

**Towamencin Township  
2024 Budget Workshop Meeting Agenda  
November 8, 2023  
5:00 pm**

1. Call To Order
2. Pledge of Allegiance
3. Opening Comments
4. Public Comments
  
5. Proposed Fee Schedule Changes
6. Finance/Administration
7. Sewer and Capital Budgets
8. 2024 Budget in Review
  
9. Adjournment

## CONSTRUCTION AND OCCUPANCY PERMIT FEES

Zoning Dept Edits

The State fee for funding of the requirements of the PA Uniform Construction Code has been incorporated into the building permit cost. Your invoice will show an itemization of the fee.

### **BUILDING PERMIT\***

<b>RESIDENTIAL</b>	
Single Family	\$525 + \$.30 per sf of floor area
Multi-Unit (townhouses/condo/etc)	\$375 per unit + \$40 per 100sf over 800 sf per unit
Manufactured Homes	\$225 + \$.20 per sf
Interior building alterations/repair	\$275 for first 1,000 sf plus \$100 for each additional 100 sf
Accessory buildings/expansions (including Gazebos)	\$175 if less than 400 sf \$225 + \$100 for each 100 sf if greater than 400 sf
<b>PREFAB BUILDINGS</b>	
Under 400 sf, no permanent foundation	Zoning permit only
Under 400 sf, with permanent foundation	\$125 (fee includes Zoning review and slab inspection)
Over 400 sf	Please see accessory building fees
Decks	\$155
Swimming Pools	In ground - \$500 with \$500 Escrow Above ground - \$255
Hot Tub	\$125 Flat Fee (plus zoning for new pad)
Solar Panels	roof mounted - \$325; ground mounted - \$225 (Requires: additional electric & zoning permit)
Antenna	\$125
Misc residential cost (includes egress)	\$125 for first \$1,000 of cost, \$20 for each additional \$1,000 cost or fraction there of.
<b>NON-RESIDENTIAL</b>	
Building Construction	2,500 sf or less: \$825 2,501 sf or greater: \$1,025 base fee - \$325 per 1,000 sf up to 10,000 sf - \$275 per 1,000 sf for 10,001 sf to 50,000 sf - \$225 per 1,000 sf if greater than 50,000 sf
Temporary Construction Trailer	\$200 (Includes electric)
Cell towers and antenna	\$175
Misc commercial cost	\$175 for first \$1,000 of cost. \$60 for each additional \$1,000 of cost

\$205

Roof mounted and ground mount - \$125

300 (Includes electric and occupancy)

**\*Most building permits also require a Zoning Permit - please see Zoning section (pg 9) for fees.**

### **UCC APPEAL HEARING**

Residential	\$750 per lot plus escrow
Non-Residential	\$1,500 per lot plus escrow
Escrow of \$1,000 per applications	

### **CONTRACTOR REGISTRATIONS**

Master Electrician	New: \$65.00, Renewal: \$45.00
Journeyman Electrician	New: \$45.00, Renewal: \$40.00
Master Plumber	New: \$65.00, Renewal: \$45.00
Journeyman Plumber	New: \$40.00, Renewal: \$30.00
HVAC	New: \$40.00, Renewal: \$30.00
Journeyman HVAC	\$20

\*All electrical inspectors must be duly register with credentials, testing, or certifications equal to that of a Master Electrician\*

### **CERTIFICATE OF OCCUPANCY**

<b>RESIDENTIAL</b>	
Change in Ownership-apt/condo	\$120
Change in Owership-mobile home	\$75
Change in Ownership-all other	\$130
Residential - no sewer or sidewalk/curbs	\$60

New construction	\$90 per unit
2 or more re-inspections	\$50
Fire sprinkler system	\$75
<b>NON-RESIDENTIAL</b>	
Change in ownership, use, occupancy or tenant	\$150 + \$35 per unit for hotels and apartments
Fire sprinkler riser	\$75
New Construction	\$200 for first 5,000 sf + \$10 each additional 1,000 sf

**PLUMBING PERMIT**

Building sewer or water service (lateral)	\$125	
Building sewer (trap)	\$80	\$125
Each fixture, trap, appliance	\$80 for first three fixtures, \$25 per each additional fixture	\$125 for first three fixtures, \$10 per each additional fixture
Sump-pump drain to storm water facility	\$80	\$125
Sewer lateral repair/ plumbing disconnect	\$80	\$125
Hot water heater	New - \$80 / Replacement - \$80	New - \$125 / Replacement - \$125
Misc plumbing	\$80 for first \$1,000 of cost \$25 for each additional \$1,000 (\$1,001 to \$50,000) \$5 for each additional \$1,000 over \$50,000	\$125 for first \$1,000 of cost \$25 for each additional \$1,000 (\$1,001 to \$50,000)

**ELECTRICAL/MECHANICAL**

<b>RESIDENTIAL</b>		
New construction & Misc. Electrical	\$170 for first \$1,000 cost of construction \$25 per \$1,000 for \$1,001 to \$10,000 cost of construction \$20 per \$1,000 for \$10,001 to \$50,000 cost of construction \$10 per \$1,000 for \$50,001 to \$500,000 cost of construction \$5 per \$1,000 greater than \$500,000 cost of construction	
HVAC repair or replacement	\$80	\$125
Generator	\$80 fee (Note: If generator is propane- only electric permit needed)	\$200 (Note: If connected to natural gas - Mechanical & Electric permit included) \$150 (Note: If connected to propane - Only Electric permit)
Panel / Service Replacement	\$80 (Requires: Drawings of wire size, grounding & location of panel )	\$130 for first \$1,000 cost of construction \$25 per \$1,000 for \$1,001 to \$10,000 cost of construction \$20 per \$1,000 for \$10,001 to \$50,000 cost of construction
Reconnection Inspection Fee	\$80	\$125
<b>COMMERCIAL</b>		
New construction & Misc. Electrical	\$200 for first \$1,000 cost of construction \$35 per \$1,000 for \$1,001 to \$10,000 cost of construction \$25 per \$1,000 for \$10,001 to \$50,000 cost of construction \$10 per \$1,000 for \$50,001 to \$500,000 cost of construction \$5 per \$1,000 greater than \$500,000 cost of construction	
Generator	\$200.00	
HVAC repair or replacement	\$80	\$125
Reconnection Inspection Fee	\$80	\$140

When the nature of the work is for routine repairs, maintenance or replacement, the Township Secretary may issue an annual permit for pre-designated sites upon the payment of a fee of \$250 per annum, payable January 1st of each year and with the following stipulations:

- 1) Annual permits for the routine repair, maintenance, or replacement of electrical work and equipment may be issued to owners/occupants of a building regularly employing one or more electricians on the premise.
- 2) Prior to the issuance of an annual permit, a complete list of all pre-designated sites shall be submitted to the Township Secretary.
- 3) Each holder of an annual permit shall maintain a record of all work in the nature of replacement or repairs.

**FIRE PROTECTION**

**INSPECTIONS**

<b>Business/Commercial/Industrial</b>	
up to 5,000 sf	\$95
5,001-10,000 sf	\$140
10,001-25,000 sf	\$210
25,001-50,000 sf	\$280
50,001-100,000 sf	\$350
100,001-200,000 sf	\$420
over 200,000 sf	\$420 plus \$2.50 per each thousand sf over 200,000
<b>Church/School/Daycare</b>	
Up to 5,000 sf	\$75
5,001-10,000 sf	\$95
10,001-25,000 sf	\$140
25,001-50,000 sf	\$210
50,001-100,000 sf	\$280
100,001-200,000 sf	\$350
over 200,000 sf	\$350 plus \$2.50 per each thousand sf over 200,000
<b>Hotel/Motel/Rooming House/Bed&amp;Breakfast</b>	
per unit	\$15/unit plus commercial sf rate for common space
<b>Institutional Facility</b>	
Independent Living/Assisted Living/Personal Care Units	\$15/unit plus commercial sf rate for common space
<b>Rental Units</b>	
Single family/multi family/townhouse, condo	1 - 4 units: \$75 per unit 5+ units: \$25 per unit plus commercial sf rate for common space

**Fire Protection Plan Review Schedule:**

- All fire protection review fees with inspections include:
- One preliminary inspection of the partially installed system.
  - One final inspection of the installed system.
  - Additional inspection fees are hourly including travel time (min. fee is \$150)
  - A minimum of 72 hours notice for inspections is required.

