

**Towamencin Township  
Board of Supervisors  
Work Session  
March 8, 2023  
7:00 PM**

**Present:**

H. Charles Wilson III, Chairman  
Richard Marino, Vice Chairman  
Laura Smith, Secretary  
Kristin Warner, Treasurer  
Joyce F. Snyder, Asst. Treasurer/Asst. Secretary

**Staff:**

David G. Kraynik, Township Manager  
Robert J. Iannozzi, Jr., Esq., Township Solicitor  
Mary Stover, Township Engineer  
Niral Modi, IT Staff  
Timothy Troxel, Chief of Police

**Present Remotely:**

Colleen Ehrle, Director of Administration

**Absent:**

Chairman Wilson called the meeting to order at 7:01 PM and led the assemblage in the Pledge of Allegiance.

**Awards & Recognition**

**Police Sergeant Promotion & Swearing-in – James Gibbs**

James Gibbs was promoted to the rank of Sergeant, created by the retirement of Sergeant Wert in January. Chief Troxel introduced Mr. Gibbs, providing an overview of his police career at Towamencin.

Jim began his started with Towamencin’s Police Department in 2009, where he was assigned to the patrol division. Jim has served as a patrol officer since his hiring. In 2016, he was selected to become a Field Training Officer, or “FTO”, earning responsibility for the training of newly hired officers when they start in patrol. In 2019, Jim was named as an Officer-in-Charge (OIC), a supervisory assignment on a patrol squad in the absence of the squad’s assigned sergeant, and has served in the OIC capacity for his assigned squad since 2019. Jim continued his law enforcement training and professional skill development over the course of his career, earning both the respect and admiration of his peers, as well as, several awards of recognition for meritorious service to the department and the community.

Chairman Wilson administered the oath to James Gibbas, with his wife and children by his side. The Board congratulated James on his well-earned promotion. Sergeant Gibbas was thankful for the opportunity and said he looked forward to getting out there and living up to his new role.

### **Opening Comments**

Chairman Wilson made the following announcements:

- The meeting is being held in person at the Township's Meeting Hall and also provided via Zoom for residents unable to attend in person. Public comments submitted by 4:30 pm on the meeting day would be read at the start of the meeting.
- The 2023 Sewer Bill and Township and County Taxes have been mailed. If you have not received them yet, please call the Township's tax line at 215-368-5357.
- The Board met in executive session on March 7th at 5 pm to discuss a potential litigation matter and prior to tonight's meeting to discuss personnel matters.
- The agenda would be modified to include a Sewer Sale Update for item 8.1 due to certain information recently received by the Board. In accordance with PA law, this amendment and associated vote will be reflected in the meeting minutes and the amended agenda will be posted tomorrow at the Township building and on its website.

On a motion by Supervisor Marino, seconded by Supervisor Smith, the Board approved amending the agenda to include 8.1 Sewer Sale Update due to new information received by the Board.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Public Comments**

Resident Richard Costlow shared his concern when researching senior activity venues in the County. He found there were no Towamencin senior venues, besides existing trails. He implored the Board consider prioritizing senior activities and venues, such as bocce and pickleball courts.

Resident Pauline Braccia questioned why the Township was allowing NextEra to take their time to agree to the terms of the sewer sale contract. She referred to Kofi Osei, the Township's Government Study Commission Chair, as a socialist, then criticized the state of affairs at Montgomery County and North Penn School District.

Chairman Wilson provided clarification to Ms. Braccia with the next steps leading up to the settlement of the sewer system sale, noting that NextEra executed the agreement last year.

Resident Kofi Osei asked if the sewer sale agenda update would be a voting or information item.

Chairman Wilson responded that it would be both and that there would be an opportunity for public comment at that point in the agenda.

Mr. Osei stated he kept his campaign promises while serving on the Government Study Commission (GSC), adding the GSC approved a ballot question for residents to decide whether to accept their presented Home Rule Charter to prohibit the sewer sale, add referendum options, and minor digital transparency requirements. He thanked Supervisors Wilson, Marino, Warner and Snyder, for attending and participating in the GSC meetings. He then thanked Township staff, and thanked each Township citizen for their participation through the process.

