

## TOWAMENCIN TOWNSHIP

### GRADING/STORMWATER PERMIT PROCEDURES

**PART I** – Location of Property – Address, Subdivision Name and Parcel Number must be provided on all applications.

**PARTS II thru IX** – Complete every section.

**PART III** - Grading or Stormwater Management Plan – The plan and application shall show all of the following information; present contours, proposed contours, all lot lines, streets, buildings trees over 8” in diameter, description of soil type and classification details with location of proposed drainage facilities. All plans shall be dated with all revision and must bear the names of (1) person who prepared plan, (2) the application, (3) the owner of the land.

**PART VIII** – Notice to all Adjacent Property Owners - Before commencing any excavation or fill work, a notice is required to be sent to all adjacent property owners not less than 14 days before work is to begin. Copies of the letters shall be sent to the Towamencin Code Enforcement Department.

**PART IX** – Sign and date application. Provide phone numbers where Design Professional and Contractor may be reached. Contractors making application must provide a Certificate of Insurance verifying coverage for Worker’s Compensation and their Federal or State Employer Identification Number (EIN).

Acknowledgement of As-Built Requirement. Signature of this application indicates your acknowledgement that per Section 132.32.E.2.A a signed and sealed as-built plan is required upon completion of the project.

**PART X** – To be completed by Township officials.

#### PLANS AND SPECIFICATIONS

**Two (2) copies of all plans and specifications must be submitted with all applications for grading/stormwater permit. E & S Control plan and site plan must accompany permit.**

**TOWAMENCIN TOWNSHIP**

1090 Troxel Rd, Lansdale, PA 19446  
Phone: 215-368-7602 Fax: 215-368-7650

**GRADING/STORMWATER PERMIT APPLICATION**

**I – LOCATION OF GRADING/STORMWATER MANAGEMENT**

Address: \_\_\_\_\_ City: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Parcel #: 53-00 \_\_\_\_\_

**II - IDENTIFICATION** – To be completed by all applicants

OWNER Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

CONTRACTOR Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Builder's Twp. License No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_

DESIGN Name: \_\_\_\_\_ Phone: \_\_\_\_\_

PROFESIONAL

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**III – GRADING/STORMWATER MANAGEMENT PLAN** (Four Copies Required)

Plan Title \_\_\_\_\_

Date \_\_\_\_\_ Last Revision \_\_\_\_\_

Registered Design Professional \_\_\_\_\_

**NOTE:** The plan shall show all of the following information with the application: present contours, proposed contours, all lot lines, streets, buildings trees over 8” in diameter, description of soil type and classification details with location of proposed drainage facilities. All plans shall be dated with all revision and must bear the names of (1) person who prepared plan, (2) the application, (3) the owner of the land.

**IV - EROSION AND SEDIMENTATION PLAN**

If an erosion and sedimentation control plan has not previously been approved, it must accompany this application.

Erosion and Sedimentation Control Plan has been previously Approved.      Yes \_\_\_\_\_ No \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_ Date Approved \_\_\_\_\_

Erosion and Sedimentation Control Plan attached Yes \_\_\_\_\_

Estimated Start Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_

**V - PURPOSE**

State the purpose for the Grading/Stormwater Application: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI - FILL MATERIAL**

A Grading Permit will also be issued for the use of clean fill or the use of recycled fill material with special approval only. **Recycled Material must be accompanied with certified test results.**

Clean Fill    Yes \_\_\_\_\_ No \_\_\_\_\_      Recycled Fill Material    Yes \_\_\_\_\_ No \_\_\_\_\_

**VII – PERMIT FEES**

Permit fees must be submitted with the permit application. Deposit of check representing the fee for this application does not constitute approval of or granting of same by Towamencin Township.

**VIII - NOTICE TO ALL ADJACENT PROPERTY OWNERS**

Before commencing any excavation or fill work, a notice is required to be sent to all adjacent property owners not less than 14 days before work is to begin. Copies of these letters shall be sent to the Towamencin Township Manager.

**ADJACENT OWNERS LIST** (Please attach additional names)

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

**IX – SIGNATURE AND ACKNOWLEDGEMENT OF AS-BUILT REQUIREMENT**

I hereby certify the above information to be correct and hereby state that the work to be performed will be as presented herein.

I acknowledge that per Section 132.32.E.2.A of the Township Ordinance a signed and sealed as-built plan is required upon completion of the project.

Signature of Applicant \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Date \_\_\_\_\_

**X – VALIDATION (For Department Use Only)**

Permit Number: \_\_\_\_\_

**APPROVED BY**

Permit Issued: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Title

Check No. \_\_\_\_\_ Date: \_\_\_\_\_

Required Information Yes \_\_\_\_\_ No \_\_\_\_\_ Township Engineer Approval Yes \_\_\_\_\_ No \_\_\_\_\_