**SPRINKLER SYSTEMS**

<b>Non-Residential</b>	
Number of Sprinklers	
1-10	\$325
11-20	\$625
21-100	\$1,125
101-200	\$1,375
201-300	\$1,625
301-500	\$1,875
Over 500	\$1,875 plus \$2.50 for each sprinkler over 500.
<b>Residential</b>	
Number of Sprinklers	
1-10	\$250
11-25	\$375
26-50	\$450
51-100	\$500
over 100	\$500 plus \$2.50 for each sprinkler over 100

**STANDPIPE, FIRE PUMPS, UNDERGROUND WATER MAIN SYSTEMS**

Standpipe	\$775
-----------	-------

Fire Pumps	\$495
Underground water main	\$700

### **FIRE DETECTION AND ALARM SYSTEMS**

Number of Alarm Devices	
1-5	\$300
6-10	\$600
11-25	\$725
26-50	\$875
51-75	\$1,175
76-100	\$1,325
101-125	\$1,525
Over 125	\$1,525 plus \$2.50 per additional device over 125

### **RESTAURANT WET CHEMICAL SYSTEM**

Number of Nozzles:	
1-5	\$375
6-15	\$625
16-30	\$825
31-50	\$1,025
Over 50	\$1,025 plus \$2.50 for each nozzle over 50

### **RESTAURANT MECHANICAL HOOD AND DUCT SYSTEM**

Mechanical Hood	\$875 for system \$450 for each additional system reviewed at the same time and at the same building
-----------------	---

### **SMOKE CONTROL/MANAGEMENT/EXHAUST SYSTEM**

Smoke control/management	\$2,025 minimum per system plus hourly rate after 12 hours.
--------------------------	---

### **GAS SUPPRESSION SYSTEMS OR DRY CHEMICAL SYSTEMS**

1-50	\$625
51-100	\$725
101-200	\$775
201-300	\$825
301-400	\$975
401-500	\$1,050
501-750	\$1,100
751-1000	\$1,150
Over 1,000	\$1,150 plus \$0.95 for each pound of Agent over 1,000

### **HAZARDOUS OR FLAMMABLE-TYPE TANK PERMIT**

Permits are required for both above ground and below ground storage tanks to include, but not limited to fuel oil and gasoline tanks.

All Residential tanks (install)	\$100
Non-Residential tanks - install	\$175
Tank removal (res or non-res)	\$225
Gasoline dispensing system	\$75 per pump

### **FIREWORKS**

Public or Private display	\$170
---------------------------	-------

### **BLASTING**

Each 5 day blasting period	\$170
----------------------------	-------

### **FIRE REPORTS AND RELATED INFORMATION**

Copies of Fire Reports	\$100 to Towamencin Fire Company
CD-ROM containing copies of fire photos	\$150

\*\*All photographs remain the property of Towamencin Township and may not be reproduced or sold without written permission from the Township.\*\*

### **GENERAL PERMITS - ALL USE GROUPS**

Demolition	\$225 for first 1,000 sf + \$35 for each additional 1,000 sf
Roofing/Siding	\$100 for first \$5,000 of cost + \$5 each additional \$1,000
Grading/Stormwater Permit	
greater than 1,500 sf of disturbance	\$100 + escrow
Grading Escrow	
Residential/Non-res	\$1,000
Holding Tank	
Permit	\$275 + \$5 per EDU
Escrow	\$1,000
Sidewalks & Curbs	
Permit	\$95

### UTILITY SERVICE FEES

<b>LATE FEES</b>	1.5% for each 30 days late
<b>DUPLICATE BILL</b>	\$2.00
<b>WATER SHUT-OFF RECON. FEE</b>	\$25
<b>SEWER COLLECTION ADMIN FEE</b>	\$50
<b>ON-SITE SEPTIC INSPECTION</b>	\$30 annually
<b>SEWER CERTIFICATION</b>	\$25 per certification
<b>ON-SITE SEPTIC SYSTEM INSTALL</b>	\$70
<b>ESCROW</b>	\$1,000
<b>SEWER EDU'S - RESIDENTIAL</b>	\$1,154 per EDU to Towamencin Township, \$2,129 to TMA, \$2500 escrow, plumbing permit fee
<b>SEWER EDU'S - NON-RESIDENTIAL</b>	\$1,014 per EDU to Towamencin Township, \$1,870 to TMA, \$2500 escrow, plumbing permit fee
<b>SEWER MAIN EXTENSION</b>	\$70
<b>ESCROW</b>	\$1,000
<b>ALARM FEE</b>	
Automatic protective device	\$40 (connected to designated trunk line) \$25 (connected to an answer service or central station)
<b>ALARM VIOLATION FEE</b>	
False activations-per offense: 1st & 2nd offense - warnings	\$30 - 3rd activation 4th through 12th activation-fee increase by \$25 for each subsequent offense \$300 - 13+ activations

### RIGHT OF WAY/HIGHWAY OCCUPANCY PERMIT

<b>UNDERGROUND FACILITIES</b> (Ex: pipe lines, buried cable with pedestals, conduit, manholes, headwall, inlet, grate. This fee is calculated on the total lineal feet of the facility or facilities being permitted within the right-of-way, regardless of whether the surface is opened.)	
Physically connect facility	\$50 for first 50 feet, \$20 each additional 100 feet
<b>ROAD OPENING</b>	\$120
<b>ABOVE-GROUND FACILITIES</b> (Ex: poles, guys and/or anchors if installed independently of poles)	
Physically connect facility	\$70 for first 10 facilities, \$10 each appurtenances over 10
<b>CROSSINGS</b> (Ex: overhead tipples, conveyors, pedestrian walkways, under-grade subways, mines)	
Fee	\$120
<b>SEISMOGRAPH</b> (Ex: vibriosis method (ex: prospecting for oil/gas))	
Fee	\$95 for the first mile, \$20 each additional mile
<b>OTHER</b>	
PA One call referral	\$5

### ADMINISTRATIVE AND MISCELLANEOUS FEES

<b>COPYING OF MATERIALS</b>	
Photocopies	\$0.25 per page + admin fee when applicable
Large format copies	\$10 + amount of the 3rd party copy bill. A deposit of \$25 is required for plan sets of 10 sheets or more.
<b>RETURNED CHECK FEE</b>	\$25

<b>ADMINISTRATIVE SERVICES RATE</b>	\$40 per hour
<b>PUBLIC WORKS SERVICES RATE</b>	\$40 per hour
<b>MANUALS AND MAPS</b>	
Zoning Code	\$30
Land Use and Design Manual	\$30
Subdivision and Land Development	\$30
All maps	\$10
<b>MEETING HALL RENTAL</b>	
Large Room:	\$75 per occupancy
Small classroom:	\$25 per occupancy
<b>HOME BASED BUSINESS PERMIT</b>	\$120
<b>PHASE I REVIEW</b>	\$100
<b>DONATION BIN</b>	\$70 per year
<b>PERMIT RE-INSPECTION FEES</b>	
A re-inspection fee may be charged for inspections after second follow-up to cover salary, overhead and expenses. A re-inspection fee of \$50 will be charged for all inspections after the second follow-up.	
If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more employees to inspect the permitted work on a more than spot basis, the permittee shall be charged for all salary, overhead and expense incurred by each assigned inspector and the township.	
<b>PERMIT REFUND</b>	
Requests for refund of permit fees must be submitted in writing.	
Administrative fee: (Per permit type)	\$25 if no review or inspection has been completed \$100 if review completed, no inspection completed
No refunds will be granted once inspections have been completed. Applicant has 180 days to revise and resubmit denied plans. After 180 days, a new application must be submitted.	
<b>SPECIAL INSPECTIONS AND/OR PLAN REVIEW</b>	
Towamencin Township may from time to time contract with a third party for inspections and/or plan reviews for any permits. Costs will be the actual incurred cost plus a 15% administration fee.	
<b>WORK WITHOUT PERMITS</b>	
Citations may be issued for any work begun without proper permits.	

## ZONING AND SUBDIVISION AND LAND DEVELOPMENT FEES

### LAND DEVELOPMENT FEES

<b>Sketch Plan</b>	
Residential/Non-Residential	Escrow only
<b>Minor Land Development or Subdivision</b>	
Residential	\$300 plus escrow
Non Residential	\$500 plus escrow
<b>Land Development or Subdivision</b>	<b>RESIDENTIAL</b>
Preliminary Plan	\$125 per lot or dwelling unit + escrow
Final Plan	\$500 plus escrow
	<b>NON RESIDENTIAL</b>
Land Development - Prelim Plan	\$1,000 Preliminary Plan plus escrow
Land Development - Final Plan	\$250 Final Plan + \$20 per 1,000 sf of gross building area plus escrow
Subdivision - Prelim Plan	\$500 + \$150/lot plus escrow
Subdivision - Final Plan	\$800 plus escrow

### ZONING FEES

<b>Zoning Permit</b> (Any change in use or exterior land improvement requires a zoning permit - Includes buildings, expansions, decks, fences, walls, signs, driveways, solar panels, sheds)	
Residential:	\$95
Non-Residential:	\$120

Temporary Signs:	\$70
Waiver of damages:	\$500 escrow
Sign placement engineer review	\$500 escrow
<b>Zoning/Land Use Review Letter</b>	
Residential:	\$105
Non-Residential:	\$160, \$10 per unit additional for multi-units
<b>Zoning Hearing Board</b>	
Residential	\$750 per lot plus escrow
Non Residential	\$1,500 per lot plus escrow
<b>Conditional Use Application</b>	
Village Overlay District	\$2,000 plus escrow
All others	\$800 plus escrow
<b>Text/Map Amendment or Validity Challenge or Map or Curative Amendment</b>	
Up to two (2) hearings	\$2,000 plus escrow
additional hearings	\$500 plus escrow