Marsha Ehrhardt, a bocce player at Fischer’s Park, advocated for new bocce courts that offer shade or a roof structure, as well as, adding pickleball courts in the Township.

Chairman Wilson replied that the Township is working on both items.

### **Approval of Minutes**

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board approved the February 22, 2023 minutes.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Zoning, Subdivision and Land Development**

#### **Resolution 23-10: Approval of Wawa Land Development Design Conditions**

On May 20, 2020, Towamencin Sunneytown, LLC, received land development approval for their proposed redevelopment of a property at the intersection of Forty Foot Road and Sunneytown Pike to provide a Wawa convenience store with gas pumps. The approval resolution was conditioned upon the applicant returning to the Board to provide supplemental architectural design of proposed site amenities and the proposed structures. The applicant presented the architectural design plans for the proposed site amenities and structures at the Board’s November 22<sup>nd</sup> meeting. At this meeting, the Board authorized staff to prepare an approval resolution outlining the conditions and design plans, and also requested that staff work with the applicant on the discussed parking lot light fixture change. A revised lighting design has been provided for the Board’s consideration.

Julie L. Von Spreckelsen, Esq. of Eastburn and Gray, and Shawn Muntz, of Bohler Engineering, representatives for the applicant, reviewed the revised lighting design and specifications. Chairman Wilson thanked the representatives for working with staff on the lighting compromise.

Supervisor Snyder asked if there were any plans for incorporating electric charging stations onsite. Mr. Muntz replied nothing was planned at this time, but they may be incorporated later in the process. Supervisor Marino asked about the construction timeframe. Ms. Spreckelsen said the developer is ready to move ahead and expected construction to begin later this year.

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board approved Resolution 23-10, Approval of Wawa Land Development Design Conditions.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Old Business**

#### **Sewer Sale Update**

NextEra Water Pennsylvania LLC (NextEra), the intended buyer of Towamencin's Sewer System, recently made the Township aware of its business decision to redirect efforts away from water and wastewater acquisitions to focus more on renewable energy projects. This decision, mainly due to the passage of the Inflation Reduction Act, affects all NextEra's water and wastewater assets, including its Asset Purchase Agreement (APA) with Towamencin Township. Toward this end, NextEra intends to assign its contractual rights and obligations under the APA to Pennsylvania American Water (PA American).

PA American is the largest water and wastewater utility in the Commonwealth. With nearby operations in Norristown, Royersford, Yardley, Coatesville, and Upper Pottsgrove, PA American can create efficiencies and synergies in its operations and create savings for residents. They have the ability to allocate costs across approximately 760,000 customers, thereby stabilizing the impact of the considerable capital investments made in their systems. In addition, PA American provides substantive financial assistance and hardship grants. In 2021, PA American provided customers \$4.5 million in bill discounts and \$770,000 in hardship grants.

This ownership change relative to the APA requires Board action, including: an amendment to the APA; preparation of an Assignment Agreement; and an amendment to the Sewer Sale Ordinance.

The APA Amendment will include:

A revised sale price of \$104 million (the average of the two utility valuation expert appraisals)

- Removal of the 2-year rate freeze
- Return of additional deposit and escrow monies to Next Era
- Change to "Outside Date" definition to accommodate for any unforeseen hurdles that may arise

The Assignment Agreement will assign NextEra's interests in the APA to PA American. The Sewer Sale Ordinance Amendment will include replacing NextEra with PA American as the successful bidder.

If such action is taken by the Board, PA American will file with the PA PUC. The PUC approval process will then commence with PA American as the successor. As consideration for this ownership change and its associated costs, NextEra will pay Towamencin Township \$600,000, which includes the initial \$100,000 deposit and an additional \$500,000.

Supervisor Snyder commented that residents have been clear that this is not what they want, and felt this choice is the wrong one. She recommended, at a minimum, that the other Board members consider re-starting the bid process. She added several members of the community have voiced concerns about possible litigation at GSC meetings. She felt that if the Board postponed the proposed action by a few months it could potentially avoid litigation.

