and Peddling Fee</b>	\$100
<b>Special Event Permits</b>	\$100 - Carnivals, Fairs, Car Shows \$60 - Parade, Walk/Run, Race, Block Party

## PARKS AND RECREATION FEES

<b>PARK RENTAL</b>	
The rental fee provides for as many pavilions as required by group size. Maximum number of people per group is 100.	
Non-profit groups (families, churches, scouts, etc.) 25-100 ppl	\$35 per 25 people per group \$40 per 25 people per group during June, July, Aug
All other groups (max 100 ppl)	\$135 plus \$40 per 25 people per group (Jun through Aug) \$135 plus \$35 per 25 people (all other available times during the year)
A security deposit is required in addition to the rental fee. The security deposit is four (4) times the rental fee up to \$500. (51% of the group must consist of Township Residents to qualify as a resident group)	
<b>BALL FIELD RENTAL</b>	
Residential Groups	\$20 per two (2) hours
Non-Resident Groups	\$30 per two (2) hours
<b>TREE MEMORIAL</b>	\$500 (Bustard and Heebner Parks only)
<b>BENCH MEMORIAL</b>	\$1,000 (Bustard and Heebner Parks only)