**LAND DEVELOPMENT AND ZONING ESCROWS**

<b>Subdivisions</b>	
Sketch Plans	\$3,000
Preliminary & Final	
2-5 lots	\$5,000
6-10 lots	\$7,500
11-50 lots	\$10,000
51+ lots	\$15,000
<b>Land Development - Residential</b>	
Waiver of Land Development	\$2,000
Sketch Plans	\$3,000
Preliminary & Final	
2-5 lots	\$5,000
6-10 lots	\$7,500
11-50 lots	\$10,000
51+ lots	\$15,000
<b>Land Development-Non-Residential</b>	
Waiver of Land Development	\$2,000
Sketch Plans	\$3,000
Preliminary	\$10,000
Final Plan	\$10,000
<b>Conditional Use Application</b>	
Village Overlay District	\$10,000
All others	\$2,000
<b>Zoning Hearing Board</b>	
All applications	\$1,500
<b>Validity Challenge or Map or Curative Amendment</b>	
All applications	\$4,000
<b>Professional Services Escrow</b>	
Misc project reviews/meetings	\$500

**DEVELOPMENT IMPACT FEES**

Open Space - Residential	\$1,000 per dwelling unit
Open Space - Non-Residential	\$1,000 per 2,000 sf of floor area
Traffic Impact	\$2,197.56 per peak hour trip
Public Art (Village Overlay District)	\$250 per res unit, \$0.30 per sf of non-res floor area

**POLICE FEES**

<b>Accident Reports</b>	\$15
<b>Incident Reports or Documents</b>	\$0.25 per page if redacted
<b>Investigative Rpt (subpoena only)</b>	\$20
<b>Incident/Accident Photos</b>	\$100 per CD, \$15 per print
<b>Criminal Processing</b>	\$300



<b>Prisoner Lodging</b>	\$150
<b>Special Police Service</b>	\$145 Lieutenant, \$129 Sergeant, \$105 Officer
<b>Employment Application Fee</b>	\$35
<b>Fingerprints (Resident)</b>	Free
<b>Fingerprints (Non-Resident)</b>	\$35 up to 5 fingerprint cards, \$1 per each additional card
<b>Kennel Fee for stray dogs</b>	\$30
<b>Parking ticket</b>	\$15
<b>Parking illegally in handicap zone</b>	\$50
<b>Videos</b>	\$120 each
<b>Soliciting and Peddling Fee</b>	\$100
<b>Special Event Permits</b>	\$100 - Carnivals, Fairs, Car Shows \$60 - Parade, Walk/Run, Race, Block Party

### **PARKS AND RECREATION FEES**

<b>PARK RENTAL</b>	
The rental fee provides for as many pavilions as required by group size. Maximum number of people per group is 100.	
Non-profit groups (families, churches, scouts, etc.) 25-100 ppl	\$35 per 25 people per group \$40 per 25 people per group during June, July, Aug
All other groups (max 100 ppl)	\$135 plus \$40 per 25 people per group (Jun through Aug) \$135 plus \$35 per 25 people (all other available times during the year)
A security deposit is required in addition to the rental fee. The security deposit is four (4) times the rental fee up to \$500. (51% of the group must consist of Township Residents to qualify as a resident group)	
<b>BALL FIELD RENTAL</b>	
Residential Groups	\$20 per two (2) hours
Non-Resident Groups	\$30 per two (2) hours
<b>TREE MEMORIAL</b>	\$500 (Bustard and Heebner Parks only)
<b>BENCH MEMORIAL</b>	\$1,000 (Bustard and Heebner Parks only)

Department	Account Number	Account Title	2023				2023		Notes
			Actual	Actual	Amended Budget	YTD 8/31/23	Projected	2024 Budget	
ELECTED OFFICIALS	01-400-110.00	ELECTED OFFICIALS-SALARY	19,100	20,625	20,625	13,750	20,625	20,625	
ELECTED OFFICIALS	01-400-460.00	CONFERENCE & TRAINING	969	5,159	5,000	4,784	5,000	5,000	
<b>400 Subtotal</b>			<b>20,069</b>	<b>25,784</b>	<b>25,625</b>	<b>18,534</b>	<b>25,625</b>	<b>25,625</b>	
MANAGER	01-401-121.00	MANAGEMENT SALARY	176,374	142,120	175,000	110,931	175,000	185,000	2024: 3% base increase + \$4800 car allowance + \$5000 health care opt out payment
MANAGER	01-401-156.00	Health Insurance	31,668	17,772	-	-	-	15,000	2024: approx 5.4% increase. (Total RSF available: 58,800; RSF used: \$40,000)
MANAGER	01-401-158.00	Life & LTD Insurance	-	-	1,300	969	1,400	1,500	
MANAGER	01-401-161.00	FICA	13,934	10,903	13,770	8,546	12,500	14,000	
MANAGER	01-401-310.00	Other Professional Services	12,720	71,304	40,000	41,219	50,000	10,000	
MANAGER	01-401-451.00	VEHICLE MAINTENANCE	1,727	1,251	750	33	33	-	
<b>401 Subtotal</b>			<b>236,423</b>	<b>243,350</b>	<b>230,820</b>	<b>161,698</b>	<b>238,933</b>	<b>225,500</b>	
TAX COLLECTION	01-403-110.00	ELECTED OFFICIALS	2,600	2,600	2,600	1,733	2,600	2,600	
TAX COLLECTION	01-403-210.00	OFFICE SUPPLIES	1,081	4,382	3,300	2,459	2,750	3,300	Half of tax billing print services + tax collector surety bond in new term years (not applicable in 2024)
TAX COLLECTION	01-403-450.00	OTHER CONTRACTED SERVICES	54,446	56,586	57,100	44,752	58,500	59,500	EIT/LST collection (~\$53k annually) Tax phone line (\$25/month) Caselle financial system tax portion (\$6200)
<b>403 Subtotal</b>			<b>58,127</b>	<b>63,568</b>	<b>63,000</b>	<b>48,944</b>	<b>63,850</b>	<b>65,400</b>	
GEN GOVT STAFF	01-406-130.00	STAFF SALARY	323,090	271,375	391,700	229,822	373,072	460,000	1 FinDir; 1 AdmDir; 1 FinSp; 1 FinCrk; 1 Comms Coord (budgeted in 2023 not filled until Nov2023); 0.5 Recptist
GEN GOVT STAFF	01-406-131.00	PERSONNEL - OVERTIME	-	-	3,000	534	1,000	2,000	
GEN GOVT STAFF	01-406-156.00	HEALTH INSURANCE	88,710	58,821	87,000	50,036	78,000	101,000	2024: approx 5.4% increase. (Total RSF available: 58,800; RSF) Late 2023 new hire: Comms Coord
GEN GOVT STAFF	01-406-158.00	Life & LTD Insurance	-	-	4,600	3,567	5,550	6,500	
GEN GOVT STAFF	01-406-161.00	FICA	25,844	22,461	30,026	18,763	28,650	37,000	
GEN GOVT STAFF	01-406-210.00	OFFICE SUPPLIES	7,040	5,781	7,000	4,899	7,500	7,000	
GEN GOVT STAFF	01-406-311.00	ACCOUNTING SERVICES	60,579	105,510	37,000	36,044	39,100	41,000	Audit (inc. Single Audit) + \$50/month bank fees. 2024: \$37500 audit w/ single audit. \$50/mnth bank fees + wire fees
GEN GOVT STAFF	01-406-313.00	ENGINEERING	-	-	-	-	-	50,000	2024: consider \$2k for one-time actuarial study for OPEB funding levels Consolidation of non-capital CKS invoicing
GEN GOVT STAFF	01-406-314.00	LEGAL SERVICES	87,263	116,503	146,530	97,134	145,000	175,000	2023: Included GSC solicitor 2024: \$125k solicitor +\$50k labor counsel for next CBA
GEN GOVT STAFF	01-406-321.00	TELEPHONE	5,022	4,650	5,500	2,713	4,700	5,500	
GEN GOVT STAFF	01-406-325.00	POSTAGE	2,090	3,875	5,000	4,437	7,000	6,500	2023: included \$2k GSC mailings Improved monthly AR processes leads to more mailings (escrow and non-tax non-sewer AR statements/invoices/notices) but also faster collection of monies owed
GEN GOVT STAFF	01-406-341.00	ADVERTISING	5,906	15,822	7,630	6,467	9,000	8,500	2024: based on 5-year avg
GEN GOVT STAFF	01-406-342.00	PRINTING	3,255	1,195	17,480	13,110	14,000	4,000	2023 increase was to fund Govt Study Commission printing
GEN GOVT STAFF	01-406-420.00	DUES,SUBSCRPTNS,MEMBRSHPS	5,284	6,843	6,000	6,044	6,100	6,500	PSATS (3k); PELRAS (450); GFOA-PA (75); Indian Valley COC (355); MontCo Consortium (250); ICMA (1100); PCORI Federal Fee (400); MCATO (180); FS Solutions (250)
GEN GOVT STAFF	01-406-430.00	Other Contracted Services	5,860	62,387	17,100	16,896	25,000	25,000	Pre-employment background checks and screenings. Temp services when necessary 2023 unbudgeted: \$7500 Simone Collins TASA grant app. 2023: included GSC zoom and website charges.
GEN GOVT STAFF	01-406-450.00	MAINTENANCE AGREEMENTS	19,678	38,813	31,920	29,479	35,279	37,600	PayChex (~13k); Wex Health (50/mnth); Caselle Financials (60% of total or 18600). Copiers Maintenance Agreement (~450/mnth)
GEN GOVT STAFF	01-406-460.00	CONFERENCE TRAINING	336	2,348	3,600	1,219	3,600	6,500	PELRAS (TwpMgr; FinDir; AdmDir); GFOA-PA (FinDir); APMM (TwpMgr)
GEN GOVT STAFF	01-406-499.00	Twp Employee Appreciation Expenses	-	-	-	-	-	5,000	breaking out what has been charged on occasion to Conference & Trainings
<b>406 Subtotal</b>			<b>639,957</b>	<b>716,384</b>	<b>801,086</b>	<b>521,164</b>	<b>782,551</b>	<b>984,600</b>	
<i>406 Personnel Subtotal</i>			<i>437,644</i>	<i>352,657</i>	<i>516,326</i>	<i>302,722</i>	<i>486,272</i>	<i>606,500</i>	
<i>406 Non-Personnel Subtotal</i>			<i>202,313</i>	<i>363,727</i>	<i>284,760</i>	<i>218,442</i>	<i>296,279</i>	<i>378,100</i>	