#### Public Comments:

Resident and Government Study Commission member Kofi Osei emphasized his rationale to move quickly with his GSC timeline in the event PA American became a factor. He stressed PA American is good at moving quickly through the PUC process and the lack of rate-freeze. He stated PFM's analysis is wrong and the Township will lose money.

He repeatedly asked that the Board vote no on the proposed sewer sale action, and send the system out to bid again, allowing the residents decide in May, to ultimately avoid litigation.

Resident and Government Study Commission member Jenn Foster asked that the Board wait until after the election to move forward with such a decision, allowing the people to decide. She suggested, if the Home Rule Charter does not pass in the election, then put it out to bid again, emphasizing the timeframe to wait is only two months.

Resident Rich Costlow stated the process for the GSC to propose a Home Rule Charter has been much faster than the normal timeframe and found it disingenuous that GSC members are requesting the Board of Supervisors to prolong their respective action.

Chairman Wilson added is not exactly a choice, as NextEra's intention would be to move forward with the sale, and then flip the system. He contended it was better position to know who the new buyer would be, rather than be at the mercy of NextEra. Supervisor Marino added NextEra stated they would not be assessed a \$10 million penalty should the sale not go through. Mr. Marino said he considers this decision in light of future expenses being much higher than revenues and the debt expected to double.

Resident Shannon Main suggested that if the Board would reconsider taking more time in making a decision on the sewer sale that the same be asked of the GSC in reconsidering the inclusion of the proposed Home Rule Charter on May's ballot.

Jenn Foster asked if NextEra is negotiating with PA American. Chairman Wilson replied that the negotiations have taken place between the two parties and that the Board just received a commitment letter to justify the agenda change.

She asked for clarification on the new purchase price. Chairman Wilson replied the purchase price is now \$104 million, based on valuation appraisals. Ms. Foster raised concerns about PA

American's existing high rates, no two-year rate freeze, and did not see the need to rush the Board action, asking that they wait to take action after the May election.

Resident Christian Fusco asked what is the evidence that NextEra will actually pull out if the Township does not go along with this new arrangement. Chairman Wilson replied that the evidence is the two parties have been in discussions and have provided a commitment letter.

Mr. Fusco emphasized that residents were both disenfranchised by the NextEra agreement, and the proposed PA American arrangement, emphasizing the lost of \$11 million in the future purchase price. He recommended the Township allow NextEra to back out of the contract.

Chairman Wilson noted there is an assignment provision in the APA allowing for the change in purchaser. Township Solicitor Robert Iannozzi added the assignment provision is mutually beneficial to both parties. The assignment now would allow a greater degree of control with the purchase price, and additional considerations. Mr. Fusco argued the agreement is not mutually beneficial to the residents.

Shannon Main added the GSC's February 15<sup>th</sup> slides emphasize their critiques about NextEra's Florida's footprint and no experience in Pennsylvania.

Resident Joanne Goebel asked for clarification as to who seek PUC approval for the sale. Chairman Wilson responded PA American if voted on.

Ms. Goebel added two weeks is too soon to alert the public, requesting more time for public notification of this change.

Resident Becky Curlett questioned if the Township would lose more later if the system was flipped by NextEra. Chairman Wilson interjected that any additional loss or gain is unknown, but rather the Board is concerned with controlling the outcome.

Ms. Gerlach added that while it may appear great for the Township, residents will bankroll the sale. She stated it is not a good strategy for attracting new residents.

Resident Kris Kazmar posed the scenario if the Board decides not to take action to reassign the purchase agreement - allowing NextEra to buy the system for \$115 million, then flipping the system to potentially PA American. He clarified that by agreeing to the modification now, the Township receives less, but are reassured it will be PA American as the buyer. He then questioned future rates considering PA American's lower purchase price.

Resident Holly Bechtel questioned if the Township has no negotiation power with PA American, asking if any negotiating took place. Supervisors Marino and Wilson replied no, that the negotiating was between NextEra and PA American. She suggested that the \$600,000 NextEra will pay Towamencin go to offset the sewer rate increases.