Department	Account Number	Account Title	2021 Actual	2022 Actual	2023 Budget	YTD 8/31/23	2023		Notes
							Projected	2024 Budget	
Sewer Revenue	08-341-100.00	INTEREST ON EARNINGS	372	56,148	40,000	84,591	119,591	60,000	
Sewer Revenue	08-364-120.00	S/R RESIDENTIAL-CURRENT	2,836,203	3,365,845	3,380,525	3,080,595	3,365,845	4,320,000	2023: \$285k receivable at 8/31 Township: \$590/EDU x 7100 EDUs. Extra-territorial: \$450/EDU x 321 EDUs
Sewer Revenue	08-364-122.00	INTEREST & PENALTIES	31,418	47,804	36,000	24,605	44,000	44,000	2023: \$29k receivable at 8/31 across all penalty types
Sewer Revenue	08-364-123.00	SEWER- Upper Gwynedd Twp	896,203	94,500	94,500	97,875	97,875	128,325	\$590/EDU x 0.75 treatment factor x 290 EDUs Flat Rate Commercial: 538 EDUs Consumption: ~ 1400 EDUs + minimum fees = ~ 1475 EDUs Hatfield Quality Meats: ~ 2800 EDUs after Clean-water-discount
Sewer Revenue	08-364-125.00	S/R COM/IND-CURRENT	1,536,038	2,115,934	1,875,000	885,271	2,000,000	2,800,000	
Sewer Revenue	08-364-900.00	SEWER CERTIFICATES	10,305	8,250	7,000	4,225	6,500	6,000	
<b>Sewer Revenue Total</b>			<b>5,310,539</b>	<b>5,688,481</b>	<b>5,433,025</b>	<b>4,177,162</b>	<b>5,633,811</b>	<b>7,358,325</b>	
Sewer Expense	08-406-210.00	OFFICE SUPPLIES	29	79	100	97	200	200	
Sewer Expense	08-406-310.00	OTHER CONTRACTED SERVICES	25	35,772	100	4,423	7,500	5,000	2022: PUC Valuation Study expert testimony
Sewer Expense	08-406-311.00	ACCOUNTING SERVICES	3,810	28	1,000	-	-	1,000	
Sewer Expense	08-406-314.00	LEGAL SERVICES	26,481	80,727	72,000	80,310	200,000	400,000	Sewer-specific solicitor costs + Special Counsel / litigator costs third-party Residential annual billing postage costs + in-house commercial billings and monthly statements.
Sewer Expense	08-406-325.00	POSTAGE	4,309	5,652	6,000	3,444	5,000	6,000	
Sewer Expense	08-406-342.00	PRINTING	4,879	6,513	8,500	2,398	2,500	8,500	third-party Residential annual printing costs + Sewer sale-related printing if necessary
Sewer Expense	08-406-450.00	MAINTENANCE AGREEMENTS	4,620	7,441	10,500	7,442	10,500	11,000	Portion of Caselle financials and MuniLogic codes/GIS software packages
Sewer Expense	08-429-249.00	OPERATION EXPENSES	3,174,681	3,081,505	3,428,774	2,571,581	3,428,774	3,894,300	TMA Net Costs. 2024 based on budget presented at 10/9 TMA board meeting
Sewer Expense	08-429-313.00	ENGINEERING	1,095	986	1,100	22,794	25,000	10,000	Non-capital Engineering Costs.
Sewer Expense	08-429-368.00	PUMPING STATION FEES	94,099	126,812	94,095	87,179	130,000	116,000	2024: match to TMA pump station costs (less capital) Payments on behalf of TMA for outstanding debt.
Sewer Expense	08-429-470.00	CAPITAL SERVICE	590,301	589,759	590,376	544,227	590,376	590,500	TMA 2019
Sewer Expense	08-482-340.00	Principal - 2013 Sewer Note	-	-	135,000	-	135,000	136,000	
Sewer Expense	08-482-341.00	Interest Exp - 2013 Sewer Note	20,357	19,424	17,572	11,715	17,572	16,050	
Sewer Expense	08-492-010.00	TRNSFR TO GENERAL FUND	1,175,439	1,107,403	1,168,405	1,168,405	1,168,405	1,277,975	Township Overhead
Sewer Expense	08-492-090.00	TRNSFR TO SEWER CAPTL FD.	-	200,000	-	-	-	700,000	
Sewer Expense	08-492-230.00	TRNSFR TO DEBT FUND	-	-	-	-	-	176,000	2024: In place of Sewer Cap - to - Debt transfer
<b>Sewer Expense Total</b>			<b>5,100,125</b>	<b>5,262,101</b>	<b>5,533,522</b>	<b>4,504,015</b>	<b>5,720,827</b>	<b>7,348,525</b>	

Department	Account Number	Account Title	2021 Actual	2022 Actual	2023 Budget	YTD 8/31/23	2023		Notes
							Projected	2024 Budget	
Sewer Cap Revenue	09-341-100.00	INTEREST ON EARNINGS	2,552	11,623	8,000	52,901	73,901	50,000	
Sewer Cap Revenue	09-350-100.00	PA Local Share Acct Grant -75%	-	-	-	-	-	-	
Sewer Cap Revenue	09-350-101.00	PA Small Water & Sewer Grant	30,692	-	425,000	-	-	425,000	
Sewer Cap Revenue	09-364-110.00	TAPPING FEES	68,464	4,616	-	2,028	2,028	-	
Sewer Cap Revenue	09-392-080.00	TRANSFERS FROM SEWER FUND	-	200,000	-	-	-	700,000	
Sewer Cap Revenue	09-392-090.00	Transfer from HVAC Fund	1,093,000	-	-	-	-	-	
Sewer Cap Revenue	09-392-300.00	Transfer From Gen Cap Fund	-	-	250,000	-	-	-	Sewer Capital - to - General Capital borrowing did not occur in 2023
<b>Sewer Capital Revenue Total</b>			<b>1,194,708</b>	<b>216,239</b>	<b>683,000</b>	<b>54,929</b>	<b>75,929</b>	<b>1,175,000</b>	
Sewer Cap Expense	09-429-313.00	ENGINEERING	48,108	190,401	75,000	121,274	170,000	400,000	2023: capital and easements work and Act 537 Plan
Sewer Cap Expense	09-429-670.00	I/I PROGRAM	67,100	58,484	170,000	107,712	170,000	180,000	2024: based on capital engineering in 2024-31 cap plan
Sewer Cap Expense	09-429-675.00	SCI Grant Work	44,490	152,798	500,000	30,235	60,000	500,000	
Sewer Cap Expense	09-429-680.00	KRI Grant Work	64,778	-	-	-	-	-	
Sewer Cap Expense	09-429-720.00	Pump. Station Capital Charges	89,841	10,889	36,000	-	18,000	40,000	
Sewer Cap Expense	09-429-728.00	Manhole Castings	-	-	-	21,858	21,858	-	Transfer to TMA for manhole 13.1 work
Sewer Cap Expense	09-429-729.00	Skippack Creek Interceptor	-	-	-	-	-	500,000	
Sewer Cap Expense	09-429-800.00	AMORTIZATION EXPENSE	20,596	20,596	20,597	-	20,597	20,597	
Sewer Cap Expense	09-482-300.00	Legal & Engineering - DEP	7,566	1,418	8,500	1,085	8,500	8,500	
Sewer Cap Expense	09-482-320.00	Legal & Engineering - TMA	28,968	54,222	40,000	-	-	-	
Sewer Cap Expense	09-492-230.00	TRNSFR TO DEBT FUND	176,000	176,000	176,000	176,000	176,000	-	Moving debt interfund transfers out of capital funds
Sewer Cap Expense	09-492-300.00	Transfer to Gen Capital Fund	-	-	1,000,000	-	-	-	Sewer Capital - to - General Capital loan did not occur in 2023
Sewer Cap Expense	09-492-660.00	Transfer to Tow Authority	-	-	-	-	-	-	
<b>Sewer Capital Expense Total</b>			<b>547,447</b>	<b>664,808</b>	<b>2,026,097</b>	<b>458,164</b>	<b>644,955</b>	<b>1,649,097</b>	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	<b>Towamencin Township Capital Plan - Draft 11/08/2023. Subject to Change</b>													
2	<b>Classification</b>	<b>Funding Code</b>	<b>Project</b>	<b>Description</b>	<b>Funding Source(s)</b>	<b>Township Portion</b>	<b>Notes</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
4	Stormwater/MS4	30002	Central Drive	Replace existing CMP with plastic pipe. Increase underground storage capabilities. Survey and design in 2023, construction to follow	Township funds/ARPA		Temp. construction easements prepared. PECO easement approval pending	15,000		1,100,000				
5	Stormwater/MS4	30001	Kriebel Rd, Orchard and Valley View Way	Replace deteriorating pipes and realign portion in Valley View as not to impact the curb and sidewalk.	ARPA		Nearing completion	745,000						
6	Stormwater/MS4	30003	Weikel Road widening and associated improvement	Widening, drainage and associated improvement along Weikel Road. Appraisals performed in 2023. Engineering \$35,000 per CKS proposal.	Township funds/ARPA. \$200,000 Montco 2040 Grant for 80% of sidewalk construction		2023: appraisals and associated legal. 2024: ROW of approx \$100,000 and construction \$935,000	30,000	1,035,000					
7	Stormwater/MS4		Skippack Creek Pollution Reduction Plan (MS4)	Implementation of Best Management Practices as required within the five-year permit period ending 11/30/2027	Explore funding opportunities		Towamencin Twp is obligated to 44.2% of the distribution of costs under the multi-municipal permit requirements (\$2.3 million)			766,667	766,667	766,667		
8	Stormwater/MS4		Long-Term Storm Sewer System Maintenance Plan	Long-term plant to replace deteriorating corrugated metal pipe in the township.	Explore funding opportunities		Early PWAC estimate for Grist Mill Project: \$2.85 million. Can be phased across the three drainage areas			X	1,000,000	1,000,000	1,000,000	X
9	Stormwater/MS4		Engineering	Engineering, Design, Permitting, and Construction Inspection of the projects above			Engineering, Design, Permitting, and Construction Inspection of the projects above	170,000	150,000	180,000	180,000	180,000	100,000	
10							<b>Stormwater/MS4 Subtotal</b>	<b>960,000</b>	<b>1,185,000</b>	<b>2,046,667</b>	<b>1,946,667</b>	<b>1,946,667</b>	<b>1,100,000</b>	<b>0</b>
12	Paving and Road Construction	30004	Welsh and Orvilla rds. Intersection improvement	Preliminary design and ROW for project in conjunction with Hatfield Twp.	Township funds for Appraisals and ROW. PennDOT for construction?		2024: Appraisals \$12,000 estimate ROW \$ TBD.		100,000					
13	Paving and Road Construction	350xx	Roadway Improvement Program (RIP)	Annual paving program	Township funds and Liquid Fuels state aid			685,876	700,000	700,000	700,000	700,000	700,000	700,000
14	Paving and Road Construction	350xx	ADA Ramp Program (ADA)	ADA Ramp installation to precede the RIP program	Township funds and Liquid Fuels state aid			154,375	175,000	175,000	175,000	175,000	175,000	175,000
15	Paving and Road Construction		Engineering	Engineering, Design, Permitting, and Construction Inspection of the projects above	Township funding		Engineering, Design, Permitting, and Construction Inspection of the projects above	84,000	95,000	95,000	95,000	95,000	95,000	95,000
16	Paving and Road Construction		Kerr road (Hedrick to Metz Rds)	Exploring: Full depth mill overlay and associated drainage improvements. Replace cross pipes install driveway pipes or structures and regrade swales. Widen road in conjunction with full depth milling.	Liquid Fuels and General Capital		Project estimate required. Year1: design and engineering Year2: Drainage/culverts/swales Year3: Cold in-place recycling and full width mill				X	X	X	
17							<b>Paving and Road Construction Subtotal</b>	<b>924,251</b>	<b>1,070,000</b>	<b>970,000</b>	<b>970,000</b>	<b>970,000</b>	<b>970,000</b>	<b>970,000</b>
19	Other Capital / Infrastructure		Sidewalk & Trail Connectivity - Bustard/Sumneytown Corridor	Total Connectivity study projects entire suite to cost in excess of \$7.4million. This portion comprises Bustard Rd corridor; Anders rd to Kriebel Rd connections to Kriebel Rd Trail; and Sumneytown Pk - NPSD HS connectivity improvements.	TASA Grant application pending. Other grant eligibility noted in study		TASA Grant application pending for Bustard Rd Corridor; Kriebel Rd Trail connections; and Sumneytown Pike - NPSD Connectivity (\$1.4million grant not including design. Current figures are for design (provided by Bowman/McMahon)		100,000	250,000	50,000	X	X	
20	Other Capital / Infrastructure		Pedestrian bridge over Forty Foot Rd in town center	Engineering ongoing in 2022, report on possible repairs before the end of the year 2022	Township funding		Engineer report expected 2022 and repairs to follow along with painting the bridge.			X	X	X		
21							<b>Other Capital/Infrastructure Subtotal</b>	<b>0</b>	<b>100,000</b>	<b>250,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	<b>Towamencin Township Capital Plan - Draft 11/08/2023. Subject to Change</b>													
2	<b>Classification</b>	<b>Funding Code</b>	<b>Project</b>	<b>Description</b>	<b>Funding Source(s)</b>	<b>Township Portion</b>	<b>Notes</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
22														
23	Township Buildings	30007	Salt Storage Building	This will include the design & construction of underground stormwater facility, grading of the entire area, and the installation of stone base for parking and building area. This would include all connections to utilities. Paving of adjacent areas included	Township funding	100%	Design, engineering and bid administration costs. ****Bids rejected**** Alternatives to facility being explored. Design Bid construction and engineering costs incurred	75,000						
24	Township Buildings	30008	Existing salt storage door replacement	The existing doors need to be replaced. Their age and damage by the salt over the years makes repairs impractical	Township funding	100%	Status unclear after bids for new facility rejected							
25	Township Buildings	30009	Roof replacement of the administration building, meeting hall and storage shed. Hardy board siding installation on Meeting hall	The meeting hall roof has a leak and the township building roof is showing signs deterioration, same with the small storage shed in the back of the complex. Minor leaks have been repaired in the Admin building but the roof needs to be replaced along with meeting hall.	Township funding	100%	2023: \$7,000 garage roof replacement 2023: Engineering \$19,000 for main project 2024: Roof replacement \$148,000 Hardy plank siding \$69,000. Carpet Police (\$50,000 for all listed; alternate is \$10,000 for worn areas only) Carpet meeting hall \$10,350 (2025)	26,000	269,000	10,350				
26	Township Buildings	30010	Generator replacement	The current generator at the Township building is not large enough to run the new HVAC system. If there is a prolonged outage, the building will not have heat or AC. It is suggested to get a generator that will handle the peak demand of 135 KW.	Township funds. Explore grant eligibility as an EMA backup site		2023: engineering. 2024 or 2025: installation	20,000	0	250,000				
27	Township Buildings		HVAC Supply Duct Reheat Coils	To address over-cooling issues (particularly in Police building) caused by system not being able to bring down relative humidity low enough in summer months	Township funds		Consider doing all at once, or improving Police first (\$50,000), assessing performance, and then improving Meeting Hall and Admin Building		50,000	100,000				
28	Township Buildings		Admin Complex concrete repairs	Address deteriorated sections of the sidewalk with sections of vertical and horizontal displacement.	Township funds		Although most of the concrete appears to be structurally sound, continuing replacement of sections over time recommended, as majority of concrete was installed in 2000-2001.		18,000	X	X	X	X	X
29	Township Buildings		Admin Complex - rear retaining wall	Retaining wall is starting to bulge out. Structural engineer to evaluate in late 2023	Township funds						X	X	X	
30	Township Buildings		Public Works building - radiant heater replacement (6)	Current radiant heaters are aging and obsolete, making repairs difficult and replacement parts unavailable. Two (2) heaters in mechanics pay replaced in 2023	Township funds	100%		14,880	15,000	15,000	15,000			
31	Township Buildings		Public works building evaluation and renovation of kitchen ,offices and bathrooms along with new garage doors	Over the next few years evaluate the condition and size of the Public woks building. The Building is sound but the interior and garage doors need to be upgraded. Kitchen , Bathrooms and office space needs renovation.	Township funds	100%	Early evaluation and planning may provide a cost estimate that can be planned for in upcoming years.				X	X	X	
32							<b>Township Buildings Subtotal</b>	<b>135,880</b>	<b>352,000</b>	<b>375,350</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	<b>Towamencin Township Capital Plan - Draft 11/08/2023. Subject to Change</b>													
2	<b>Classification</b>	<b>Funding Code</b>	<b>Project</b>	<b>Description</b>	<b>Funding Source(s)</b>	<b>Township Portion</b>	<b>Notes</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
33														
34	Vehicles	30011	Police Vehicle Fleet	Based on Police 5-year replacement schedule		100%	2024: due to Ford manufacturing delays, requests were amended to: 2 Command Vehicles (\$58200 each on CoStars) and a not-to-exceed \$15k in lieu of county forfeiture fleet availability	173,000	131,400	210,000	214,000	237,000	225,000	294,000
35	Vehicles		Police Vehicle Fleet	Addition to fleet		100%	Vehicle lighting equipment in lieu of taking equipment from 2018 vehicle police is requesting to retain		26,000					
36	Vehicles	30012	Public Works Vehicle Fleet	Based on Public Works 20-year replacement schedule		100%	2023: Two 2023 GMC 3500 with Plows	126,000		65,000	65,000		70,000	500,000
37	Vehicles		Admin Vehicle Fleet	Codes Department Vehicle		100%						40,000		
38	Major Equipment	30013	Police Major Equipment	2023: handguns (every 10 yrs) 2025 and 2028: mobile data terminals (ever 3 yrs). 2026: body-worn cameras (every5 yrs)		100%	2024 requests: Drone (\$7500); Taser replacements (\$7700 year 1 costs for a \$34,000 five-year purchase plan)	15,000	15,200	52,000	57,000	6,500	150,000	8,000
39	Major Equipment		Public Works Major Equipment	Based on Public Works 20-year replacement schedule		100%	2024: Replace Ferris Mower		14,000	107,500	218,000	128,000	177,100	13,000
40	Major Equipment		Admin/IT Major Equipment	Phone Systems upgrade (all facilities)			Last updated in 2013 for \$43000. Need refined estimate				150,000			
41	Major Equipment		Admin/IT Major Equipment	IT Infrastructure: every 5 years		100%						300,000		
42							<b>Vehicles &amp; Major Equipment Subtotal</b>	<b>314,000</b>	<b>186,600</b>	<b>434,500</b>	<b>704,000</b>	<b>711,500</b>	<b>622,100</b>	<b>815,000</b>
43							<b>Projects Subtotal</b>	<b>2,334,131</b>	<b>2,893,600</b>	<b>4,076,517</b>	<b>3,685,667</b>	<b>3,628,167</b>	<b>2,692,100</b>	<b>1,785,000</b>
44							Legal Estimate (easements, Right-of-Way, etc.)	10,000	10,000	10,000	10,000	10,000	10,000	10,000
45							Carry-over 2022 items expended in 2023	100,000						
46							Other Costs Anticipated							
47							<b>Uses Total (a)</b>	<b>2,444,131</b>	<b>2,903,600</b>	<b>4,086,517</b>	<b>3,695,667</b>	<b>3,638,167</b>	<b>2,702,100</b>	<b>1,795,000</b>
48							<b>Beginning Fund Balance</b>	<b>268,000</b>	<b>583,513</b>	<b>134,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
49							Grant Revenue Anticipated		185,000					
50							ARPA Proceeds	960,000	905,000					
51							Interfund Transfers In (Net)	899,644	500,000	500,000	500,000	500,000	500,000	500,000
52							Liquid Fuels State Aid	500,000	507,500	515,113	522,839	530,682	538,642	546,722
53							Liquid Fuels Available Balance Drawdown	340,000	230,000					
54							Stream Stabilization Fees Drawdown		102,000					
55							Interest and Sale of Assets	60,000	25,000	25,000	25,000	25,000	25,000	25,000
56							Proceeds from Debt							
57							<b>Sources Total (b)</b>	<b>3,027,644</b>	<b>3,038,013</b>	<b>1,174,526</b>	<b>1,047,839</b>	<b>1,055,682</b>	<b>1,063,642</b>	<b>1,071,722</b>
58							<b>Ending Balance / (Funding Deficit) (b-a)</b>	<b>583,513</b>	<b>134,413</b>	<b>(2,911,991)</b>	<b>(2,647,827)</b>	<b>(2,582,485)</b>	<b>(1,638,458)</b>	<b>(723,278)</b>
59														
60														
61														
62														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Towamencin Township Capital Plan - Draft 11/08/2023. Subject to Change													
2	Classification	Funding Code	Project	Description	Funding Source(s)	Township Portion	Notes	2023	2024	2025	2026	2027	2028	2029
63														
64	Parks	18001	Kriebel Road Trail II	Phase II of Project	2040 grant up to \$190,000 subject to township match	20% of Construction costs up to \$190,000 Grant	Underway. Grant extended to December 31 2023	213,000						
65	Parks	18001	Kriebel Road Trail III	Completes KRT project, from end of current KRT Phase II to Fischers' Park	Pending GTRP Grant application for 85% of costs	85%	Based on Gilmore estimate. Grant application pending as of October 2023. Net construction costs after grant ~ \$56k		280,000					
66	Parks	18002	Drinnon Park trail connection	Trail connection from the sidewalks and neighborhoods to the existing play structure. Construction of an 8-foot-wide asphalt trail to the play ground.	Work to be conducted with in house forces and materials Township funding	100%	Project approved by BOS in Aug 2023 with 8-ft wide trail to be constructed by Public Works	20,000						
67	Parks	18003	Butch Clemens Field	2023 funding: Design and engineer a location for a pavilion & bathrooms along with all required associated infrastructure, water sewer and electric.			OPSAC 2024 request: complete engineering as budgeted in 2023 and install utilities in 2024 (\$245k estimate). Electric only needed. Water/Sewer exists per PAWC 2025: Bathroom estimate based on Grist Mill project +20% inflation. 2026: Pavilion estimate.		28,000	245,000	350,000	250,000		
68	Parks	18004	Green Lane soccer field (Formerly Nash)	Construction of soccer field(s) at Green Lane Park	Township funding		Design in progress. First design with 2 fields and fencing: Asphalt drive to stone curbed parking lot: \$1.05m. Additional \$150k for asphalt parking lot estimated	15,000	35,000	1,050,000				
69	Municipal Pool	18005	Pool Improvements	Investigate leaks and repair them - Mainline pools and Public works to perform repairs. Develop capital program (consider new pool slide; eventual replastering if needed; etc.)	Township funding	100%	Pool had leak in 2022. A few supply lines were identified as the leak source. Concerns over condition of drains and possible leaks source.		X	X	X	X	X	X
70	Parks	18006	Bustard Park Bathroom Update	Updated aging fixtures. Including auto flushing and hand detection fixtures		100%	Completed	11,400						
71	Municipal Pool	18999	Lane Line Reel	Replace additional lane line reel		100%	Completed	3,700						
72	Parks	18999	Park Benches (10)			100%	Completed	7,300						
73	Parks		Bustard Park - Snack Stand and Bathroom Structure Improvements	Replace rotting wood soffit/fascia and install steel soffits and fascia (\$6500); New steel roofing (\$10,850)	Township funding	100%			18,000					