Chairman Wilson added that while there was no two-year rate freeze, PA American can not request another rate increase until mid-2025.

On a motion by Supervisor Smith, seconded by Supervisor Marino, the Board authorized the Township Solicitor and Special Counsel to take all needed steps to prepare the APA

Amendment; Assignment Agreement; and the Sewer Sale Ordinance Amendment for Board consideration at its March 22, 2023 meeting.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner

Voting No: Joyce F. Snyder

Abstaining: N/A

Absent: N/A

## **New Business**

### **Finance Committee Report**

The Township Finance Committee meets monthly throughout the year to monitor economic indicators and the pulse of the Township's revenues and expenditures. They also address various requests and concerns that may arise. The Committee met on February 15<sup>th</sup>. Chairman Wilson provided the report, with the following discussion items:

Township 2023 January Financials and 2022 Year-End Update - The Committee discussed January financials and progress on year-end 2022. All 2022 tax revenue categories exceeded 2022 budget estimates. The General Fund is still on track to end 2022 at roughly break-even and in close proximity to the ending fund balance projected during the 2023 budget cycle.

Update on TTIA Dissolution - No update since the January Finance Committee Meeting.

2023 Unencumbered Reserve - No update until March Finance Committee Meeting.

OPEB (Other Postemployment Benefits) Trust - Administration began researching the creation of an OPEB trust with contacts that have recently gone through the trust creation process, reviewing sample ordinances from other PA municipalities. The Finance Committee envisions the trust to work similar to the pension trusts once it is established and adequately funded. This Trust would hold investments to pay post-retirement police benefits.

StandGuard Contract - The Committee reviewed 2023 pool operation projections based on StandGuard's provided data. The latest estimate for 2022 is an operating loss of almost \$60,000. The Committee reviewed 2023 projections. The inflationary increase in costs to recruit and retain staffing compared to two years ago is the largest factor in the tighter financial outlook for the operation. It is believed that a successful 2023 season, coupled with the reimbursement of 2022 membership refunds (\$22,330), will set StandGuard on the path toward breaking even in 2023.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board approved the StandGuard refund of \$22,330 for 2022 membership refunds, for the March warrant list.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

2023 Real Estate Taxes – Duplicate for Mass Payments - Mr. Szumski appraised the Committee of their responsibilities to the elected Tax Collector regarding the municipal tax duplicate, with confusion in years' past relating to the provision of data to escrow companies to facilitate mass

payment of property taxes, and fees associated with this activity. A duplicate bill fee can be assessed for the provision of this tax data to escrow companies. The Finance Committee recommended that Township staff refer the Tax Collector to the township's duplicate bill fee listed on the township fee schedule.

### **MS4 Permitting Requirements Update**

The Township Engineer will provide an update on the Township's MS4 Program, specifically 6 minimum control measures (MCMs) and pollution reduction plans for sediment and nutrient reduction. A MS4 Program addresses EPA & DEP requirements for municipal separate storm sewer systems. Township Engineer Mary Stover reviewed the MS4 Program details and requirements and citing examples of the Township's participation, involvement and public education activities. The current permit was issued on December 1, 2022 and due to expire on November 30, 2027.

Ms. Stover noted the recommended management committee should be initiated that will assist the municipalities to move forward with their respective best management practices. Supervisor Marino inquired into the make-up of the management committee. Ms. Stover responded it would include representatives from each municipality, with the Board designating appropriate members. Supervisor Marino suggested this be reviewed at the next Public Works Committee meeting.

Supervisor Marino asked if the future Central Drive stormwater project would count toward the requirements. Ms. Stover noted she would run the calculation, submitting it to DEP for consideration.

### **Review Bid Submission: Fischer's Park Bocce Court Improvements**

Bids were due on February 28 for the bocce court renovations at Fischer's Park. Only one bid was received from Land Tech Enterprises, of Warrington, for a base bid of \$76,999 for drainage improvements and an added retaining wall with paver walkway. An add alternate for resurfacing the courts was bid at \$20,670. The bid documents were reviewed and found to be acceptable by the Township Engineer.