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	<b>Towamencin Township Capital Plan - Draft 11/08/2023. Subject to Change</b>														
2	Classification	Funding Code	Project	Description	Funding Source(s)	Township Portion	Notes	2023	2024	2025	2026	2027	2028	2029	
74	Parks		Grist Mill Park	Various improvements. Construction of a pavilion and bocce courts or pickle ball courts. This is to be accompanied by a shade structure for the bocce courts	DCNR Grant \$250,000 expires 12/31/25. Needs match	TBD	OSPAC is requesting to match grant with township funds if matching grant is not received.		500,000						
75	Parks		Grist Mill park trail connection to Grist mill drive	Trail connection to the existing park from Grist Mill Dr on the existing Twp owned open space.		100%	Based on 2021 budgeted and unexpended figure			37,500					
76	Parks		Veterans Park	Master Plan completed. Phasing and funding to be explored.	Explore Grant funding	100%	OSPAC requesting \$100,000 to prepare engineering drawings for implementation. Finance recommends reserving funds in 2025 as start			100,000	X	X	X	X	
77	Parks		Morgan way Park	Replace play structure that was removed a few years ago. Project must be completed after repairs to underground drainage has been completed.	Grant funding not yet secured	TBD	Drainage pipe in the park must be replaced prior to the playground installation. To be synced with larger long-term stormwater maintenance plan					50,000	250,000	55,000	
78	Parks		Kibler Meadows	Investigate area for bird watching	Explore Grant funding										
79	Parks		Replacement schedule	The fences at Bustard park playing field are showing age evaluate and schedule replacement in the next five years	Explore funding opportunities	100%	2024: Bustard B2 and B3		25,000	10,000	10,000	10,000	12,500	12,500	
80	Tree planting		Yearly event to plant trees throughout the township	The OSPAC has requested trees to be planted at several locations throughout the township.	PECO Grant available. Developer Fee in Leiu of tree planting			15,000	25,000	25,000	25,000	25,000	25,000	25,000	
81								<b>Projects Subtotal</b>	<b>285,400</b>	<b>911,000</b>	<b>1,467,500</b>	<b>385,000</b>	<b>335,000</b>	<b>287,500</b>	<b>92,500</b>
82								Engineering Estimate	30,000	40,000	75,000	25,000	25,000	25,000	12,000
83								Legal Estimate (easements, Right-of-Way, etc.)	2,000	2,000	2,000	2,000	2,000	2,000	2,000
84								Carry-over 2022 items: Kriebel Rd Trail Phase I costs beyond grant funding	50,000						
85								Other Costs Anticipated							
86								<b>Uses Total (a)</b>	<b>367,400</b>	<b>953,000</b>	<b>1,544,500</b>	<b>412,000</b>	<b>362,000</b>	<b>314,500</b>	<b>106,500</b>
87								<b>Beginning Fund Balance</b>	<b>524,940</b>	<b>340,340</b>	<b>15,164</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
88								Grant Revenue Anticipated	170,300	488,000					
89								Open Space Impact Fees Anticipated	2,500	133,824					
90								Net Transfers In	0						
91								Other Sources/Income	10,000	6,000	1,000	1,000	1,000	1,000	1,000
92								Proceeds from Debt							
93								<b>Sources Total (b)</b>	<b>707,740</b>	<b>968,164</b>	<b>16,164</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
94								<b>Ending Balance / (Funding Deficit) (b-a)</b>	<b>340,340</b>	<b>15,164</b>	<b>(1,528,336)</b>	<b>(411,000)</b>	<b>(361,000)</b>	<b>(313,500)</b>	<b>(105,500)</b>
95															
96															
97															
98															

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	<b>Towamencin Township Capital Plan - Draft 11/08/2023. Subject to Change</b>														
2	<b>Classification</b>	<b>Funding Code</b>	<b>Project</b>	<b>Description</b>	<b>Funding Source(s)</b>	<b>Township Portion</b>	<b>Notes</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	
99															
100															
101	Fischers Park		Replacement schedule for Pavilions	A replacement schedule for aging pavilions should be identified and funding sought. (Stable, Carriage House, and Creekside pavilions)	Township funds and grant opportunities	100%	It is important to identify and prioritize the structures so a plan for replace and funding can be established			200,000	130,000	100,000			
102	Fischers Park	7001	Fischers Bocce courts drainage	Asses drainage needs and design small wall and drainage connection to existing pipes. PW is investigating new surface material to facilitate better drainage	Township Funding	100%	2023: Engineering and bid costs, PW in-house site improvements and court surface 2024: court surface	52,000	0						
103	Fischers Park		Fischers Park parking and courts improvements	Parking expansion and associated stormwater management; pickleball court construction; 37x47 pavilion; electrical connections	Explore grant opportunities		2023 and 2024: Design work	6,500	50,000	1,250,000	1,250,000				
104	Fischers Park		Pickleball courts	OSPAC request for pickleballs courts at Fischers Park on a portion of the ballfield used for overflow parking			OSPAC Request. Estimates based on recent Horsham and Upper Gwynedd Twps projects. Requesting six courts at \$232,000 (or four courts at \$173,000) NOTE: part of larger project detailed above								
105	Fischers Park		Fischers Park parking and trail extension	The project includes the construction of a remote parking lot on the other side of Kriebel Road, along with a trail connection to existing trail in Fischers park	No funding has been identified at this time	100%	There are a few complications regarding the project. Line of sight along Kriebel road for pedestrian crossing. Alternative would be to close that portion of Kriebel road or to make it one way. Current Estimate based on cost of Kibler Meadows parking area 2022.				20,000				
106	Fischers Park		Arneith House and barn	Assessment of the house and barn along with a long range possible use of structures or removal of same.	No funding source at this time	100%	The Arneith house is vacant and in disrepair. A decision on a use or removal is required. The barn needs repairs but is a nice structure that keeps in character with the area. Current estimate assumes demo of house.		25,000						
107	Fischers Park		Recycling and Trash cans	Recycling and Trash can replacements		100%		20,200							
108	Fischers Park		Picnic Tables (10)	8 Standard and 2 ADA picnic tables for Fischers Park				12,500							
109								<b>Projects Subtotal</b>	<b>91,200</b>	<b>75,000</b>	<b>1,450,000</b>	<b>1,400,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>
110								<b>Beginning Fund Balance</b>	<b>900,658</b>	<b>863,458</b>	<b>820,218</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
111								Grant Revenue Anticipated							
112								Arneith Trust Distributions	252,000	252,000	252,000	252,000	252,000	252,000	252,000
113								Fischers Park Operating Cost Estimate	(231,000)	(240,240)	(249,850)	(259,844)	(270,237)	(281,047)	(292,289)
114								Net Transfers In							
115								Other Sources/Income	33,000	20,000	15,000	15,000	15,000	15,000	15,000
116								Proceeds from Debt							
117								<b>Sources Total</b>	<b>954,658</b>	<b>895,218</b>	<b>837,368</b>	<b>7,156</b>	<b>(3,237)</b>	<b>(14,047)</b>	<b>(25,289)</b>
118															
119								<b>Ending Balance / (Funding Deficit)</b>	<b>863,458</b>	<b>820,218</b>	<b>(612,632)</b>	<b>(1,392,844)</b>	<b>(103,237)</b>	<b>(14,047)</b>	<b>(25,289)</b>
120															
121															

# Towamencin Township 2024 Budget Presentation

November 8, 2023

# Budget Process

## July/August

- Receive capital requests and construction estimates
- Develop preliminary capital budget

## September

- Solicit department budget requests
- Review budget requests with departments
- Develop 2023 year-end projections
- Conduct first Budget Work Session

## October

- Conduct two Budget Work Sessions
- Continue budget development as additional data becomes available

## November

- Conduct Final Budget Work Session
- Present Proposed 2024 Budget
- Advertise Budget

## December

- Adopt 2024 Budget and associated tax levy, fee schedule, and other supporting resolutions.

# 2023 In Review

## Notable Projects Completed

- Kriebel Rd Trail Phases I and II
- Stormwater Repair Project (Kriebel Rd, Orchard Way, and Valley View)
- Drinnon Park walking path
- Fischers Park bocce court improvements

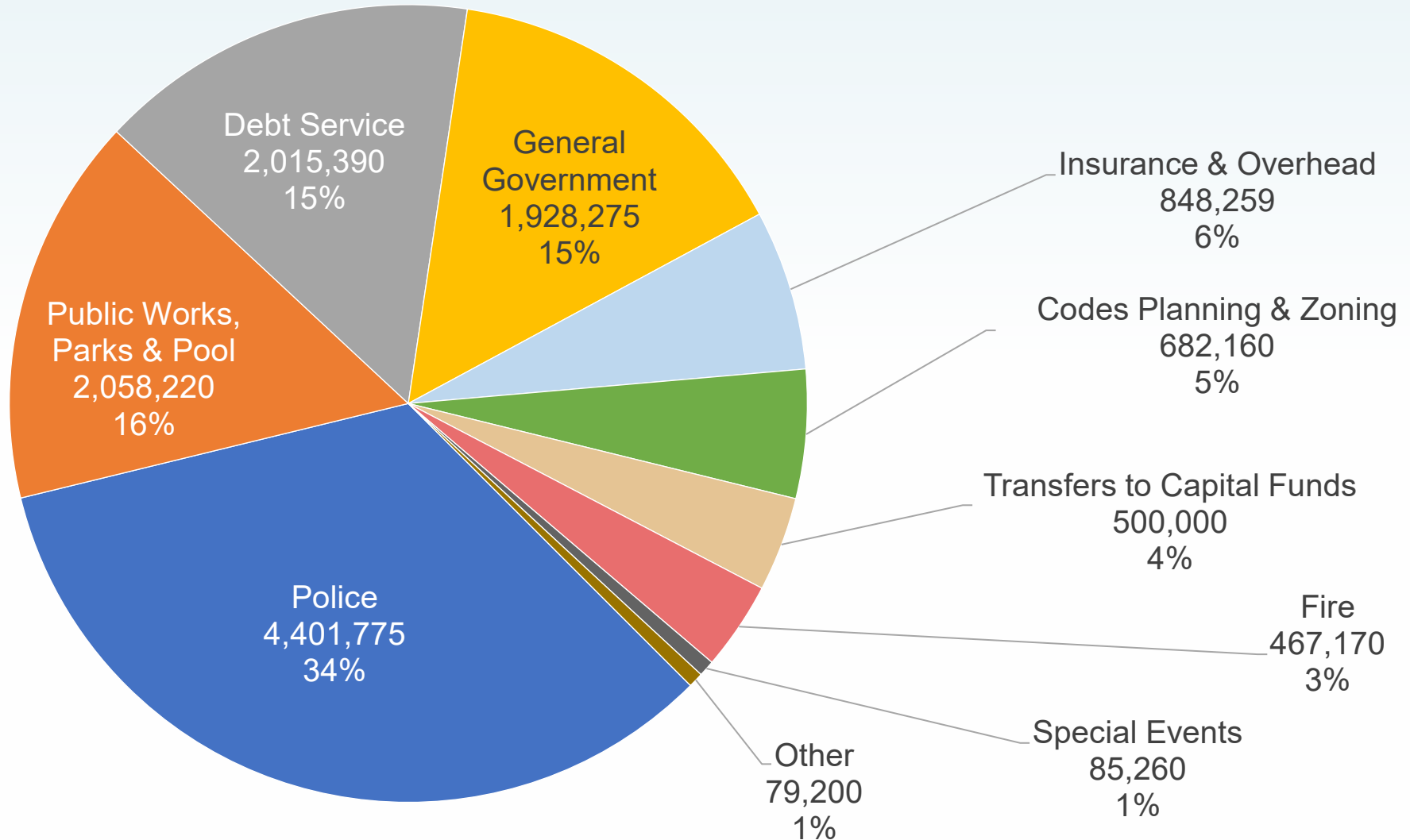
## Operating Achievements

- Filling of vacant positions after significant 2022 turnover
- Permits/Code platform migration
- Rollout of employee performance evaluation program
- Improved cash management to leverage high-interest rate environment