The bid received is significantly more than anticipated. Last fall, a preliminary cost estimate was provided for \$35,800. However, the contractor indicated their estimate did not account for prevailing wage rates or other costs associated with a publicly bid project. In addition, after quoting the work, dimension modifications were made that increased the cost, by increasing the width of the paver path from 1-foot to 4-feet, which increased the wall height. The Township Engineer analyzed the project to determine how the cost could be reduced and will review the prepared estimates for two alternate designs. Township Engineer Mary Stover noted her office was exploring ways to reduce the scope of the project and was seeking another proposal from a COSTARS contractor.

On a motion by Supervisor Smith, seconded by Supervisor Marino, the Board tabled the bid submission until the next meeting.



Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

Supervisor Marino spoke to the residents who came out explaining the Township is committed to upgrading and correcting the existing courts at Fischer's Park.

**Authorization to Award Contract: Kriebel Road Trail II Project**

On February 28, 2023, eight (8) bids were received by bidders, who had attended the mandatory pre-bid meeting for the subject project. A ninth bid was deemed unresponsive as they bid only on a limited scope versus the entire project, had not attended the mandatory pre-bid meeting, nor acknowledged the addendum. The lowest responsive bid was submitted by Richard E Pierson Construction Company, Inc., of Pilesgrove, NJ, in the amount of \$135,194.00.

Gilmore & Associates recommended the contract be awarded to Richard E. Pierson Construction Company, Inc. pending review and acceptance of the bid bond and surety documentation by the Township Solicitor. Joe Carlin, of Gilmore & Associates, questioned if the surety documentation review took place. Township Solicitor Robert Iannozzi noted he had not received the documents.

On a motion by Supervisor Snyder, seconded by Supervisor Marino, the Board awarded the contract for the Kriebel Road Trail II Project to Richard E Pierson Construction Company, Inc., pending review of the bid bond and surety documentation by the Township Solicitor.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Authorization to Advertise: 2023 ADA Ramp Replacements**

This bid is for a contract associated with the Township's annual curb ramps upgrades. The bid specifications are through a standard PennDOT form and per PennDOT and Federal regulations, whenever projects such as resurfacing are undertaken, the municipality must upgrade existing pedestrian curb ramps to the latest ADA standards. The curb ramps scheduled for this year will be for roads scheduled to be paved in 2024. There are 30 ramp locations included as part of this project within the Valley View Way, Creek Way and Spring Valley Road neighborhoods, located off Morris Road.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board authorized the advertising of the 2023 ADA Ramp Replacements.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A  
Abstaining: N/A  
Absent: N/A

### **Resolution 23-11: Clean Air Resolution**

Towamencin's EAC has submitted a resolution to establish and advance Towamencin Township's renewable energy goals for consideration this evening. In 2022, the EAC drafted the resolution in partnership with Montgomery County's Ready for 100 (RF 100). RF100 encourages municipalities to adopt an equitable transition to 100% clean, renewable energy. This resolution discusses the motivation for approving the resolution, provides background information about the municipalities that have adopted a similar resolution, outlines Towamencin's existing commitment to reduce energy usage, and recommended goals and actions in the future.

Chairman Wilson noted the Board did not have much time to review this resolution and Township staff, specifically Department heads, had not seen the resolution. He recommended that staff review the resolution and provide their input for the goals referenced within, so it was unlikely the Board would take action at this meeting.

Mr. Kelley introduced the EAC members in attendance (Amy Mawby, Joe Meehan and Donna Hegge) and reviewed the background and motivations of the resolution, along with Ms. Mawby. 18 municipalities in the County have approved similar resolutions. Ready for 100 is an organization that works with municipalities to adopt and commit to energy emissions reduction targets and helps establish measurable plans and near-term actions. Mr. Kelley outlined the anticipated timeframe for a task force, in conjunction with the Township Supervisors and the community, to assist with implementing an Energy Transition Plan.

Supervisor Marino asked if the EAC members were aware of how other municipalities handled public safety department, such as vehicle and equipment use in Police and Public Works Departments. Ms. Mawby emphasized the goals and year deadlines are aspirational. Chairman Wilson asked for clarification with the reference to "100% clean renewable energy adoption by the community by 2050. Supervisor Marino asked for clarification to the reference the "100% clean renewable energy adoption by the community for transportation and heating by 2050."

Joe Meehan added the goals are aspirational with the intention to encourage the community, and that the timeline goals are not too much of a stretch, noting the Township has implemented several energy efficiency initiatives to date.

Supervisor Warner asked where the year deadlines came from. Mr. Kelley noted they were referenced in the draft resolution. Supervisor Marino recommended that the EAC consider staff and the Board's comments prior to revising the resolution and to consider the language so it can be easily explained to residents. The Board commended the EAC's work and effort going into the resolution and presentation. Chairman Wilson recommended a staff liaison to assist the EAC in communicating with staff with the proposed resolution.

On a motion by Supervisor Snyder, seconded by Supervisor Smith, the Board authorized staff to review and provide input on the proposed clear air resolution.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Intergovernmental Agreement: (North Penn School District & Police Department) Bus Patrol**

The North Penn School District has proposed an Intergovernmental Agreement between the District and Towamencin Township’s Police Department regarding the implementation of their bus patrol program/contract with their bus patrol company, BusPatrol America, LLC. This is a camera/video system that will be installed on all school district owned and/or contracted busses for the enforcement of school bus red light violations. This information was reviewed last summer with the Police Chiefs from the police departments serving the school district. The program is now advancing to installing the camera equipment on buses and initiating the program. The Township Solicitor has reviewed the “intergovernmental agreement.”

Chief Troxel provided an overview of the enforcement service provided by BusPatrol America, LLC to the North Penn District school busses, who would be the contracted company to enforce the fines for violations picked up by the video equipment installed on each bus. The agreement involves the six police departments serving the school district.

Supervisor Smith asked who gets the fine income. Chief Troxel replied that BusPatrol America would get the bulk of each \$300 fine, where the local police department would receive \$25. Chief Troxel emphasized the program is not intended to be a money maker for the municipalities involved, but to serve as a deterrent. Supervisor Marino asked Chief Troxel if he endorsed the agreement. Chief Troxel said he did.

Chief Troxel added the program timeline would likely begin in the 2023-2024 school year, considering each municipality is now executing the agreement and the time involved to install the new equipment on the buses. He added there would be a media push to prepare and educate the community in advance of the school district’s intention to go live with the program.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board approved Intergovernmental Agreement: (North Penn School District & Towamencin Police Department) Bus Patrol.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Bustard Road Field Use Request - Special Olympics Softball Tournament**

TYA’s Softball President reported that their 14U travel team is volunteering to help with the Special Olympics Montgomery County Softball Tournament. The Special Olympics is having

trouble finding two available softball fields for their Tournament and asked if they could use two of softball fields at Bustard Park for their tournament scheduled for Saturday, May 13<sup>th</sup>. The Special Olympics will provide appropriate evidence of insurance, listing Towamencin as additionally insured.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board approved of the Field Use Request for the Special Olympics Montgomery County Softball Tournament.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Volunteer Committee Appointments**

Residents have submitted applications expressing their interest to serve on the Township's various volunteer committees. The Board considered the following volunteer committee appointments:

- Holly Bechtel -Agricultural Security Area Advisory Committee, term expires December 31, 2023
- Richard Pieper – UCC Board of Appeals, term expires December 31, 2024

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board made the noted appointments.

Voting Yes: H. Charles Wilson, III, Richard Marino, Laura Smith, Kristin Warner, Joyce F. Snyder

Voting No: N/A

Abstaining: N/A

Absent: N/A

### **Additional Business**

Supervisor Smith suggested a public comment policy be established providing time limits to initial public comments and follow-ups. Solicitor Iannozzi was asked to draft a policy for consideration at the next meeting.

Chairman Wilson recommended the lighting specifications be incorporated into Village Overlay District Manual

There being no additional business, the meeting adjourned at 9:04 pm.

Respectfully submitted,



Colleen Ehrle

Director of Administration