# 2024 Budget Highlights

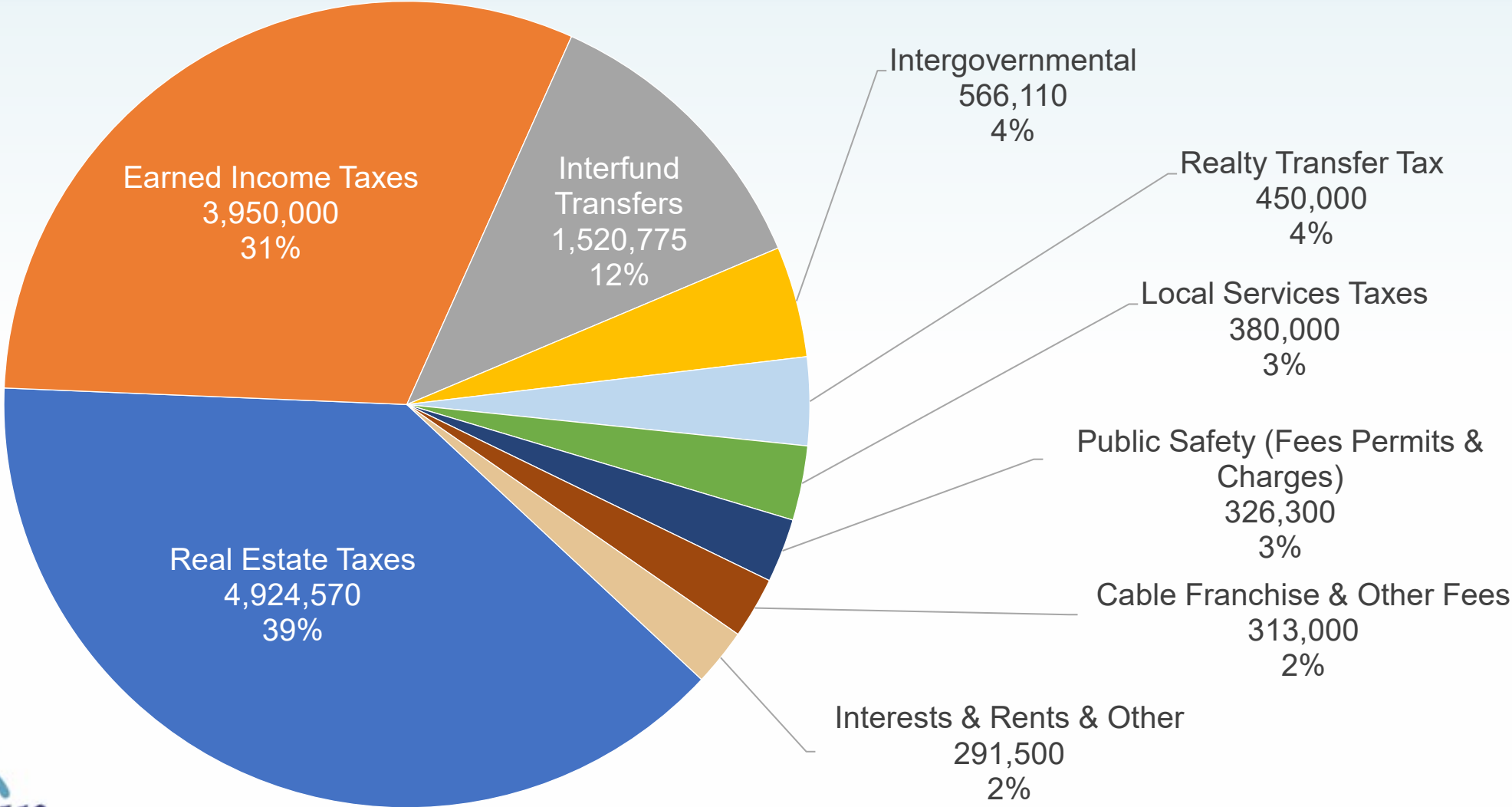
- No Property Tax increase proposed
- No 2024 borrowing proposed
- Increase in the Sewer Rental Fee from \$450 to \$590

# 2023 Operating Expenditures



Includes General, Fire, Parks & Rec, Swimming Pool, and Debt Service Funds

# 2024 Operating Revenues

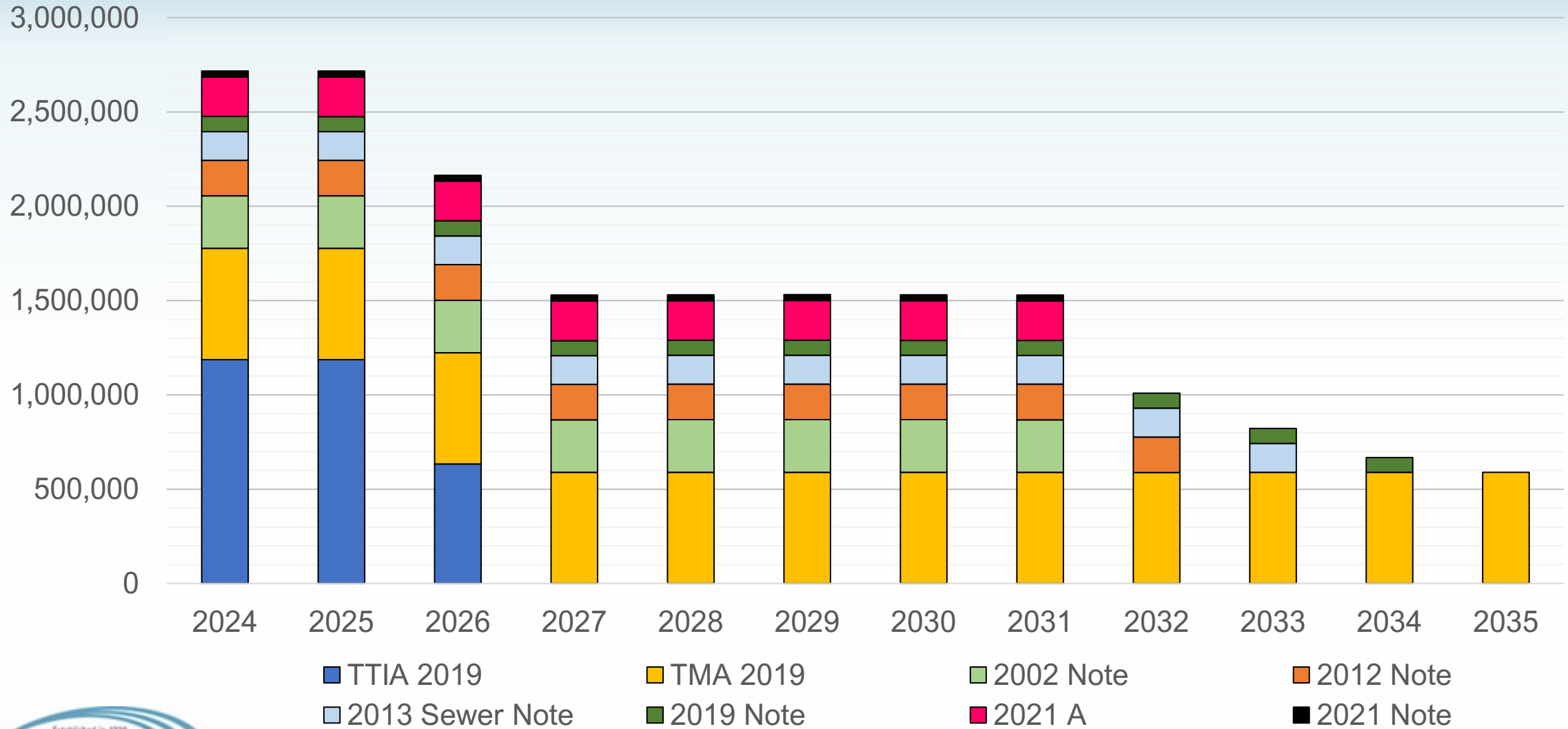


Includes General, Fire, Parks & Rec, Swimming Pool, and Debt Service Funds





# Scheduled Debt Service 2024 - 2035



# 2024 Capital Projects

## General Capital & Liquid Fuels

- Weikel Rd widening, sidewalk, and stormwater improvements (funded by ARPA proceeds and County grant)
- 2024 Roadway and ADA Projects
- Building Improvements
  - Meeting Hall/Admin Building roof replacement
  - Concrete repairs
- Sidewalk Connectivity
  - \$100,000 for design if TASA grant is awarded

## Sewer Capital

- Continue I&I Program
- Skippack Creek Interceptor replacement
- Design work for the above and preparations for Inglewood sanitary sewer replacement project

## Park Capital

- Grist Mill Park improvements (50% DCNR Match)
- Design work for Butch Clemens, Green Lane, and Fischers Parks
- Kriebel Road III Grant Project (if DCED grant awarded)

# Average Residential Tax Bill

	School District	County/ MCCC	Towamencin Township	Total
Assessment	160,000	160,000	160,000	
Homestead Exemption	(8,926)		(50,000)	
<b>Net Assessed Value (a)</b>	<b>151,074</b>	<b>160,000</b>	<b>110,000</b>	
Tax Rate in Mills (b)	29.6365	4.627	5.689	
<b>Tax Bill (a/1,000*b)</b>	<b>\$4,477</b>	<b>\$740</b>	<b>\$626</b>	<b>5,843</b>
Percent of Total	77%	13%	11%	



School District  
\$4,477

County/ MCCC  
\$740

Towamencin  
Township  
\$626

The \$50,000 homestead exemption saves each eligible household **\$284** in township taxes

# Acknowledgements

**This budget effort required a team approach. Thank you to the following:**

- The residents who attended budget work sessions and offered input
- The Board of Supervisors
- Finance Director Adam Szumski, who is the primary architect of this budget
- Department Heads

## Affiliated Organizations

- Emergency Management
- Environmental Advisory Council
- Open Space and Parks Advisory Committee
- Special Events
- Towamencin Volunteer Fire Company
- Towamencin Youth Association
- Veterans Committee
- VMSC Emergency Medical Service